

Tuesday, June 20, 2023

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER
810 Court Street, Board of Supervisors Chambers
Jackson, California 95642**

AGENDA

-- 10:30 AM--

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

Anyone who wishes to address the Board must speak clearly, stating first and last name.

If you are participating via telephone or online and want to speak, you will need to “raise your hand” (hand emoji). Zoom how-to features, such as “unmute” or “raising your hand” can be found at the link below: https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687

TO PARTICIPATE VIA ZOOM USE THE FOLLOWING NUMBER: +1-669-900-6833

10:30 AM Regular Scheduled Meeting

+1 669 900 6833 US

Meeting ID or Access: 812-3878-0781#

Passcode: 364205

You may also view and participate in the meeting using this link:

<https://us02web.zoom.us/j/81238780781?pwd=ajBNRW1pVGVM1dGdCMEpMdGdDbUJvUT09>

REGULAR MEETING AGENDA

DATE: June 20, 2023
TIME: 10:30 AM
LOCATION: County Administration Center
Board Chambers
810 Court Street
Jackson, CA 95642

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic**

ADMINISTRATIVE MATTERS:

1. **FIRE CHIEF UPDATE:** Discussion relative to subject matter.
 - A) **DISTRICT EVENTS:** Discussion relative to subject matter.
 - B) **RECOGNITION & AWARDS:** Discussion relative to subject matter.
 - C) **VOLUNTEER PROGRAM:** Discussion relative to subject matter.
 - D) **NEW STATION:** Discussion relative to subject matter and possible action.
2. **NEW PROPOSED BENEFIT ASSESSMENT UPDATE:** Discussion relative to subject matter and possible action.
3. **PRELIMINARY BUDGET:** Review and approval of the 2023-2024 fiscal year preliminary budget resolution and scheduling the public hearing for the final budget on September 19, 2023 at 10:30 AM or as soon there after.
4. **DISTRICT MONTHLY REPORTS:** Discussion relative to subject matter
 - A) **CALL / INCIDENT REPORT:** Discussion relative to subject matter.
 - B) **TRAINING REPORT:** Discussion relative to subject matter.
 - C) **VEHICLE MAINTENANCE REPORT:** Discussion relative to subject matter.

MISCELLANEOUS MATTERS:

5. **MINUTES:** Discussion and possible action. Review and approval of the regular minutes from May 16, 2023.

ADJOURNMENT: until Tuesday, July 18, 2023

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 06/20/2023

From: Robert Withrow
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>06/20/2023</u>	

Department Head Signature _____

Agenda Title: FIRE CHIEF UPDATE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

UPDATES. Discussion relative to subject matter:
 A) District Events
 B) Recognition and Awards
 C) Volunteer Program

Discussion and possible action relative to subject matter:
 D) New Station

Recommendation/Requested Action: _____

Fiscal Impacts (attach budget transfer form if appropriate)	Staffing Impacts

Is a 4/5ths vote required? Yes No

Committee Review? N/A

Name _____

Committee Recommendation: _____

Contract Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Resolution Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Ordinance Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Comments: _____			

Request Reviewed by:

Chairman _____	Counsel _____
Auditor _____	GSA Director _____
CAO _____	Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____ Department _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.
Completed by _____	For meeting of _____	ATTEST: _____ AFPD Board Clerk

AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
06/20/2023	

To: Amador Fire Protection Board of Directors

Date: 06/20/2023

From: Robert Withrow
(Department Head - please type)

Phone Ext. x391

Department Head Signature _____

Agenda Title: NEW PROPOSED BENEFIT ASSESSMENT UPDATE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to subject matter.

Recommendation/Requested Action: _____

Fiscal Impacts (attach budget transfer form if appropriate) _____

Staffing Impacts _____

Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Comments: _____
Committee Review? N/A <input checked="" type="checkbox"/> Name _____ Committee Recommendation: _____	

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions: n/a

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____ Completed by _____	A new ATF is required from _____ Department _____ For meeting of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District. ATTEST: _____ AAFP Board Clerk
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AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
06-20-2023	

To: Amador Fire Protection Board of Directors

Date: 06-20-2023

From: Robert Withrow Phone Ext. 391
 (Department Head - please type)

Department Head Signature _____

Agenda Title: PRELIMINARY BUDGET 2023/2024 FY

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to adoption of the Preliminary Budget and scheduling of public hearing for the Final Budget for September 19, 2023.

Recommendation/Requested Action:
Approve resolution adopting the 2023-2024 Preliminary Budget and set public hearing for Final Budget

Fiscal Impacts (attach budget transfer form if appropriate) None Staffing Impacts None

Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Resolution Attached: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Comments: _____
Committee Review? N/A <input checked="" type="checkbox"/> Name _____ Committee Recommendation: _____	

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____ Other: _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District. ATTEST: _____ AFPD Board Clerk
Completed by _____	Department _____	
	For meeting of _____	

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:
RESOLUTION APPROVING 2023-2024
FISCAL YEAR PRELIMINARY BUDGET

RESOLUTION NO. AFD 23-07

WHEREAS, to comply with section 13890, 13893, and 13894 of the Health and Safety Code the district board is meeting to adopt a preliminary budget for the 2023-2024 fiscal year; and

THEREFORE BE IT RESOLVED in accordance with Section 13890 of the Health and Safety Code, the 2023-2024 fiscal year preliminary budget for the Amador Fire Protection District is hereby adopted in accordance with the following:

2023-2024 Expenditures Appropriated for fund 45500:

Salaries and employee benefits	\$550,832.00
Services and supplies	\$717,296.00
Other Charges	\$103,524.00
Fixed assets	\$8,200,000.00
Contingencies	\$0.00
Provision for Reserves	\$0.00

2023-2024 Expenditures Appropriated for fund 85800:

Salaries and employee benefits	\$4,430,267.00
Services and supplies	\$54,400.00
Fixed assets	\$0.00
Provision for Reserves	\$0.00

2023-2024 Total Expenditures Appropriated:

Salaries and employee benefits	\$4,981,099.00
Services and supplies	\$771,696.00
Other Charges	\$103,524.00
Fixed assets	\$8,200,000.00
Contingencies	\$0.00
Provision for Reserves	\$0.00
Total	\$14,056,319.00

BE IT FURTHER RESOLVED that the appropriations which constitutes the total to the objects and sub-objects of the expenditures listed in the proposed budget and as altered through additions or subtractions are hereby adopted by reference; and

BE IT FURTHER RESOLVED that the President be and hereby is authorized to sign and execute said preliminary budget on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 20th day of June 2023, by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

ATTEST: _____
NICOLE COOK, Clerk of the Amador Fire Protection District, Amador County, California

District Notes for Budget Unit : 8550 Amador Fire Protection District General Budget

PRELIM NOTES FY23/24

Please provide comments in the space provided below. You may also attach additional documentation. If additional documentation is provided, please ensure to put Budget Name and Unit number at the top. Thank you.

Expenses:

- 50100 - Salary expense increased for anniversary step increases
- 50500 - Increase to Workers Compensation expense due to confirmed 20% increase to cost
- 51700 - Maintenance - more efficient service and inspection process
- 51760 - Programs/Licenses increased by 5% from prior year, seeing a trend of annual increases to costs
- 54183 - Awarded FEMA Assistance to Firefighters Grant to purchase an extractor
- 54184 - Awarded CalFire Rural Fire Capacity 50/50 Grant to purchase radio communication equipment
- 56120 - Pine Grove Station build funds
- 56200 - Equipment - apparatus replacement funds

Revenue:

- 44100 - Increase in interest due to funds received for Pine Grove Station build
- 45600 - Conservative estimation of Assistance by Hire revenue due to a wetter than normal winter and spring
- 47010 - Benefit Assessment increase by 2% from prior year received, if ballot passes amount will be updated on final to reflect
- 47183 - Awarded FEMA Assistance to Firefighters Grant to purchase an extractor
- 47184 - Awarded CalFire Rural Fire Capacity 50/50 Grant to purchase radio communication equipment

Fixed Assets:

- 56120 - New Pine Grove station build
- 56200 - Down payment on apparatus replacement

Other Comments:

Carry forward being applied toward salaries if benefit assessment is not passed

Awarded FEMA FY 2021 SAFER Grant in the amount of \$474,160, divided into 4 annual payments. When funds received budget will be updated.

COUNTY OF AMADOR
 STATE OF CALIFORNIA
 SPECIAL DISTRICTS
 AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL
 FISCAL YEAR 2023-2024

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

SUMMARY BY SOURCE	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	ADOPTED 2022-2023	RECOMMENDED 2023-2024
FUND BALANCE	600,019.01	25,153.92	224,338.70	270,403.01	8,325,738.00
ADDITIONAL FINANCING SOURCES:					
41010 - PROPERTY TAX	21,028.04	21,585.77	22,855.99	21,290.00	23,984.00
44100 - INTEREST	16,570.10	10,737.07	3,214.09	1,000.00	20,000.00
45244 - STATE AID - CONSTRUCTION					
45260 - HOMEOWNERS EXEMPTION	229.58	227.88	228.72	229.00	229.00
45395 - STATE DISASTER ASSISTANCE	74,580.00				
45600 - OTHER GOVERNMENT STATE	30,129.03	268,943.83	144,338.85	75,000.00	150,000.00
46009 - FEES FOR SERVICES	141,941.06	190,102.54	190,211.87	197,543.00	193,436.00
46024 - IMPACT FEES/MITIGATION	20,992.18	9,827.50	34,125.81	34,600.00	35,292.00
46165 - FIRE PREVENTION FEES	9,693.40	20,771.70	30,456.00	28,500.00	20,000.00
46880 - TRAINING			4,300.00	21,250.00	12,750.00
47010 - SPECIAL ASSESSMENTS	641,815.32	656,611.47	638,996.83	669,740.00	645,869.00
47183 - FEMA FIRE GRANT					29,090.00
47184 - VOLUNTEER FIRE GRANT	4,999.71	4,996.24		8,400.00	9,991.00
47185 - CA FIRE FOUNDATION GRANT		12,807.00			
47186 - OES GRANT FUNDS				24,997.97	
47890 - MISCELLANEOUS	80,250.96	193,853.16	155,718.54	143,000.00	105,273.00
TOTAL ADDITIONAL FINANCING SOURCES	1,042,229.38	1,390,464.16	1,224,446.70	1,225,549.97	1,245,914.00
CANCELLATION OF RESERVES	-	-	-	-	-
TOTAL AVAILABLE FINANCING	1,642,248.39	1,415,618.08	1,448,785.40	1,495,952.98	9,571,652.00
SUMMARY OF FINANCING REQUIREMENTS					
FINANCING USES:					
TOTAL SALARIES AND BENEFITS	344,001.46	294,553.29	365,815.00	569,912.00	550,832.00
TOTAL SERVICES AND SUPPLIES	565,532.65	647,053.97	694,163.38	823,101.00	717,296.00
TOTAL OTHER CHARGES	683,283.59	140,328.33	118,404.01	84,942.00	103,524.00
TOTAL FIXED ASSETS	13,073.77	77,174.79	-	18,000.00	8,200,000.00
TOTAL FINANCING USES	1,605,891.47	1,159,110.38	1,178,382.39	1,495,955.00	9,571,652.00
PROVISIONS FOR RESERVES	11,203.00	32,169.00	-	-	-
TOTAL FINANCING REQUIREMENTS	1,617,094.47	1,191,279.38	1,178,382.39	1,495,955.00	9,571,652.00
Fund 45500 Dept. 8550					

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL
FISCAL YEAR 2023-2024

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	ADOPTED 2022-2023	RECOMMENDED 2023-2024
SALARIES AND EMPLOYEE BENEFITS					
50100 SALARIES AND WAGES	287,343.48	262,885.47	327,674.51	511,230.00	461,023.00
50300 RETIREMENT	6,264.27				
50304 PERS MISC UNFUND LIABILI	11,663.00				
50310 FICA/MEDICARE - EMPLOYER'S SHARE	21,300.11	19,544.72	24,501.88	35,110.00	51,407.00
50400 EMPLOYEE GROUP INSURANCE	6,889.13				
50500 WORKER'S COMPENSATION INSURANCE	9,473.60	11,423.10	12,991.00	22,622.00	37,452.00
50600 UNEMPLOYMENT INSURANCE	1,067.87	700.00	647.61	950.00	950.00
TOTAL SALARIES/EMPLOYEE BENEFITS	344,001.46	294,553.29	365,815.00	569,912.00	550,832.00
SERVICES AND SUPPLIES					
51110 SAFETY CLOTHING	3,520.58	42,998.93	39,598.66	47,000.00	3,500.00
51200 COMMUNICATIONS	43,469.55	18,677.36	30,927.89	35,190.00	22,220.00
51500 INSURANCE	45,696.00	49,729.70	59,303.40	65,000.00	58,660.00
51700 MAINTENANCE - EQUIPMENT	104,923.02	161,007.06	184,675.83	151,064.00	160,323.00
51760 MAINTENANCE - PROGRAMS	36,744.95	45,120.73	34,723.59	35,285.00	41,638.00
51800 MAINTENANCE - BLDGS/IMPROVEMENTS	13,374.87	15,124.91	16,020.43	21,000.00	15,000.00
52000 MEMBERSHIPS	2,957.35	1,826.14	2,152.38	2,341.00	2,024.00
52200 OFFICE EXPENSES	5,871.80	6,148.03	14,848.81	17,950.00	11,000.00
52211 G.S.A. DEPT COST ALLOCATION	1,912.00	2,660.00	1,876.00	2,400.00	1,845.00
52300 PROFESSIONAL & SPECIALIZED SERVICES	39,026.74	52,542.61	77,430.05	60,500.00	57,677.00
52329 TRAINING	40,058.67	4,790.07	4,459.70	49,000.00	40,800.00
52400 PUBLICATIONS & LEGAL NOTICES	3,574.76	2,550.96	1,541.61	4,625.00	2,550.00
52500 RENTS, LEASES - EQUIPMENT	1,605.34	2,310.04	1,752.29	2,000.00	2,016.00
52600 RENTS, LEASES - BLDGS/IMPROVEMENTS	6,561.02	6,516.57	6,971.20	23,496.00	6,567.00
52700 MINOR EQUIPMENT	63,980.57	85,772.48	36,458.69	84,550.00	78,500.00
52800 SPECIAL DEPARTMENTAL EXPENSE	44,713.39	37,059.92	43,696.18	50,150.00	36,000.00
52900 G.S.A. AND IN-COUNTY TRAVEL	73,431.69	81,750.91	102,421.31	135,200.00	131,000.00
52910 MEETINGS AND CONVENTIONS	4,011.49		1,943.83	2,650.00	
53000 UTILITIES	30,098.86	30,467.55	33,361.53	33,700.00	45,976.00
TOTAL SERVICES AND SUPPLIES	565,532.65	647,053.97	694,163.38	823,101.00	717,296.00
OTHER CHARGES					
54183 FEMA FIRE GRANT					32,000.00
54184 VOLUNTEER FIRE GRANT		9,992.47		8,400.00	19,982.00
54185 CA FIRE INVESTIGATION GRANT		11,844.04	971.11		
54186 OES GRANT				25,000.00	
54192 COVID 19 EXPENSES	1,401.49	1,503.18	444.26		
54740 FEMA STORM DAMAGE PRJECT	79,750.00				
55201 DEBT SERVICE PRINCIPAL	102,596.86	105,520.74	108,527.97	46,174.00	47,461.00
55202 DEBT SERVICE INTEREST	14,391.78	11,467.90	8,460.67	5,368.00	4,081.00
598020 PUBLIC PROTECTION ADJ	202,796.46				
598150 AFDJ ADJ	282,347.00				
TOTAL OTHER CHARGES	683,283.59	140,328.33	118,404.01	84,942.00	103,524.00
FIXED ASSETS					
56110 BUILDINGS AND IMPROVEMENTS				18,000.00	
56120 PINE GROVE STATION BUILD					8,100,000.00
56200 EQUIPMENT	13,073.77	77,174.79			100,000.00
TOTAL FIXED ASSETS	13,073.77	77,174.79	-	18,000.00	8,200,000.00
TOTAL - AMADOR FIRE PROTECTION DISTRICT	1,605,891.47	1,159,110.38	1,178,382.39	1,495,955.00	9,571,652.00

Fund 45500
Dept. 8550

FUND	45500	AMADOR FIRE PROTECTION DISTRICT - GENERAL		
DEPT	8550			
PRELIMINARY BUDGET		DTD: 06/06/23		
EXPENDITURES				
50100	SALARIES			461,023
50310	PAYROLL TAXES			51,407
50500	WORKERS COMPENSATION			37,452
50600	UNEMPLOYMENT INSURANCE			950
51110	SAFETY CLOTHING			
		PPE REPAIR	1,000	
		WILDLAND PPE	2,500	3,500
51200	COMMUNICATIONS			
		AT&T MOBILITY/FIRSTNET	8,220	
		VOLCANO TELEPHONE	6,552	
		COMCAST	2,856	
		IT PHONE CHARGES	1,416	
		AT&T CALNET	636	
		ALLCOM	540	
		RADIOS (HANDHELD & PAGERS)	1,000	
		COMMUNICATION DEVICE REPAIRS	1,000	22,220
51500	INSURANCE			58,660
51700	MAINTENANCE EQUIPMENT			
		APPARATUS MAINTENANCE	100,000	
		TIRES	20,000	
		SCBA FLOW TESTING	16,315	
		EXTRICATION EQUIPMENT	11,550	
		PUMP TESTING	6,300	
		LADDER TESTING	4,158	
		MAINTENANCE EQUIPMENT, NOT APPARATUS	2,000	160,323
51760	PROGRAMS/LICENSES			
		LEXIPOL LLC	11,057	
		IT TECH COST MATRIX	8,472	
		TARGET SOLUTIONS/VECTOR LMS	4,841	
		ESO	4,488	

FUND	45500	AMADOR FIRE PROTECTION DISTRICT - GENERAL		
DEPT	8550			
PRELIMINARY BUDGET		DTD: 06/06/23		
		GOVINVEST	4,410	
		TARGET SOLUTIONS/VECTOR SCHEDULING	2,945	
		INTUIT QUICKBOOKS	1,407	
		STREAMLINE	1,250	
		AVENZA	1,152	
		ESRI (ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE)	735	
		ADOBE ACROPRO SUBSCRIPTION	280	
		MICROSOFT 365	220	
		AMADOR COUNTY GSA/ZOOM LICENSING	157	
		NORTON ANTIVIRUS	136	
		VIMEO PLUS	88	41,638
51800	BUILDING IMPROVEMENT/MAINTENANCE			15,000.00
52000	MEMBERSHIPS			
		INTERNATIONAL ASSOC OF FIRE CHIEFS	315	
		FIRE DISTRICTS ASSOC OF CALIFORNIA	375	
		CALIFORNIA FIRE CHIEFS ASSOC	412	
		CA CONF OF ARSON INVESTIGATORS	100	
		NORTHERN CA FIRE PREVENTION OFFICERS	130	
		NATIONAL FIRE PROTECTION ASSOC	175	
		ASSOC	60	
		THOMAS REUTERS	207	
		FIREFIGHTERS BURN INSTITUTE/YOUTH	250	2,024
52200	OFFICE SUPPLIES			
		PRINT CHARGES	4,000	
		TONER FOR PRINTERS	1,000	
		GENERAL OFFICE SUPPLIES	6,000	11,000
52211	GSA COST ALLOCATION			1,845
52300	PROFESSIONAL SERVICES			
		QUICKBOOKS	3,000	

FUND	45500	AMADOR FIRE PROTECTION DISTRICT - GENERAL		
DEPT	8550			
PRELIMINARY BUDGET		DTD: 06/06/23		
		AUDITOR'S DIRECT CHARGE FEE	23,200	
		FIRST RESPONDER BILLING FEE	10,277	
		AUDITOR'S PROPERTY TAX ADMIN COSTS	700	
		IT TECH SUPPORT CHARGES	4,000	
		ATTORNEY, LAW	1,000	
		PERSONNEL HIRING COSTS	6,500	
		MEDICAL DIRECTOR	9,000	57,677
52329	TRAINING			
		TRAINING BENEFIT	2,500	
		TRAINING ALLOWANCE	12,800	
		IN HOUSE TRAINING	20,000	
		ADMIN/HR/PIO TRAINING	1,000	
		PREVENTION TRAINING/CONFERENCES	2,000	
		HOTELS, MEALS, MILEAGE	2,500	40,800
52400	PUBLICATIONS			
		CA COC LABOR LAW POSTERS	200	
		NFPA CODES	1,350	
		PRESS RELEASE/NEWS PAPER NOTICES	1,000	2,550
52500	EQUIPMENT RENTAL/LEASE	COPIER		2,016
52600	BUILDING RENTAL/LEASE			
		STATION 112 STORAGE	5,400	
		AIRPORT STORAGE UNIT	1,167	6,567
52700	SMALL TOOLS			
		LAPTOPS FOR BATTALION CHIEFS	6,000	
		JANITORIAL & STATION SUPPLIES	12,600	
		MEDICAL SUPPLIES	12,000	
		HOSE & HOSE PARTS (NOZZLES, VALVES)	7,500	
		SMALL TOOLS AND EQUIPMENT	20,000	
		BATTERIES (ZOLL, SCBA, MISC)	4,000	
		APRIA	400	
		PREVENTION TOOLS	4,000	

District Notes for Budget Unit : 8588 Amador Fire Protection District Measure M

PRELIM NOTES from FY23-24

Please provide comments in the space provided below. You may also attach additional documentation. If additional documentation is provided, please ensure to put Budget Name and Unit number at the top. Thank you.

Expenses:

Salary expense increased for anniversary step increases
Increase to Workers Compensation expense due to confirmed 20% increase to cost
Increase in volunteer expenses due to additional volunteers

Revenue:

Conservative increase to Measure M revenue at 4% from prior year received
Conservative estimation of Assistance by Hire revenue due to a wetter than normal winter and spring
No anticipated miscellaneous revenue
Continuation of operation and administrative duties for Lockwood Fire Protection District

Fixed Assets:

Other Comments:

Carry forward being applied toward salaries if new benefit assessment is not passed

COUNTY OF AMADOR
 STATE OF CALIFORNIA
 SPECIAL DISTRICTS
 AFPD - MEASURE M BUDGET DETAIL
 FISCAL YEAR 2023 - 2024

State Controller
County Budget Act

SCHEDULE 16
 GOVERNED BY:
 LOCAL BOARD

SUMMARY BY SOURCE	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	ADOPTED 2022-2023	RECOMMENDED 2023-2024
FUND BALANCE	(555,870.50)	(470,520.00)	200,546.00	520,477.41	490,916.00
ADDITIONAL FINANCING SOURCES:					
44100 - INTEREST	30,901.51	21,136.87	4,885.77	2,000.00	10,000.00
45640 - AID FROM OTHER AGENCIES					
45641 - MEASURE M	1,393,022.61	1,794,154.70	1,876,495.92	1,800,000.00	2,029,618.00
46009 - CONTRACTED SERVICES	1,173,511.73	1,521,841.43	2,014,384.23	1,668,926.00	1,679,133.00
47890 - MISCELLANEOUS	15,705.92	460,082.65	143,835.03	40,000.00	
47894 - CFD MISC	42,105.41	46,370.03	45,704.90	47,297.00	47,000.00
47940 - OPERATING TRANSFERS	258,000.00	229,000.00	258,000.00	258,000.00	258,000.00
TOTAL ADDITIONAL FINANCING SOURCES	2,913,247.18	4,072,585.68	4,343,305.85	3,816,223.00	4,023,751.00
CANCELLATION OF RESERVES	103,750.00	448,338.96	0.00	0.00	0.00
TOTAL AVAILABLE FINANCING	2,461,126.68	4,050,404.64	4,543,851.85	4,336,700.41	4,514,667.00
SUMMARY OF FINANCING REQUIREMENTS					
FINANCING USES:					
TOTAL SALARIES AND BENEFITS	3,200,274.22	3,830,291.29	4,016,342.07	4,290,283.00	4,430,267.00
TOTAL SERVICES AND SUPPLIES	(268,627.50)	19,567.96	7,031.72	49,000.00	54,400.00
TOTAL FINANCING USES	2,931,646.72	3,849,859.25	4,023,373.79	4,339,283.00	4,484,667.00
PROVISIONS FOR RESERVES	0.00	0.00	0.00	0.00	0.00
TOTAL FINANCING REQUIREMENTS	2,931,646.72	3,849,859.25	4,023,373.79	4,339,283.00	4,484,667.00
Fund 85800					
Dept. 8588					

COUNTY OF AMADOR
 STATE OF CALIFORNIA
 SPECIAL DISTRICTS
 AFPD - MEASURE M BUDGET DETAIL
 FISCAL YEAR 2023-2024

State Controller
 County Budget Act

SCHEDULE 16
 GOVERNED BY:
 LOCAL BOARD

	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	ADOPTED 2022-2023	RECOMMENDED 2023-2024
SALARIES AND EMPLOYEE BENEFITS					
50100 SALARIES AND WAGES	2,357,181.04	2,858,875.83	2,945,133.70	3,095,536.00	3,010,161.00
50300 RETIREMENT - EMPLOYER'S SHARE	97,305.53	145,952.97	148,299.62	188,067.00	200,410.00
50310 FICA/MEDICARE - EMPLOYER'S SHARE	177,573.44	216,299.21	219,216.16	258,610.00	308,764.00
50400 EMPLOYEE GROUP INSURANCE	349,535.72	398,865.77	437,597.87	483,070.00	584,039.00
50500 WORKER'S COMPENSATION INSURANCE	212,746.76	203,323.08	261,554.50	260,000.00	322,525.00
50600 UNEMPLOYMENT INSURANCE	5,931.73	6,974.43	4,540.22	5,000.00	4,368.00
TOTAL SALARIES/EMPLOYEE BENEFITS	3,200,274.22	3,830,291.29	4,016,342.07	4,290,283.00	4,430,267.00
SERVICES AND SUPPLIES					
51100 PROTECTIVE CLOTHING					
52300 PROFESSIONAL & SPECIALIZED SERVICES	254.50	(199.50)			
52329 TRAINING	225.00	2,281.99		25,000.00	25,000.00
52800 SPECIAL DEPARTMENTAL EXPENSE	13,240.00	17,485.47	7,031.72	24,000.00	29,400.00
54732 SAFER GRANT					
598150 AFPD ADJ	(282,347.00)				
TOTAL SERVICES AND SUPPLIES	(268,627.50)	19,567.96	7,031.72	49,000.00	54,400.00
TOTAL - AMADOR FIRE PROTECTION DISTRICT	2,931,646.72	3,849,859.25	4,023,373.79	4,339,283.00	4,484,667.00

Fund 85800
 Dept. 8588

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 06/20/2023

From: Robert Withrow
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>06/20/2023</u>	

Department Head Signature _____

Agenda Title: DISTRICT MONTHLY REPORTS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

REPORTS for the month of May. Discussion relative to subject matter.

- A) Call/Incident report
- B) Training report
- C) Vehicle Maintenance report

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments:

Committee Review?

N/A

Name _____

Committee Recommendation:

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by _____

Department
For meeting
of _____

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
MAY 2023**

INCIDENT TYPE	2023	2022	2021
STATION 111 - 26517 Meadow Dr, Pioneer			
131 - Passenger vehicle fire	0	1	0
141 - Forest, woods or wildland fire	1	1	0
142 - Brush or brush-and-grass mixture fire	0	0	2
150 - Outside rubbish fire, other	0	0	2
311 - Medical assist, assist EMS crew	0	1	0
321 - EMS call, excluding vehicle accident with injury	30	29	53
322 - Motor vehicle accident with injuries	2	4	3
324 - Motor vehicle accident with no injuries.	1	0	2
412 - Gas leak (natural gas or LPG)	0	1	1
511 - Lock-out	0	0	1
522 - Water or steam leak	1	0	0
553 - Public service	1	0	2
554 - Assist invalid	4	5	6
561 - Unauthorized burning	0	1	2
600 - Good intent call, other	0	1	0
611 - Dispatched & cancelled en route	3	4	8
622 - No incident found on arrival at dispatch address	1	1	0
631 - Authorized controlled burning	1	1	0
700 - False alarm or false call, other	1	0	0
736 - CO detector activation due to malfunction	0	1	0
Total	46	51	82

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
MAY 2023**

INCIDENT TYPE	2023	2022	2021
STATION 114 - 19840 Highway 88, Pine Grove			
114 - Chimney or flue fire, confined to chimney or flue	0	1	0
140 - Natural vegetation fire, other	2	0	0
143 - Grass fire	0	0	1
300 - Rescue, EMS incident, other	0	0	1
320 - Emergency medical service, other	0	1	0
321 - EMS call, excluding vehicle accident with injury	37	61	43
322 - Motor vehicle accident with injuries	1	1	1
324 - Motor vehicle accident with no injuries.	0	1	1
360 - Water & ice-related rescue, other	1	0	0
412 - Gas leak (natural gas or LPG)	0	0	1
444 - Power line down	1	0	0
510 - Person in distress, other	1	0	0
511 - Lock-out	0	2	0
550 - Public service assistance, other	2	0	0
553 - Public service	3	0	0
554 - Assist invalid	9	18	6
561 - Unauthorized burning	0	0	4
611 - Dispatched & cancelled en route	5	5	9
622 - No incident found on arrival at dispatch address	1	1	0
651 - Smoke scare, odor of smoke	0	1	1
700 - False alarm or false call, other	1	0	1
733 - Smoke detector activation due to malfunction	1	0	0
Total	65	92	69

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
MAY 2023**

INCIDENT TYPE	2023	2022	2021
STATION 116 - 15601 Dusty Ln, Jackson			
100 - Fire, other	1	0	0
111 - Building fire	0	1	1
131 - Passenger vehicle fire	0	1	2
151 - Outside rubbish, trash or waste fire	0	1	0
311 - Medical assist, assist EMS crew	0	0	2
321 - EMS call, excluding vehicle accident with injury	42	39	34
322 - Motor vehicle accident with injuries	0	3	1
324 - Motor vehicle accident with no injuries.	1	3	3
363 - Swift water rescue	1	0	0
444 - Power line down	0	2	2
510 - Person in distress, other	1	0	0
522 - Water or steam leak	1	0	0
531 - Smoke or odor removal	1	0	0
540 - Animal problem, other	1	0	0
541 - Animal problem	0	0	1
550 - Public service assistance, other	1	0	0
553 - Public service	2	0	0
554 - Assist invalid	6	7	8
600 - Good intent call, other	0	2	0
611 - Dispatched & cancelled en route	9	9	17
622 - No incident found on arrival at dispatch address	1	2	1
631 - Authorized controlled burning	0	1	0
651 - Smoke scare, odor of smoke	2	1	0
700 - False alarm or false call, other	1	2	0
740 - Unintentional transmission of alarm, other	0	1	0
743 - Smoke detector activation, no fire - unintentional	1	0	0
Total	72	75	72

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
MAY 2023**

INCIDENT TYPE	2023	2022	2021
STATION 122 - 18534 Sherwood St, Plymouth			
100 - Fire, other	1	0	0
111 - Building fire	1	2	1
113 - Cooking fire, confined to container	0	1	0
116 - Fuel burner/boiler malfunction, fire confined	0	0	1
131 - Passenger vehicle fire	0	1	1
141 - Forest, woods or wildland fire	1	0	0
143 - Grass fire	0	0	2
150 - Outside rubbish fire, other	0	1	0
151 - Outside rubbish, trash or waste fire	1	0	0
321 - EMS call, excluding vehicle accident with injury	33	26	33
322 - Motor vehicle accident with injuries	2	3	4
324 - Motor vehicle accident with no injuries.	1	0	2
421 - Chemical hazard (no spill or leak)	0	2	0
500 - Service Call, other	0	1	0
510 - Person in distress, other	1	0	0
511 - Lock-out	2	0	0
541 - Animal problem	0	1	1
550 - Public service assistance, other	0	0	1
551 - Assist police or other governmental agency	0	0	1
553 - Public service	2	0	0
554 - Assist invalid	3	4	5
561 - Unauthorized burning	0	0	1
611 - Dispatched & cancelled en route	3	7	10
631 - Authorized controlled burning	0	1	0
651 - Smoke scare, odor of smoke	0	0	2
700 - False alarm or false call, other	1	0	1
745 - Alarm system activation, no fire - unintentional	0	1	0
Total	52	51	66

GRAND TOTAL 235 269 289

<u>Month</u>	<u>Emergency Reporting (live)</u>	<u>Target Solutions (online)</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
July	363:30:00	133:00:00	496:30:00	158:15:00
August	648:10:00	106:45:00	754:55:00	215:00:00
September	558:30:00	150:45:00	709:15:00	211:45:00
October	774:20:00	225:30:00	999:50:00	408:30:00
November	1181:15:00	138:45:00	1320:00:00	675:30:00
December	596:30:00	159:30:00	756:00:00	252:00:00
January	1205:35:00	199:30:00	1405:05:00	358:00:00
February	952:45:00	194:45:00	1147:30:00	250:00:00
March	1317:50:00	224:15:00	1542:05:00	363:30:00
April	1186:00:00	130:15:00	1316:25:00	405:00:00
May	2050:40:00	145:30:00	2196:10:00	1074:00:00
June				



Amador Fire Protection District

Monthly Training Schedule-May 2023



Daily Schedule

Date	Topic	Skill Sheet/Reference	Code
05/01/2023	EMS Medical Assessment	NREMT Skill Sheet	CHD
05/02/2023	EMS Airway Management	NREMT Skill Sheet	CHD
05/03/2023	Wildland Strategy and Tactics/ICS	WUI Operating Principles	LHB
05/04/2023	Wildland Fire Behavior	WUI Operating Principles	LAB
05/05/2023	Wildland Strategy and Tactics/ICS	WUI Operating Principles	LHB
05/06/2023	Wildland Fire Behavior	WUI Operating Principles	LAB
05/07/2023	Wildland Strategy and Tactics/ICS	WUI Operating Principles	LHB
05/08/2023	Wildland Fire Behavior	WUI Operating Principles	LAB
05/09/2023	Entrapment Avoidance/Wildland PPE	WUI Operating Principles	LTB
05/10/2023	Fire Shelter Deployment	NWCG The New Generation Fire Shelter	LTD
05/11/2023	Entrapment Avoidance/Wildland PPE	WUI Operating Principles	LTB
05/12/2023	Fire Shelter Deployment	NWCG The New Generation Fire Shelter	LTD
05/13/2023	Entrapment Avoidance/Wildland PPE	WUI Operating Principles	LTB
05/14/2023	Fire Shelter Deployment	NWCG The New Generation Fire Shelter	LTD
05/15/2023	Mobile Attack	WUI Operating Principles	LED
05/16/2023	Wildland Hand Tools	WUI Operating Principles	IKB
05/17/2023	Mobile Attack	WUI Operating Principles	LED
05/18/2023	Wildland Hand Tools	WUI Operating Principles	IKB
05/19/2023	Mobile Attack	WUI Operating Principles	LED
05/20/2023	Wildland Hand Tools	WUI Operating Principles	IKB
05/21/2023	Wildland Urban Interface	WUI Operating Principles	LHB
05/22/2023	Firing Tools and Techniques	WUI Operating Principles	LHB
05/23/2023	Wildland Urban Interface	WUI Operating Principles	LHB
05/24/2023	Firing Tools and Techniques	WUI Operating Principles	LHB
05/25/2023	Wildland Urban Interface	WUI Operating Principles	LHB
05/26/2023	Firing Tools and Techniques	WUI Operating Principles	LHB
05/27/2023	Wildland Fire Aviation Assets	WUI Operating Principles	LND
05/28/2023	Progressive Hoselays	WUI Operating Principles	LED
05/29/2023	Wildland Fire Aviation Assets	WUI Operating Principles	LND
05/30/2023	Progressive Hoselays	WUI Operating Principles	LED
05/31/2023	Wildland Fire Aviation Assets	WUI Operating Principles	LND

Monthly Target Solutions Assignments

RT-130: Annual Wildland Fire Safety Refresher (MOD #1)	RT-130: Annual Wildland Fire Safety Refresher (MOD #2)
EMS Common Infectious Pathogens	Working in Extreme Temperatures

Notes: **May 1-2 Company Officer 2B GSA Conference Room Airport Road**
 May 22-24 S-200 Initial Attack IC LFPD Station 151

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	22/23 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	MAY Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5102 (Watkins) 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 (E) 1485648	19,611	129,116		7/11/22 9/19/22 5/4/23	Les Schwab Tires - 4 New Tires, Wheel Spin (\$1,559.58) Sterlings - A Service, svc. rear differential (\$653.38) Sterlings - A Service, brake system flush and new brake pads (\$1,108.56)	\$1,108.56	\$17,535.87
C-5103 (Ebling) 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 (E) 1306800	92,337	161,174		1/31/23 1/31/23 2/6/23 3/6/23 3/23/23 4/10/23	Lynch's Auto - A Service, towed in since it did not start, serp belt cracked, new starter, new brake rotors (\$2770.69) ATR - Tow from HQ to Lynch's Auto; did not start (\$199.62) Riebes - transmission fluid (\$14.30) Riebes - cable chain, parts (\$183.28) Auto Zone - Misc. parts, hood support lift (\$62.04) Lynch's Automotive - Transmission leak repair from Feb. (\$448.06)		\$23,338.18
C-5104 (Yelinek)-2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 (E) 1294991	65,530	122,505		7/18/22 10/26/22 11/28/22 01/19/23 03/23/23	Sterling's Auto - A svc., exhaust manifold (\$1,898.63) Jackson Tire - tie rod end all 4 tires, alignments (thrust angle), track bar rebuild (\$1,428.84) O'Reilly - Fuel filter, oil, misc. (\$144.57) Lynch's - runs rough low power; rpled fuel filter, fuel pump assembly and fuel pump driver module (\$1,541.61) O'Reilly - Wiper blades, LED fog capsule (\$120.11)		\$25,493.13
C-5105 (Command) 2012 Ford Expedition 4x4 (HQ)	1FMJU1G5XCEF67187 (E) 1401123	67,531	100,732		11/28/22 2/6/23 2/9/23	O'Reilly - Wiper Blades, misc (\$56.90) Riebes - Battery (\$91.37) Sterling's Auto - A Service (\$86.11)		\$9,078.75
C-5106 (Dale) 2015 Ford Explorer AWD (PIO) Prev 5100	1FMSK8AR7FGB25939 (E) 1460509	19,530	91,652		07/06/22 11/14/22	Riebes - Battery (\$177.40) Sterlings Auto - A Svc and wiper blades (\$149.20)		\$5,796.59
C-5107 (Chew) - 2010 Ford Expedition XLT 4x4 (Prevention) (previously 5101,5108)	1FMJU1G59AEA43199 (E) 1305976	162,270	253,057		7/26/22 11/28/22 12/6/22 02/21/23 03/08/23 4/10/23	Sterling's Auto - A svc. and pads (\$704.38) Les Schwab - alignment; 4 wheel, system sensor (\$414.58) Sterling's Auto - A svc., wiper blades, control arm and ball joint assembly related to shock - strut/alignment, labor (\$1,753.90) Sterling's Auto - warning lights, abs control module, program abs module, parts and labor (\$1,306.46) Sterling's Auto - headlights stayed on, did not shut off (\$317.56) Riebes - lights (\$17.22)		\$32,063.54

			19,664					5,423
E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	70,888			7/29/22 Cummins - new engine and misc. work,paid in full by Rosenbauer (\$17,182.38) 8/29/22 Burton's - Repair oil leak,, pump test, various repairs, rebuild tank to pump valve leaking water (\$8240.38) 9/20/22 Burtons Fire - travel time (tech at 111), transfer box eval/misc seals, coolant leaks (\$1,845.17) 9/21/22 Burtons Fire - Rplc front and rear braks/hardware kit, rplc ps cab lock (\$6,362.27) 9/27/22 Jackson Tire - 4 New Rear Tires (\$3,244.86) 10/17/22 Les Schwab - Wheel spin balance (\$75.98) 12/05/22 Riebes - Tire chaing (\$720.05) 02/21/23 Burtons - Coolant sensor, turbo, misc. (\$2,346.74) 4/26/23 Jackson Tire - Dismount and remount 4 rear tires (\$140) 5/9/23 Hi-Tech Emerg Vehicle Service - LED Solaris Rot, Beacon Red/Red (\$1,162.49)	\$1,162.49	\$66,851.14
E-5113 1991 KME 4x4	1HTSEPCR4NH415881 {E} 349699	80,306	88,676					\$0.00
SQ-5115 2003 Ford F350 4X4 (previously SQ-145)	1FDWF37P23ED60337 {E}1159107	42,236	44,907			11/28/22 O'Reilly's - Battery (\$336.94)		\$12,915.47
WT-5116 2015 Kenworth	2NKHHJ8X9FM437394 {E}1410351	2,230	5,913					\$7,712.26
OES - 4309 2026 HLL/BME MODEL34	3HAEETAR71E185478							\$0.00

<p>E-5123 2001 International Westmark</p>	<p>1HTSEADR71H370327 {1034294}</p>	<p>99,018</p>	<p>106,209</p>		<p>7/13/22 Burton's Fire, Inc - Water guage (\$464.22) 8/1/22 Burton's Fire, Inc - Resolve loss of power, rebuild transfer vavle actuator, rplc foam pro controller head, rplc pump, flow meter, misc. fire pump repairs (\$13,572.06) 8/3/22 Lynch's - AC svc and rplc low side fitting, install new AC condensor, repair transmission mounts (\$3,385.91) 8/23/22 Auto Zone - Oil and misc. parts (\$57.79) 9/6/22 Riebes - 6-lamp kits (\$252.07) 9/16/22 Doug Veerkamp - bad oil leak @ front differential (\$3,273.71) 01/09/23 Riebes - coupling (\$38.68) 01/24/23 O'Reilly Parts - Radiator Cap (\$6.91) 2/6/23 Riebes - Wiper blades (\$19.37) 3/6/23 Riebes - Fuel Filter (\$33.77) 3/6/23 ATR - Tow truck from Pioneer to Lynche's (\$1,125.00) 3/08/23 Lynch's Auto - truck was towed to repair electricial fire, power wires ground out on exhaust causing wires to melt and battery start on fire (\$2,743.52) 4/10/23 Riebes - wiper blades, thermo sleeve, misc. parts (\$78.84) 4/10/23 Riebes - lamp kit (\$160.17) 4/10/23 Riebes - lift support (\$33.77) 5/22/23 Lynch's - Repaired leak in abs valve on passenger side, rear drums hot and glazed, rear axle seal leaking and shoes are oil soaked (\$3,152.65)</p>	<p>\$3,152.65</p>	<p>\$49,184.53</p>
<p>SQ-5125 2008 Ford F350 (Previously SQ-115)</p>	<p>1FDWX37RX8EC15309 {E}1281212</p>	<p>99,175</p>	<p>112,952</p>				<p>\$9,308.80</p>
<p>WT-5126 2007 Kenworth</p>	<p>2NKMHZ8X67M199258 {E} 1212617</p>	<p>16,891</p>	<p>21,468</p>				<p>\$25,567.32</p>

<p>E-5141 2018 Rosenbauer (114 First Out)</p>	<p>54F2CA414JWM12044 {E}1369499</p>	<p>0</p>	<p>-</p>	<p>OOS - Riverview</p>	<p>7/5/22 10/26/22 11/14/22 12/05/22 03/07/23 3/20/23 3/21/22 4/10/23 4/10/23 4/10/23 4/10/23 4/17/23 5/23/23</p>	<p>Jackson Tire Svc - 2 New Front Tires (\$1,861.98) US Bank Card Spalusa -Rplcmt condenser fan (\$149.41) Riebes - Misc. parts (\$37.69) Riebes - Tire Chains (\$720.05) Riverview Int'l - AC Inop, Alignment (\$2,723.15) Jackson Tire - 4 swap inner and outer rear tires (\$140.00) Any and All - Engine Coolant Leak Repair, rplcd 6ft of bad heater hose with new provided by AFD (\$118.72) Any and All - High pressure water line repair (\$498.61) Riebes - 2 batteries and fees (\$843.85) Riebes - drain fill plugs (\$16.14) Riebes - Heater hose and parts (\$187.27) Riverview - oil leaks; rplcs leaking turbo drain fitting and hose, reseal leaking front cover, cam sensor, install heat protective sleeve on coolant hose rear of engine (\$3,365.36) Riverview - leak at rear main seal, found plugged crankcase filter tube (\$882.11)</p>	<p>\$882.11</p>	<p>\$51,012.30</p>
<p>WT-5146 1996 International</p>	<p>1HTSDADR7TH397632 {E} 035872</p>	<p>38,174</p>	<p>50,255</p>		<p>12/19/2022 01/09/23</p>	<p>Lynch's Auto - Low air warning switch leaking air, leak in hose (\$666.86) Riebes - 3 batteries (\$632.89)</p>		<p>\$22,852.86</p>
<p>E-5148 2003 HME (reserve) (Previously E-5141)</p>	<p>44KFT42822WZ20024 {E}1159077</p>	<p>82,595</p>	<p>129,911</p>		<p>7/05/22 7/6/22 7/12/22 8/3/22 9/7/22 9/19/22 10/11/22 01/09/23 01/26/23 01/26/23 2/6/23 3/06/23 3/23/23 4/10/23 4/10/23</p>	<p>Dale Diesel Performance (\$162.02) Riebes - Coolant (\$72.14) Dale Diesel Performance (\$240) Napa Parts - Starter (\$485.44) ATR - Tow from Pioneer to Doug Veerkamp (\$1,687.50) Doug Veerkamp - A service, turbo charger broken pressure side, labor (\$5392.41) Les Schwab - 2 widebase hwy tubless tires, wheel spin balance (\$1,628.91) Riebes - switch rocker (\$15.07) Jackson Tire - 4 new tires (\$2976.30) US Bank - Summit; lights (\$103.36) Riebes - wiper blades (\$61.40) Doug Veerkamps - A Service, dash gauges inop, park brake valve leaking (\$7,193.56) O'Reilly - Wiper Blades (\$13.79) Lynch's Automotive - Exhaust leak repair, found manifold broken (\$2,440.47) Riebes - drain fill plugs, beamed lights (\$187.27)</p>		<p>\$81,185.96</p>
<p>E-5214 2008 Ford F550</p>	<p>1FDAXS7R58EB35812 {E}1281210</p>	<p>28,278</p>	<p>32,824</p>		<p>3/23/23 3/23/23 4/24/23</p>	<p>O'Reilly - Tire Chains (\$161.86) US Bank Parts Geek - Hood Release Cable (\$71.54) Dale Diesel Performance - A service, transmission flush, differential service, aux. pump oil change, greases points on chassis + labor (\$1408.01)</p>		<p>\$9,969.44</p>

WT-5216 2015 Kenworth	2NKHHJ8X7FM437393 {E}1410352	3,030	10,955					\$6,447.85
E-5221 2003 HME	44KFT42842WZ20025 {E} 1159078	97,576	143,192		2/15/23 3/27/23 3/27/23 4/10/23	Riverview Int' - Primer valve leaks and sticky, fuel tank door, booster tank sump leaking water, chassis batteries wont hold charge, misc. (\$4,944.24) Jackson Tire - Repair flat (\$40.39) Jackson Tire - 4 New tires (\$2,603.83) Riebes - lamp kit and sealed beam lights (\$331.29)		\$66,028.22
E-5222 1991 KME	1HTSDPCR0NH416110 {E} 349698	54,320	60,118					\$3,813.14
E-5223 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	48,536		8/23/22 2/6/23	Galls - Code 3 siren w/ light controls (\$592.99) Riverview - multiple repairs in frame/engine, preassurized cooling sys, cylinder leak (\$33,828.61)		\$53,252.61
E-5228 2000 HME (122 First Out)	44KFT4287YWZ19055 {E} 959496	49,507	44,284		7/6/22 7/11/22 12/19/22 01/24/23 2/6/23 2/6/23 2/6/23 3/8/23 3/23/23 4/10/23 4/10/23	Riebes - Misc. Parts, oil, AC refrid., (\$350.11) LN Curtis - Plumbing Gaskets (\$114.99) Glass Doctor - Rplcd and install new windshield (\$1,695.91) US Bank - R Truck Parts; muffler (\$298.12) Riebes - fuse box (\$45.24) ATR - tow (\$900) ATR - tow (\$1,134.00) Lynche's Auto - power steering leaking (\$573.21) O'Reilly - Antifreeze (\$38.79) Riebes - lamp kit (\$160.17) Riebes - Oil, misc. parts (\$57.60)		\$56,075.98
WT-5236 2007 Kenworth	2NKMHZ8X87M199259 {E} 1212616	9,833	12,371		11/21/22 12/27/22	Riverview Int'l Trk - repair damaged plumbing at rear of tank fill and annual inspection (\$9,700.42) Big Rig World - hood hinge (\$199.94)		\$12,587.14
U-5310 2008 Ford (Utility)	1FTSW21R98EC31882 {E} 8V25580	30,500	39,605		8/30/22 12/05/22 12/05/22 2/6/23 2/6/23	Lynch's - A service, new brake pads, hoses (\$2,094.35) Riebes - windshield wipers (\$31.31) Jackson Tire - 4 new sensors, install (\$324.07) Riebes - spark plug, sealed bean lights, misc. (\$66.77) Riebes, lights, misc. (\$32.09)		\$2,561.50

<p>E-5361 2016 Rosenbauer (116 First Out)</p>	<p>54F2CA512GWM11580 {E} 1425867</p>	<p>8,502</p>	<p>53,069</p>		<p>7/31/22 JRCH Reimbursement - Jun (\$-0.00) 8/31/22 JRCH Reimbursement - Jul (\$-0.00) 9/27/22 JRCH Reimbursement - Aug (\$-0.00) 9/30/22 Burton's Fire - DEF quality sensor, A service, drivers seat belt alarm, coolant sensor alarm (\$2,934.62) 10/31/22 JRCH Reimbursement - Sep (\$-2,934.62) 11/28/22 O'Reilly - Hose, misc. (\$78.05) 11/28/22 O'Reilly - Antifreeze, misc. (\$47.39) 11/30/22 JRCH Reimbursement - Oct (\$-0.00) 12/31/22 JRCH Reimbursement - Nov (\$-125.44) 01/31/23 JRCH Reimbursement - Dec (\$-0.00) 2/6/23 Riebes - wiper blades (\$15.66) 2/28/23 JRCH Reimbursement - Jan (\$-0.00) 3/28/23 Burton's Fire - Cab Corner (\$88.14) 3/31/23 JRCH Reimbursement - Feb (\$-15.66) 4/30/23 JRCH Reimbursement - Mar (\$-88.14) 5/4/23 Riebes - Reflectors and wiper blades (\$53.95) 5/30/23 Burton's Fire - Latch/misc. parts (\$43.80) 5/31/23 JRCH Reimbursement - Apr (\$-0.00)</p>	<p>\$97.75</p>	<p>\$17,826.04</p>
<p>E-5364 2008 Ford F550 4x4</p>	<p>1FDAW57R38EC53893 {E} 1356272</p>	<p>32,581</p>	<p>45,248</p>		<p>7/31/22 JRCH Reimbursement - Jun (\$-0.00) 8/3/22 Lynch's - repair cause of loss of power, injector and fuel supply pipe rplcd (\$2,191.91) 8/31/22 JRCH Reimbursement - Jul (\$-0.00) 9/26/22 Lynch's Auto - A service, faulty air bag module, glow plugs, flushed trasmission and replaced fuel filters (\$3,399.41) 9/30/22 JRCH Reimbursement - Aug (\$-2,191.91) 10/31/22 JRCH Reimbursement - Sep (\$-3,399.41) 11/30/22 JRCH Reimbursement - Oct (\$-0.00) 12/31/22 JRCH Reimbursement - Nov (\$-0.00) 01/31/23 JRCH Reimbursement - Dec (\$-0.00) 2/28/23 JRCH Reimbursement - Jan (\$-0.00) 3/23/23 O'Reilly - Tire Chains (\$175.10) 3/31/23 JRCH Reimbursement - Feb (\$-0.00) 4/10/23 Lynch's Automotive - Repair oil leak from left side valve cover (\$713.59) 4/10/23 Riebes - front tire cables, parts (\$131.07) 4/30/23 JRCH Reimbursement - Mar (\$-175.10) 5/31/23 JRCH Reimbursement - Apr (\$-844.66)</p>	<p>-\$844.66</p>	<p>\$13,568.13</p>

<p>E-5368 2007 E-ONE</p>	<p>4ENGAAA8371002458 (E) 1356273</p>	<p>62,266</p>	<p>118,132</p>		<p>7/31/22 JRCH Reimbursement - Jun (\$-0.00) 8/31/22 JRCH Reimbursement - Jul (\$-0.00) 9/6/22 LN Curtis - parts for intake manifold (\$2,371.88) 9/26/22 Riverview Int'l Trk - Interm. no start condition, pump pack leak, coolant leaking, filter minder damaged (\$4,197.41) 10/31/22 JRCH Reimbursement (\$-6,569.29) 11/30/22 JRCH Reimbursement (\$-0.00) 12/19/22 Lynch's Auto - Rplcd drums, shoes and brake pads (\$1,944.14) 12/31/22 JRCH Reimbursement (\$-0.00) 01/09/23 Riebes - headlight bulbs, windshield wipers (\$33.37) 01/19/23 Lynch's Auto - Engine will not hold on a hill, e brake, rplcd brake valve in dash, rplcd brake pots w/ piston pots (\$2,806.92) 01/31/23 Lynch's Auto - brake pedal travels further - found R rear slack adjuster broken; rplcd both slack adjusters (\$689.64) 01/31/23 JRCH Reimbursement - Dec (\$-1,944.14) 2/6/23 Riebes - oil (\$37.69) 2/27/23 Jackson Tire - 4 New Tires (\$4,355.25) 2/28/23 JRCH Reimbursement - Jan (\$-3,529.93) 3/08/23 Lynch's Auto - Driver side wiper inoperable (\$390.00) 3/31/23 JRCH Reimbursement - Feb (\$-4,392.94) 4/30/23 JRCH Reimbursement - Mar (\$-390.00) 5/25/23 Riverview Int'l - full service; governor pump panel inop, pump test, chassis air system svc, front and rear springs sagging/suspension service, wheel alignment, parts and labor (\$27,963.08) 5/31/23 JRCH Reimbursement - Apr (\$-0.00)</p>	<p>\$27,963.08</p>	<p>\$66,512.54</p>
<p>\$33,521.98 \$748,580.22</p>							

AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
06/20/2023	

To: Amador Fire Protection Board of Directors

Date: 06/20/2023

From: Robert Withrow
(Department Head - please type)

Phone Ext. x391

Department Head Signature _____

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular meeting minutes of May 16, 2023

Recommendation/Requested Action:
Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate) n/a

Staffing Impacts n/a

Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Comments: _____
Committee Review? <u>N/A</u> <input checked="" type="checkbox"/> Name _____ Committee Recommendation: _____	

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:
n/a

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District. ATTEST: _____ AFPD Board Clerk
Completed by _____	Department _____	
	For meeting of _____	

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California
Tuesday, May 16, 2023
10:30 AM

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Jeff Brown, Chair
Brian Oneto, Vice Director – took seat at 10:35 AM
Pat Crew, Director
Frank Axe, Director
Richard Forster, Director

Absent:

Staff:

Robert Withrow, Fire Chief
Nicole Cook, Clerk of the Board

AGENDA

MOTION: It was moved by Director Forster and seconded by Director Crew and carried 4-0-1, to approve the agenda, Director Oneto absent.

CONSENT AGENDA

MOTION: It was moved by Director Forster and seconded by Director Axe and carried 4-0-1, to approve the consent agenda, Director Oneto absent.

PUBLIC MATTERS NOT ON THE AGENDA: None

ADMINISTRATIVE MATTERS

FY 2023-2024 New Benefit Assessment

Review and approve Preliminary Engineers Report: FM Chew introduced SCI Consultants, John Bliss and Chris Coulter who presented the report.

Director Oneto took his seat at 10:35 AM

Discussion ensued relative to subject matter. Chris stated that the base family dwelling assessment average rate is sixty five dollars. All property usage types are assessed by fire severity zones and time travel factor, properties near a fire station. John Bliss (JB) stated that they chose to do a parcel by parcel analyzation for a benefit assessment like this. The property range that is in use, size and possible development over time, we found that an acreage rate is more beneficial than a square footage rate. Proposition 218 requires a 45 day ballot, to give

voters time to evaluate property and also allows plenty of time for property owners to ask questions and/or have the engineers make correction if needed.

MOTION: It was moved by Director Forster and seconded by Director Axe however Director Oneto asked to continue the discussion. Motion died.

Director Oneto stated that he wanted the assessment to be based on square footage and not by the new calculations. Cindy Grandbois, a member of the public, asked if a parcel is an acre and what is the difference between the types of property and parcel size, what if the property is only a tenth of an acre? How does the owner calculate the new costs? JB addressed the questions by stating that each property owner will receive a ballot that will have their specific replacement assessment rate down to the penny along with a "voters guide" with how the assessment was calculated along with phone numbers to call for any questions. The voter can call the District or SCI. The minimum calculation is one acre, not a tenth. Cindy also asked how much would the annual maintenance cost be from SCI to calculate the benefit assessment for the District if they decide to use them? JB answered \$5,000-\$15,000.

Direction given to SCI by the BOD to calculate revenue and determine the increase difference between the new assessment and current, update the Engineers Report to reflect a detailed Table 1 Proposed Base Assessment Rates with comparison table of current assessment and Update the Engineers Report to define the difference between Range Land/Open Space and Agriculture. Confirm per acre or parcel.

Resolution 2a Adopting Proposition 218 Assessment Ballot Proceedings Procedures: SCI Consultants presented. Discussion ensued relative to subject matter.

Resolution 2b Initiating Proceedings, Providing Intention to Levy Assessments, Preliminary Approving Engineers Report and Providing Notice of Hearing and Mailing of Assessment Ballots for AFPD's and Emergency Response Services Assessment: SCI Consultants presented. Discussion ensued relative to subject matter.

MOTION: It was moved by Director Forster and seconded by Director Axe and carried 4-1-0 to approve Resolution 2a and 2b as presented, also approving the engineers report (2b) with direction to make minor updates. Director Oneto voted no.

RESOLUTION NO. AFPD 23-05

Resolution Approving the Adoption of Proposition 218 Assessment Ballot Proceedings Procedures (2a)

RESOLUTION NO. AFPD 23-06

Resolution Approving Initiating Proceedings, Providing Intention to Levy Assessments, Preliminary Approving Engineers Report and Providing Notice of Hearing and Mailing of Assessment Ballots for AFPD's and Emergency Response Services Assessment (2b)

Approval of JPA Agreement – FASIS and FDAC EBA "FRMS": Chief Withrow presented and informed the Board that he recommends the Board approve to sign the JPA agreement so that the District may continue to receive personnel benefits and risk management services. Discussion ensued relative to subject matter.

MOTION: It was moved by Director Forster and seconded by Director Crew and carried 5-0-0 to approve the Fire Chief to sign the approval of JPA Agreement between FASIS and FDAC EBA;“FRMS”.

RESOLUTION NO. AFD 23-04

Resolution authorizing participation in and approving the amended and restated joint exercise of powers agreement of the Fire Risk Management Services (FRMS) Joint Powers Authority (JPA).

New Fire Station Update Chief Withrow presented and informed the Board that the District is working with Jon Hopkins, GSA on the request for qualifications, the property is scheduled to be surveyed by Toma and Associates and Mario’s was updated with status of lease and timeline. Discussion ensued relative to subject matter. No action was taken. Cindy Grandbois, a member from the public addressed the Board and requested that there be a penalty to impose fees or fines to get timber out of the way.

Training Report: Chief Withrow presented the report. Discussion ensued relative to subject matter. No action was taken.

Call Report: Chief Withrow presented the report. Discussion ensued relative to subject matter. No action was taken.

Vehicle Maintenance Report: Chief Withrow presented the reported. Discussion ensued relative to subject matter. No action was taken.

MISCELLANEOUS MATTERS:

Regular Minutes for Meeting from April 18, 2023: Discussion ensued relative to subject matter.

Special Minutes for Meeting from May 10, 2023: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Forster and seconded by Director Crew and carried 5-0-0 to approve the April 18th regular meeting minutes and May 10th special meeting minutes with minor corrections.

No Closed Session: Closed minutes were reviewed and approved during open session.

Closed Session Minutes:

MOTION: It was moved by Director Axe and seconded by Director Oneto and carried 5-0-0, to approve confidential minutes of May 10th with no corrections.

ADJOURNMENT: At 12:10 PM. Chair Brown adjourned the meeting until Tuesday, the 20th of June 2023.

Chair, Amador Fire Protection District