

Tuesday, September 17, 2024

**BOARD OF DIRECTORS  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY ADMINISTRATION CENTER  
810 Court Street, Board of Supervisors Chambers  
Jackson, California 95642**

**AGENDA****-- 10:30 AM--**

**Please Note: All Board of Directors meetings are recorded.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2. Public hearing items will commence no sooner than the times listed on the agenda.

Anyone who wishes to address the Board must speak clearly, stating first and last name.

**If you are participating via telephone or online and want to speak, you will need to “raise your hand” (hand emoji). Zoom how-to features, such as “unmute” or “raising your hand” can be found at the link below:** [https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h\\_e027935e-f7cf-4183-9870-64f177689687](https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687)

**TO PARTICIPATE VIA ZOOM USE THE FOLLOWING NUMBER: +1-669-900-6833**

**10:30 AM Regular Scheduled Meeting**

+1 669 900 6833 US

**Meeting ID or Access: 882 2056 6695#****Passcode: 816616**

You may also view and participate in the meeting using this link:

<https://us02web.zoom.us/j/88220566695?pwd=Y1q4y2fcHwqSs4oy720up4j8ETqGOs.1>

**REGULAR MEETING AGENDA**

**DATE:** September 17, 2024  
**TIME:** 10:30 AM  
**LOCATION:** County Administration Center  
Board Chambers  
810 Court Street  
Jackson, CA 95642

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA:** Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Fire Protection District Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per person.**

**PUBLIC HEARING:** Discussion and possible action relative to a public hearing to consider adoption of the 2024/2025 Fiscal Year Final Budget; and Approval of Resolution adopting the Final Amador Fire Protection District Budgets for the 2024/2025 Fiscal Year in accordance with *Section 29088 of the Government Code: General Government Funds, Internal Service Funds, Enterprise Funds, Trust Funds and County Owned Special Districts.*

1. **FINAL BUDGET:** Discussion relative to subject matter and possible action of the adoption of 2024/2025 fiscal year final budget, as presented or revised.

**ADMINISTRATIVE MATTERS:**

2. **FIRE CHIEF'S UPDATE:** Discussion relative to subject matter.

**A. OPERATIONS**

**B. FIRE PREVENTION**

**C. PUBLIC INFORMATION OFFICER**

**D. VOLUNTEER PROGRAM**

3. **AMENDED AND RESTATED AGREEMENT FOR AUTOMATIC AID FIRE PROTECTION KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT:** Discussion and possible action relative to subject matter.

4. **AMENDED AND RESTATED AGREEMENT BETWEEN AFPD AND PINE GROVE COMMUNITY SERVICES DISTRICT:** Discussion and possible action relative to subject matter.

5. **CHANGE OF ORGANIZATION TO AFPD:** Discussion and possible action relative to the Local Agency Formation Commission (LAFCO) initiating the proceedings for a change of organization to AFPD and the dissolution of the Lockwood Fire Protection District.

6. **NEW FIRE STATION:** Discussion and possible action relative to subject matter.

7. **DISTRICT MONTHLY REPORT:** Discussion relative to subject matter for items A-C.

**A. TRAINING**

**B. VEHICLE MAINTENANCE**

**C. INCIDENT REPORT**

**MISCELLANEOUS MATTERS:**

8. **MINUTES:** Discussion and possible action. Review and approval of the regular minutes from August 20, 2024.

**CLOSED SESSION** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

**9. CONFERENCE WITH LABOR NEGOTIATORS:** [Pursuant to Government Code 54957.6]:  
Agency Designated Representative: Robert Withrow, Fire Chief  
Employee Organization: The Amador County Professional Firefighters Local 5181  
Agreement for Professional Services Memorandum of Understanding. Discussion and possible action relative to labor negotiations.

**ADJOURNMENT:** Tuesday, October 15, 2024

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 9-17-24

From: Robert Withrow  
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>9-17-24</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: PUBLIC HEARING - FINAL BUDGET FISCAL YEAR 2024-2025

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to the adoption of the Districts fiscal year 2024-2025 budget.

Recommendation/Requested Action:  
**Approve Resolution Adopting the 2024-2025 Final Budget**

Fiscal Impacts (attach budget transfer form if appropriate)	Staffing Impacts

Is a 4/5ths vote required?    Yes     No

Committee Review?    Name _____    N/A <input checked="" type="checkbox"/> Committee Recommendation: _____	Contract Attached:    Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Resolution Attached:    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Ordinance Attached    Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Comments: _____
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Request Reviewed by:

Chairman _____	Counsel _____
Auditor _____	GSA Director _____
CAO _____	Risk Management _____

Distribution Instructions:

Auditor \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___    Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____  Completed by _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
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BEFORE THE BOARD OF DIRECTORS OF THE  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:  
RESOLUTION APPROVING 2024-2025  
FISCAL YEAR FINAL BUDGET

RESOLUTION NO. AFPD 24-11

**WHEREAS**, to comply with section 13890, 13893, and 13894 of the Health and Safety Code the district board is meeting to adopt a final budget for the 2024-2025 fiscal year; and

**THEREFORE BE IT RESOLVED** in accordance with Section 13890 of the Health and Safety Code, the 2024-2025 fiscal year final budget for the Amador Fire Protection District is hereby adopted in accordance with the following:

2024-2025 Expenditures Appropriated for fund 45500:

Salaries and employee benefits	\$553,726.00
Services and supplies	\$880,579.00

Other Charges	\$98,543.00
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Fixed assets	\$7,972,510.00
Contingencies	\$0.00
Provision for Reserves	\$0.00

2024-2025 Expenditures Appropriated for fund 85800:

Salaries and employee benefits	\$4,678,568.00
Services and supplies	\$29,050.00
Fixed assets	\$0.00
Provision for Reserves	\$0.00

**2024-2025 Total Expenditures Appropriated:**

<b>Salaries and employee benefits</b>	<b>\$5,232,294.00</b>
<b>Services and supplies</b>	<b>\$909,629.00</b>
<b>Other Charges</b>	<b>\$98,543.00</b>
<b>Fixed assets</b>	<b>\$7,972,510.00</b>
<b>Contingencies</b>	<b>\$0.00</b>
<b>Provision for Reserves</b>	<b>\$0.00</b>

<b>Total</b>	<b>\$14,212,976.00</b>
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**BE IT FURTHER RESOLVED** that the appropriations which constitutes the total to the objects and sub-objects of the expenditures listed in the proposed budget and as altered through additions or subtractions are hereby adopted by reference; and

**BE IT FURTHER RESOLVED** that the Board Chair be and hereby is authorized to sign and execute said final budget on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 17<sup>th</sup> day of September 2024, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chair or Vice Chair, Board of Directors

ATTEST: \_\_\_\_\_  
NICOLE COOK, Clerk of the Amador Fire Protection District, Amador County, California

GENERAL FUND: 45500		Budget Unit: AMADOR FIRE PROTECTION DISTRICT			
DEPT: 8550		Governed By:		Local Board	
DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT		ACTUAL 2022-2023	ACTUAL 2023-2024	RECOMMENDED 2024-25	ADOPTED 2024-25
<b>Taxes</b>					
41010	Current Secured	24,023.34	24,850.00	25,000.00	25,000.00
41020	Current Unsecured	478.93	596.00	600.00	600.00
41100	Prior Unsecured	8.89	15.00	0.00	0.00
41120	Supplemental Roll	762.43	343.00	340.00	340.00
41121	Delinquent Supplemental	49.46	75.00		
Total Taxes		25,323.05	25,879.00	25,940.00	25,940.00
<b>Interest and Rentals</b>					
44100	Interest	14,253.33	27,809.00	130,000.00	282,909.00
<b>Intergovernmental Revenue</b>					
45244	State Aid Construction	8,100,000.00	0.00	0.00	0.00
45260	State Homeowners Property	229.06	224.00	225.00	225.00
45600	Other Government State	149,395.00	52,435.00	42,000.00	42,000.00
45640	Aid From Other Agencies	0.00	0.00	0.00	0.00
Total Intergovernmental Revenue		8,249,624.06	52,659.00	42,225.00	42,225.00
<b>Charges for Services</b>					
46009	Charges for Services	206,175.60	216,598.00	232,016.00	240,266.00
46024	Impact Fees/Mitigation	48,689.34	72,426.00	55,000.00	55,000.00
46165	Fire Prevention Fees	29,495.00	25,728.00	20,000.00	20,000.00
46880	Training	14,900.00	2,000.00	2,000.00	2,000.00
Total Charges for Services		299,259.94	316,752.00	309,016.00	317,266.00
<b>Other Revenue</b>					
47010	Special Assessments	662,746.79	1,043,351.00	835,000.00	835,000.00
47183	FEMA Fire Grant	0.00	59,095.00	29,090.00	29,090.00

GENERAL FUND: 45500		Budget Unit: AMADOR FIRE PROTECTION DISTRICT			
DEPT: 8550		Governed By:		Local Board	
DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT		ACTUAL 2022-2023	ACTUAL 2023-2024	RECOMMENDED 2024-25	ADOPTED 2024-25
47184	Volunteer Fire Grant	8,416.90	9,991.00	20,000.00	0.00
47185	CA Fire Foundation Grant	0.00	0.00	0.00	15,000.00
47186	OES Grant	25,000.00	8,596.00	0.00	0.00
47187	CA OTS Grant		42,486.00	0.00	0.00
47890	Miscellaneous Revenues	197,061.97	177,116.00	114,900.00	114,900.00
Total Other Revenue		893,225.66	1,340,635.00	998,990.00	993,990.00
Total Revenue		9,481,686.04	1,763,734.00	1,506,171.00	1,662,330.00
<b>Fund Balance</b>					
45500 Fund Balance		270,403.01	8,290,771.00	7,848,444.00	7,843,028.00
<b>Cancellation of Reserves</b>					
45500 Reserves Cancelled		0.00	0.00	0.00	0.00
TOTAL REVENUE		9,752,089.05	10,054,505.00	9,354,615.00	9,505,358.00
<b>Salaries and Benefits</b>					
50100	Salaries and Wages	419,943.42	399,415.00	495,533.00	495,533.00
50300	Retirement - Employer's Share	0.00	0.00	0.00	0.00
50304	Retirement - PERS Misc. Unfunded Liability	0.00	0.00	0.00	0.00
50310	FICA/Medicare Tax - Employer's Share	31,524.37	30,268.00	35,093.00	35,093.00
50400	Employee Group Insurance	0.00	1,234.00	0.00	0.00
50500	Workers' Compensation Insurance	15,049.00	20,477.00	22,500.00	22,500.00
50600	Unemployment Insurance	874.24	854.00	600.00	600.00
Total Salaries and Benefits		467,391.03	452,248.00	553,726.00	553,726.00
<b>Services and Supplies</b>					
51110	Clothing and Personal Supplies - Safety	55,547.11	4,994.00	10,000.00	10,000.00
51200	Communications	24,662.44	5,069.00	20,783.00	29,783.00

GENERAL FUND: 45500  
 DEPT: 8550

Budget Unit: AMADOR FIRE PROTECTION DISTRICT  
 Governed By: Local Board

DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	ACTUAL 2022-2023	ACTUAL 2023-2024	RECOMMENDED 2024-25	ADOPTED 2024-25
51500 Insurance and Bonds	53,326.51	58,414.00	55,000.00	55,000.00
51700 Maintenance - Equipment	261,260.15	320,118.00	244,240.00	244,240.00
51760 Maintenance - Programs	39,191.37	43,486.00	48,845.00	48,845.00
51800 Maintenance - Bldgs & Structures	9,067.47	12,304.00	9,512.00	29,860.00
52000 Memberships	3,042.26	2,526.00	2,326.00	2,326.00
52200 Office Expense	17,132.60	9,272.00	9,269.00	14,269.00
52211 G.S.A. Cost Allocation	1,054.00	1,845.00	4,602.00	4,602.00
52300 Professional & Specialized Services	94,539.07	120,677.00	78,840.00	78,840.00
52329 Training	48,918.93	52,562.00	45,800.00	45,800.00
52400 Publications and Legal Notices	4,315.85	2,847.00	3,810.00	3,810.00
52500 Rents, Leases - Equipment	1,930.76	2,079.00	2,079.00	2,079.00
52600 Rents, Leases - Buildings	6,548.24	6,626.00	6,625.00	6,625.00
52700 Minor Equipment	62,413.86	115,643.00	93,500.00	93,900.00
52800 Special Departmental Expense	59,299.78	51,490.00	39,000.00	41,500.00
52900 G.S.A. and In-County Travel	123,272.41	111,840.00	121,000.00	121,000.00
52910 Meetings and Conventions	900.00	0.00	0.00	0.00
53000 Utilities	42,561.84	45,851.00	48,100.00	48,100.00
<b>Total Services and Supplies</b>	<b>908,984.65</b>	<b>967,643.00</b>	<b>843,331.00</b>	<b>880,579.00</b>
<b>Other Charges</b>				
54183 FEMA Fire Grant	0.00	64,623.00	32,000.00	32,000.00
54184 Volunteer Fire Grant	8,400.00	19,982.00	40,000.00	0.00
54185 CA Fire Investigation Grant	0.00	0.00	0.00	15,000.00
54186 OES Grant	24,999.97	0.00	0.00	0.00
54187 CA OTS Grant	0.00	42,486.00	0.00	0.00
54192 COVID 19 Expenses	0.00	0.00	0.00	0.00
55201 Debt Service Principal	46,174.02	47,461.00	48,785.00	48,785.00
55202 Debt Service Interest	5,367.71	4,081.00	2,758.00	2,758.00
<b>Total Other Charges</b>	<b>84,941.70</b>	<b>178,633.00</b>	<b>123,543.00</b>	<b>98,543.00</b>



GENERAL FUND: 45500		Budget Unit: AMADOR FIRE PROTECTION DISTRICT			
DEPT: 8550		Governed By:		Local Board	
DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT		ACTUAL 2022-2023	ACTUAL 2023-2024	RECOMMENDED 2024-25	ADOPTED 2024-25
<b>Capital (Fixed) Assets</b>					
56110	Buildings and Improvements	0.00	0.00	0.00	0.00
56120	Pine Grove Station Build	0.00	19,275.00	7,276,863.00	7,276,839.00
56200	Fixed Assets - Equipment	0.00	0.00	557,152.00	695,671.00
56270	Fixed Assets - Land	0.00	803,886.00	0.00	0.00
Total Capital (Fixed) Assets		0.00	823,161.00	7,834,015.00	7,972,510.00
<b>A-87 Countywide Cost Allocation Plan</b>					
58900	A-87 Cost Allocation Plan	0.00	0.00	0.00	0.00
598150	AFPD ADJ	0.20	0.00	0.00	0.00
<b>Appropriations</b>					
	Contingencies	0.00	0.00	0.00	0.00
	Reserves	0.00	0.00	0.00	0.00
Total Appropriations		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES/APPROPRIATIONS		1,461,317.58	2,421,685.00	9,354,615.00	9,505,358.00
<b>NET COST</b>		<b>(8,290,771.47)</b>	<b>-7,632,820.00</b>	<b>0.00</b>	<b>0.00</b>

Fund 45500 Amador Fire Protection District, Dept. 8550

**District Notes for Budget Unit :**

**8550 Amador Fire Protection District General Budget**

Please provide comments in the space provided below. You may also attach additional documentation. If additional documentation is provided, please ensure to put Budget Name and Unit number at the top. Thank you.

**Expenses:**  
50100, 50300, 50310 - Salary, Retirement and Payroll Tax expense increased for anniversary step increases  
51700 - Anticipated major and minor service on selected apparatus  
51760 - Increased program/licenses cost by 5%

**Revenue:**  
46009 - Conservative estimation of Assistance by Hire revenue  
47010 - Assessment reduced by portion to be allocated to 8588 for salaries  
47183 - FEMA 2021 SAFER Grant reduced to zero for year 2, which is for volunteer stipend only.

**Fixed Assets:**  
56120 - Anticipating Pine Grove Station build costs  
56200 - Anticipating purchase of replacement engine and three command vehicles

**Other Comments:**



**FUND 45500 AMADOR FIRE PROTECTION DISTRICT - GENERAL**  
**DEPT 8550**  
**FY 2024-25**

**FINAL BUDGET**

**Dated: 09/17/24**

**TOTAL REVENUE 9,505,358**

**EXPENDITURES**

50100	Salaries		495,533
50310	Payroll Taxes		35,093
50500	Workers Comp		22,500
50600	Unemployment Insurance		600
51110	Safety Clothing		
	PPE Repair	2,000	
	Structure boots, helmets, gloves, hoods	8,000	10,000
51200	Communications		
	Allcom	720	
	At&t Calnet	735	
	Comcast	3,000	
	Volcano	6,600	
	IT phone charges	1,528	
	At&t Mobility/FirstNet	7,200	
	Radios - handheld and pagers	9,000	
	Communication device repairs	1,000	29,783
51500	Insurance		55,000
51700	Equipment Maintenance		
	SCBA Flow testing	9,240	
	SCBA Hydro testing	5,000	
	Extrication Equipment	2,000	
	Misc Equipment maintenance	8,000	
	Tires	20,000	
	Apparatus maintenance	200,000	244,240
51760	Programs/Licenses		

**FUND 45500 AMADOR FIRE PROTECTION DISTRICT - GENERAL**  
**DEPT 8550**  
**FY 2024-25**

**FINAL BUDGET**

**Dated: 09/17/24**

	IT TechCost Matrix	9,708	
	Target Solutions/Vector Scheduling	3,093	
	Target Solutions/Vector LMS	4,841	
	Amador County GSA/Zoom licensing	150	
	Lexipol LLC	11,942	
	ESRI (Environmental Systems Research Institute)	765	
	Inuit Quickbooks	1,481	
	Vimeo plus	92	
	GovInvest	4,542	
	Avenza	1,213	
	Norton Antivirus	147	
	Streamline	1,800	
	Firecompanies	20	
	Adobe Acropro	240	
	Microsoft Office 365	225	
	ESO/Incident Reporting	8,586	48,845
51800	Building Improvement/Maintenance		
	Wilkinson Portables for Station 112	1,860	
	Misc other	28,000	29,860
52000	Memberships		
	International Assoc of Fire Chiefs (IAFC)	315	
	Fire Districts Assoc of California (FDAC)	375	
	California Fire Chiefs Assoc (CFCA)	960	
	CA Conf of Arson Investigators (CCAI)	110	
	Northern CA Fire Prevention Officers (NorCal FPO)	120	
	National Volunteer Fire Council	21	
	National Fire Protection Assoc Membership (NFPA)	175	
	Firefighters Burn Institute/Youth Firesetter Program	250	2,326

**FUND 45500 AMADOR FIRE PROTECTION DISTRICT - GENERAL**  
**DEPT 8550**  
**FY 2024-25**

**FINAL BUDGET**

**Dated: 09/17/24**

52200	Office Supplies		
	Print charges - BOSS (HQ)	2,269	
	Toner for printers	1,000	
	General Office Supplies	11,000	14,269
52211	GSA Cost Allocation		4,602
52300	Professional Services		
	Quickbooks	3,000	
	Auditor's Direct Charge Fee	24,540	
	First Responder Fee Billing Costs	10,400	
	Auditor's Property Tax Admin Costs	650	
	IT Tech Support Charges	4,000	
	Attorney, Law	1,000	
	Personnel Hiring Costs	3,250	
	SCI Consulting	17,000	
	Medical Director	9,000	
	Misc other	6,000	78,840
52329	Training		
	Training Benefit (CPR, EMT, DMV)	2,500	
	Training Allowance	12,800	
	In House Training Classes, Academy Drills and Props	20,000	
	Administrative/HR/PIO Training Registration	5,000	
	Hotels, Meals, Mileage	1,500	
	Other	4,000	45,800
52400	Publications		
	CA CoC Labor Law Posters	200	
	International Code Council/Fire Codes (ICC)	1,500	
	Thomas Reuters	230	
	NFPA Codes/NFCSS/Natl Fire Codes Subscription Service	1,600	

**FUND 45500 AMADOR FIRE PROTECTION DISTRICT - GENERAL**  
**DEPT 8550**  
**FY 2024-25**

**FINAL BUDGET**

**Dated: 09/17/24**

		Press Releases/Newspaper Notices/Other	280	3,810
52500	Equip. Rent/Lease			2,079
52600	Building Rent/Lease			
		St 112 Storage	5,400	
		Airport Storage	1,225	6,625
52700	Small Tools			
		Janitorial & Station Supplies	12,600	
		Medical Supplies	12,000	
		Hose & Hose Parts (Nozzles, Valves)	7,500	
		Small tools and equipment	45,000	
		Batteries (zoll, scba, misc.)	3,400	
		Apria	400	
		Prevention Tools	1,000	
		SCBA Masks, Bottles and Quick Connects	10,000	
		Small tools maintenance	2,000	93,900
52800	Special Dept.			
		Uniforms (Paid)	25,000	
		Kirkwood	5,000	
		Prevention materials/Events	3,000	
		Sustenance for Training and Fires	3,000	
		Misc	5,500	41,500
52900	Gas/Travel			
		Fuel	120,000	
		DEF	1,000	121,000
53000	Utilities			
		PGE	18,000	
		Kamps	9,000	
		Water (1st Mace & Amador Water)	3,100	





		Budget Unit: AMADOR FIRE PROTECTION DISTRICT MEASURE 'M'		
GENERAL FUND: 85800		Governed By: Local Board		
DEPT: 8588				
DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT	ACTUAL 2022-2023	ACTUAL 2023-2024	RECOMMENDED 2024-25	ADOPTED 2024-25
<b>Interest and Rentals</b>				
44100 Interest	24,205.63	64,635.00	65,000.00	65,000.00
<b>Intergovernmental Revenue</b>				
45585 FEMA SAFER Grant	0.00	0.00	24,000.00	24,000.00
45640 Aid From Other Agencies	0.00	0.00	0.00	0.00
45641 AFPA M/P172	1,951,516.18	1,897,537.00	1,900,000.00	1,866,000.00
Total Intergovernmental Revenue	1,951,516.18	1,897,537.00	1,924,000.00	1,890,000.00
<b>Charges for Services</b>				
46009 Charges for Services	1,791,411.32	1,804,389.00	1,889,859.00	1,948,445.00
<b>Other Revenue</b>				
47010 Special Assessments	0.00	0.00	225,000.00	225,000.00
47890 Miscellaneous Revenues	175,959.31	31,450.00	0.00	0.00
47894 CFD Miscellaneous	45,895.95	49,370.00	47,000.00	50,000.00
47940 Operating Transfers	258,000.00	258,000.00	258,000.00	258,000.00
Total Other Revenue	479,855.26	338,820.00	530,000.00	533,000.00
Total Revenue	4,246,988.39	4,105,381.00	4,408,859.00	4,436,445.00
<b>Fund Balance</b>				
85800 Fund Balance	520,477.41	497,371.00	292,884.00	280,173.00
<b>Cancellation of Reserves</b>				

GENERAL FUND: 85800		Budget Unit: AMADOR FIRE PROTECTION			
DEPT: 8588		DISTRICT MEASURE 'M'			
		Governed By: Local Board			
DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT		ACTUAL 2022-2023	ACTUAL 2023-2024	RECOMMENDED 2024-25	ADOPTED 2024-25
85800 Reserves Cancelled		0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>		<b>4,767,465.80</b>	<b>4,602,752.00</b>	<b>4,701,743.00</b>	<b>4,716,618.00</b>
<b>Salaries and Benefits</b>					
50100	Salaries and Wages	3,120,240.90	3,082,640.00	3,275,378.00	3,304,733.00
50300	Retirement - Employer's Share	174,423.19	166,254.00	218,865.00	218,865.00
50310	FICA/Medicare Tax - Employer's Share	234,986.49	232,622.00	230,050.00	230,050.00
50400	Employee Group Insurance	446,020.55	510,642.00	604,800.00	590,600.00
50500	Workers' Compensation Insurance	268,026.00	314,215.00	345,400.00	339,120.00
50600	Unemployment Insurance	4,786.83	4,580.00	4,200.00	4,200.00
Total Salaries and Benefits		4,248,483.96	4,310,953.00	4,678,693.00	4,687,568.00
<b>Services and Supplies</b>					
51100	Clothing and Personal Supplies - Protectiv	0.00	0.00	0.00	0.00
52300	Professional & Specialized Services	0.00	1,530.00	5,000.00	11,000.00
52329	Training	5,793.10	986.00	1,000.00	1,000.00
52800	Special Departmental Expense	15,818.28	9,110.00	17,050.00	17,050.00
Total Services and Supplies		21,611.38	11,626.00	23,050.00	29,050.00
<b>Other Charges</b>					
54732	Safer Grant	0.00	0.00	0.00	0.00
<b>Capital (Fixed) Assets</b>					
56200	Fixed Assets - Equipment	0.00	0.00	0.00	0.00

		Budget Unit: AMADOR FIRE PROTECTION DISTRICT MEASURE 'M'			
GENERAL FUND: 85800		Governed By: Local Board			
DEPT: 8588					
DETAIL BY REVENUE CATEGORY AND EXPENDITURE OBJECT		ACTUAL	ACTUAL	RECOMMENDED	ADOPTED
		2022-2023	2023-2024	2024-25	2024-25
<b>A-87 Countywide Cost Allocation Plan</b>					
58900	A-87 Cost Allocation Plan	0.00	0.00	0.00	0.00
598150	AFPD ADJ	-0.20	0.00	0.00	0.00
<b>Appropriations</b>					
	Contingencies	0.00	0.00	0.00	0.00
	Reserves	0.00	0.00	0.00	0.00
	Total Appropriations	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES/APPROPRIATIONS		4,270,095.14	4,322,579.00	4,701,743.00	4,716,618.00
<b>NET COST</b>		<b>(497,370.66)</b>	<b>(280,173.00)</b>	<b>-</b>	<b>0.00</b>

*Fund 85800 Amador Fire Protection District - Measure M, Dept. 8588*

**District Notes for Budget Unit :**

**8588 Amador Fire Protection District Measure M**

Please provide comments in the space provided below. You may also attach additional documentation. If additional documentation is provided, please ensure to put Budget Name and Unit number at the top. Thank you.

**Expenses:**

50100, 50300, 50310 - Salary, Retirement and Payroll Tax expense for existing MOU commitments  
50400- Increase employee health insurance was 3%-11% depending on health provider

**Revenue:**

45585 - Anticipated FEMA 2021 SAFER Grant, year 2 of 4 for volunteer stipend pay  
45641 - Measure M budgeted similar to received in FY 2023-24, amount received in FY 2023-24 less than projected  
46009 - Conservative estimation of Assistance by Hire  
47010 - Benefit Assessment salary portion moved from 8550 AFD General Fund

**Fixed Assets:**

**Other Comments:**

-MOU expires 12/31/24, the district will be entering negotiations for potential salary increases and/or COLA increases  
-Measure M received is 5% less than projected  
-Benefit Assessment revenue is 60% of the FY 2023-24 increase in fire protection and emergency response services assessment

**FUND 85800 AMADOR FIRE PROTECTION DISTRICT - MEASURE M**  
**DEPT 8588**  
**FY 2024-25**

**FINAL BUDGET Dated: 09/17/24**

**REVENUE**

44100	Interest		65,000
45585	FEMA 2021 SAFER Grant (year 2 of 4)		24,000
45641	Measure M		1,866,000
46009	Charges for Services		
	Assistance by Hire (ABH) - Personnel	182,711	
	JRCH Payroll	1,729,559	
	Lockwood Fire	25,875	
	Public Safety 1/2% Sales Tax	10,300	1,948,445
47010	Assessments		225,000
47894	CFD Disbursement Revenues		50,000
47940	AFPD-M 172 Operating Transfers		258,000
		REVENUE SUBTOTAL	4,436,445
		<i>Preliminary Carry Forward from FY 2023-24</i>	280,173
		TOTAL REVENUE	4,716,618

**EXPENDITURES**

50100	Salaries		3,304,733
50300	Retirement		218,865
50310	Payroll Taxes		230,050
50400	Employee Group Ins		590,600
50500	Workers Comp		339,120
50600	Unemployment Ins		4,200
52300	Professional & Special Services		11,000
52329	Training		1,000
52800	Special Dept.		
	Volunteer pay per calls	6,000	
	Volunteer uniforms	10,000	
	Volunteer length of service	1,050	
	Misc	0	17,050
		TOTAL EXPENSE	4,716,618
			-

DISTRICT		AVAILABLE FINANCING:				FINANCING REQUIREMENTS				Diff Req-Fin
		FUND BALANCE AVAILABLE JUNE 30, 20XX	CANCELLATION OF PRIOR YEAR RESERVES/ DESIGNATIONS	ESTIMATED ADDITIONAL FINANCING SOURCES	TOTAL AVAILABLE FINANCING	ESTIMATED FINANCING USES	PROVISIONS FOR RESERVES AND/OR DESIGNATIONS	TOTAL FINANCING REQUIREMENTS		
<b>AMADOR COUNTY FIRE PROTEC</b>	<b>45500</b>									
2023-2024 AFPD	8550	8,290,771.00	0.00	1,506,171.00	9,796,942.00	9,354,615.00	0.00	9,354,615.00	(442,327.00)	
2023-2024 MEASURE M AFPD	85800	497,371.00	0.00	4,105,381.00	4,602,752.00	4,322,579.00	0.00	4,322,579.00	(280,173.00)	
<b>2024-2025 AFPD</b>	<b>8550</b>		<b>0.00</b>	<b>1,506,171.00</b>	<b>1,506,171.00</b>	<b>9,354,615.00</b>		<b>9,354,615.00</b>	<b>7,848,444.00</b>	
<b>2024-2025 MEASURE M AFPD</b>	<b>85800</b>		<b>0.00</b>	<b>4,105,381.00</b>	<b>4,105,381.00</b>	<b>4,322,579.00</b>		<b>4,322,579.00</b>	<b>217,198.00</b>	

LESS: FUND BALANCE  
RESERVES/DESIGNATED AT JUNE 30, XXXX

DISTRICT		FUND BALANCE PER AUDITOR AS OF				ENCUMBRANCES	GENERAL & OTHER RESERVES	DESIGNATIONS	FUND BALANCE UNRESERVED/ UNDESIGNATED JUNE 30, 20XX	ACTUAL
AMADOR COUNTY FIRE PROTECTION	45500	ACCOUNT NUMBER	TREAS BALANCE	OUT STANDING	TB - OS					
		101448	-							
		101455	477,787.41	24,424.93	453,362.48					
		101456	207,578.03		207,578.03					
		101614	40,530.95		40,530.95					
		101615	31,646.98		31,646.98					
		101666	305,249.93		305,249.93					
		101668	-		-					
		101825	8,100,000.00		8,100,000.00					
2023-2024 AFD	8550		<u>9,162,793.30</u>	<u>24,424.93</u>	<u>9,138,368.37</u>	9,138,368.37	0.00	847,597.00	8,290,771.00	
2023-2024 MEASURE M AFD	85800	101756	2113089.17	37,880.51	2,075,208.66	2,075,208.66	0.00	1,577,838.00	497,371.00	
						<u>11,213,577.03</u>	<u>0.00</u>	<u>2,425,435.00</u>	<u>8,788,142.00</u>	
		ACCOUNT NUMBER	TREAS BALANCE	OUT STANDING	TB - OS					
		101448								
		101455			-					
		101456			-					
		101614			-					
		101615			-					
		101666			-					
		101668			-					
		101825			-					
2024-2025 AFD	8550		<u>-</u>	<u>-</u>	<u>-</u>	0.00	0.00	847,597.00	(847,597.00)	
2024-2025 MEASURE M AFD	85800	101756			-	0.00	0.00	1,577,838.00	(1,577,838.00)	
						<u>0.00</u>	<u>0.00</u>	<u>2,425,435.00</u>	<u>0.00</u>	
									<u>(2,425,435.00)</u>	





# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09-17-24

From: Robert Withrow Phone Ext. 391  
 (Department Head - please type)

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>09-17-24</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: FIRE CHIEF'S UPDATE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)  
 Discussion relative to subject matter:

- A) Operations
- B) Fire Prevention
- C) Public Information Officer
- D) Volunteer Program

Recommendation/Requested Action: \_\_\_\_\_

Fiscal Impacts (attach budget transfer form if appropriate) _____	Staffing Impacts _____
---	------------------------

Is a 4/5ths vote required? Yes  No

Committee Review? N/A   
 Name \_\_\_\_\_  
 Committee Recommendation: \_\_\_\_\_

Contract Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Resolution Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Ordinance Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Comments: _____			

Request Reviewed by:

Chairman _____	Counsel _____
Auditor _____	GSA Director _____
CAO _____	Risk Management _____

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____ Department _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.
Completed by _____	For meeting of _____	ATTEST: _____ AFPD Board Clerk

Hi Chief Withrow, J | L

Jamie Lubenko

This thank you note is a bit delayed due to my post fair travel plans but non-the-less sincere. THANK YOU... for the leadership & extra efforts put in by AFD to keep the attendees to our county fair safe -

You guys Rock - Jamie Lubenko

Amador County Fair Board  
PO Box 71, Fiddletown, California 95629  
Vice-president

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09-17-24

From: Robert Withrow  
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>09-17-24</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: AMENDED AND RESTATED AGREEMENT FOR AUTOMATIC AID KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to the amended and restated agreement to continue providing automatic aid for Kirkwood Meadows Public Utility District.

Recommendation/Requested Action:

**Approve by resolution**

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments:

Committee Review?

N/A

Name \_\_\_\_\_

Committee Recommendation:

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

Return copy of agreement to Jackson Rancheria.

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by \_\_\_\_\_

Department \_\_\_\_\_

ATTEST: \_\_\_\_\_

For meeting \_\_\_\_\_

AFPD Board Clerk

of \_\_\_\_\_

BEFORE THE BOARD OF DIRECTORS OF THE  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION APPROVING AMENDED AND  
RESTATED AGREEMENT FOR  
AUTOMATIC AID FIRE SERVICE AID WITH THE  
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT

RESOLUTION NO. AFPD 24-13

**WHEREAS**, the Kirkwood Meadows Public Utility District maintains and operates a volunteer fire protection organization in the area generally known as Kirkwood; and

**WHEREAS**, Amador Fire Protection District maintains and operates a fire protection organization in the area known as Amador Fire Protection District; and

**WHEREAS**, the parties hereto desire to continue the purpose of this agreement pursuant to the provisions of the Health and Safety Code 13050.

**THEREFORE BE IT RESOLVED** by the Board of Directors of the Amador Fire Protection District, County of Amador, State of California, that said Board does hereby approve the amended agreement with the Kirkwood Meadows Public Utility District relative to automatic fire services aid on the terms and conditions contained therein; and

**THEREFORE BE IT FURTHER RESOLVED** that the Chair be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 17<sup>th</sup> day of September 2024 by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
President, Board of Directors

ATTEST: \_\_\_\_\_

NICOLE COOK, Clerk of the  
Amador Fire Protection District,  
Amador County, California

**AGREEMENT FOR AUTOMATIC FIRE PROTECTION**

**AMADOR FIRE PROTECTION DISTRICT  
AND  
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT**

This First Amendment ("Amendment") to the Automatic Fire Protection Agreement, made on the 19th day of June, 2018, by and between Amador Fire Protection District and the Kirkwood Meadows Public Utility District.

**WITNESSETH**

**WHEREAS**, under the terms of the Agreement,

1. The Kirkwood Meadows Public Utility District maintains and operates a fire protection organization in the area generally known as Kirkwood, California.
2. The Amador Fire Protection District maintains and operates a fire protection organization within the Amador Fire Protection District.
3. The parties hereto desire to effect the purpose of this agreement pursuant to the provisions of the Health and Safety Code 13050.

**NOW THEREFORE**, the parties hereto mutually agree as follows:

1. Kirkwood Meadows Public Utility District agrees to furnish automatic response when fire personnel are available to the area shown as Kirkwood Response on the attached map (Exhibit A), for the purpose of providing fire protection and emergency medical aid services.
2. Amador Fire Protection District agrees to pay one hundred dollars (\$100.00) to Kirkwood Meadows Public Utility District for each automatic aid response to Amador Fire Protection District. Amador Fire Protection District will also pay to Kirkwood Meadows Public Utility District \$2,200 annually to compensate for insurance coverage.
3. Except as may be provided by separate agreement between the parties hereto, the assurance of automatic aid set forth herein shall constitute the sole consideration for the performance hereof and neither party shall be obligated to reimburse the other for any use of material, damage to equipment, or liability incurred which may occur in the course of rendering the services herein provided for.
4. Parties mutually agree to extend the agreement, this Amendment shall remain in full force and effect until 07/01/2026 unless sooner terminated by either of the parties giving to the other 60 days' written notice of such termination.

5. With the written agreement of both parties this contract may be extended after the termination date on a month to month basis on the same terms and conditions as contained herein.
6. This Amendment hereby incorporates by reference all terms and conditions set forth in the Agreement, unless specifically modified by this Amendment. All terms and conditions set forth in the Agreement which are not specifically modified by this Amendment shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment to be executed on the day and year first hereinabove written.

**AMADOR FIRE PROTECTION DISTRICT**

**KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT**

By: \_\_\_\_\_

By: *Richard B. Ansel*

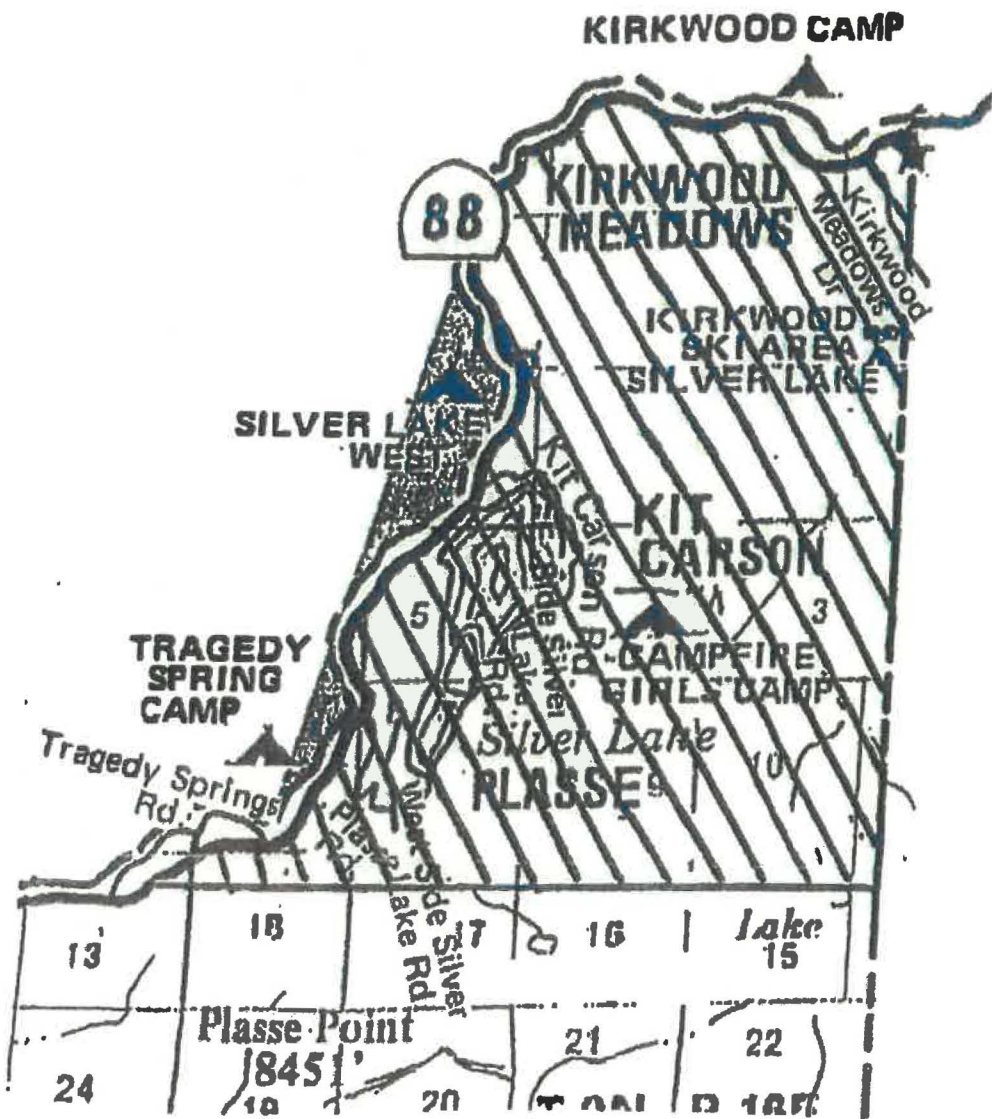
Printed Name: Brian Oneto

Printed Name: RICHARD ANSEL

Title: Board Chair

Title: CHIEF

# EXHIBIT A



# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09-17-24

From: Robert Withrow  
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>9-17-24</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: <u>AMENDED AND RESTATED AGREEMENT BETWEEN AFPD AND PINE GROVE COMMUNITY SERVICES DISTRICT</u>
Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
Discussion and possible action relative to the amended and restated agreement between AFPD and PG-CSD.
Changes: Item 4 - Utility expense. Average monthly costs of utility charges is between \$1,200-\$1,700.

Recommendation/Requested Action:  
**Approve by resolution**

Fiscal Impacts (attach budget transfer form if appropriate) \_\_\_\_\_ Staffing Impacts \_\_\_\_\_

Is a 4/5ths vote required? Yes  No

Contract Attached: Yes  No  N/A   
 Resolution Attached: Yes  No  N/A   
 Ordinance Attached: Yes  No  N/A

Committee Review? Name \_\_\_\_\_ N/A

Comments: \_\_\_\_\_  
 \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_  
 \_\_\_\_\_

Request Reviewed by:

Chairman _____	Counsel _____
Auditor _____	GSA Director _____
CAO _____	Risk Management _____

Distribution Instructions: \_\_\_\_\_  
 \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_ Time \_\_\_\_\_ Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on _____	A new ATF is required from _____ Department _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.
Completed by _____	For meeting of _____	ATTEST: _____ AFPD Board Clerk



BEFORE THE BOARD OF DIRECTORS OF THE  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION APPROVING AMENDED  
AND RESTATED AGREEMENT  
OF THE PINE GROVE COMMUNITY  
SERVICES DISTRICT BUILDING

RESOLUTION NO. AFPD 24-12

**BE IT RESOLVED** by the Board of Directors of the Amador Fire Protection District, that said Board does hereby approve the amended and restated agreement by and between the Amador Fire Protection District and Pine Grove Community Services District, on the terms and conditions contained therein as it relates to the use of the building; and

**BE IT FURTHER RESOLVED** that the President of said Board be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 17<sup>th</sup> day of September 2024, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
President, Board of Directors

ATTEST: \_\_\_\_\_

NICOLE COOK, Clerk of the Board

Amador Fire Protection District,

Amador County, California

## AMENDED AND RESTATED AGREEMENT

This Amended and Restated Agreement is made as of the date written below by and between the Amador Fire Protection District ("AFPD") and the Pine Grove Community Services District, ("PGCSD") (collectively the "Parties") and supersedes a prior Agreement made between AFPD and PG-CSD dated May 21, 2013~~2016~~, and the original Agreement, between American Legion Ambulance, AFPD and PG-CSD, dated March 27, 1997.

1. Recitals. According to recorded documents, PG-CSD is the owner of certain real property situated in the unincorporated area of the County of Amador, State of California, more particularly described in Exhibit 1, attached hereto and incorporated herein by reference ("Property"). At present, there is a building constructed on the property ("the Building"), which Building is currently used for water services provided by PG-CSD and fire services provided by AFPD.

Now, therefore, it is agreed between the Parties as follows:

2. Occupancy of Building. ~~Effective as of the date of this Agreement, the use of t~~The Building shall be shared among AFPD and PG-CSD. AFPD shall have the right of use and occupancy of approximately 2500 square feet or 73% of the Building, further described as follows:

- (a) The main apparatus bay housing two fire engines;
- (b) The apparatus bay housing a medical squad vehicle;
- (c) The area of the building commonly known as the "meeting room"
- (d) Restroom facilities adjacent to main apparatus bays at south east corner.

PG-CSD shall have the right of use and occupancy of the remaining approximately 950 square feet or 27% square feet of the Building. The portions of the Building to be used by each of the parties are as shown on the diagram attached as Exhibit 2, which is incorporated herein by reference. This Agreement covers only occupancy of the Building and does not extend to the adjacent park area.

3. Maintenance. The Parties shall each pay for routine maintenance and repairs respecting the area of the Building occupied by each. The Parties shall share the cost of pumping the Building's wastewater tank, as needed, pursuant to the proportionate shares set forth Paragraph 4. When significant maintenance affecting the whole of the building (e.g. painting, roofing) is required, as determined by agreement of both parties, the cost of such significant maintenance shall be borne by the Parties proportionate to the area of the Building occupied by each.

4. Utility Expense. The monthly bill for electrical service ~~to the Building shall be divided as follows: AFPD 90%; PG-CSD 10%. shall be paid by PGCS~~D. The monthly bill for wastewater service to the Building ~~shall be divided equally by the parties shall be paid by PGCS~~D.. Propane services to the Building shall be paid by AFPD. ~~Electrical and wastewater service shall continue to be billed to PG-CSD, which shall bill AFPD for their share of the charges as due. . AFPD shall pay a monthly fee of \$1,331.00 per month.~~

12. Entire Agreement Amendment. This Agreement constitutes the entire Agreement among the Parties as to its subject matter, and may be amended only by a subsequent writing signed by both Parties.

IN WITNESS WHEREOF, this Agreement is executed as on \_\_\_\_\_, 2016,  
Enter Date Here at Jackson, California.

AFPD

PG-CSD

By: \_\_\_\_\_  
President, Board of Directors

By: \_\_\_\_\_  
President, Board of Directors

Approved as to form:

GREG GILLOTT, County Counsel

By: \_\_\_\_\_

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09-17-24

From: Robert Withrow  
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>09-17-24</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: CHANGE OF ORGANIZATION TO AFD

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action related to the initiating proceedings by LAFCO for a change of organization to AFD and the dissolution of the Lockwood Fire Protection District.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required? Yes  No

Contract Attached: Yes  No  N/A

Resolution Attached: Yes  No  N/A

Ordinance Attached: Yes  No  N/A

Committee Review? Name \_\_\_\_\_ N/A

Comments: \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_ Time \_\_\_\_\_ Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on _____	A new ATF is required from _____ Department _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.
Completed by _____	For meeting of _____	ATTEST: _____ AFPD Board Clerk

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09-17-24

From: Robert Withrow  
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>09-17-24</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: NEW FIRE STATION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion, update and possible action relative to the new fire station in Pine Grove.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts None

Is a 4/5ths vote required? Yes  No

Contract Attached: Yes  No  N/A   
 Resolution Attached: Yes  No  N/A   
 Ordinance Attached: Yes  No  N/A

Committee Review? Name \_\_\_\_\_ N/A

Committee Recommendation:

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
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Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on _____	A new ATF is required from _____ Department _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.
Completed by _____	For meeting of _____	ATTEST: _____ AFPD Board Clerk

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors  
 Date: 09-17-24  
 From: Robert Withrow  
 (Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>09-17-24</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: DISTRICT MONTHLY REPORTS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion relative to subject matter:

A) Training  
 B) Vehicle Maintenance  
 C) Incident

Recommendation/Requested Action: \_\_\_\_\_

Fiscal Impacts (attach budget transfer form if appropriate) None

Staffing Impacts None

Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Comments: _____
Committee Review? <u>N/A</u> <input checked="" type="checkbox"/> Name: _____ Committee Recommendation: _____	

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_  
 Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_  
 CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____ Other: _____
Noes: _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
Completed by _____		

<u>Month</u>	<u>Emergency Reporting (live)</u>	<u>Target Solutions (online)</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
July	404:30:00	204:50:00	608:45:00	156:30:00
August	494:50:00	114:00:00	608:50:00	209:00:00
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
<b>Total YTD</b>			<b>1217:35:00</b>	<b>365:30:00</b>



# Amador Fire Protection District Monthly Training Schedule-August 2024



## Daily Schedule

Date	Topic	Skill Sheet/Reference	Code
08/01/2024	Crosslay Deployment	Amador Fire Skill 1-10, 1-11	LDD
08/02/2024	Ground Ladders	Amador Fire Skill 1-16	LCD
08/03/2024	Crosslay Deployment	Amador Fire Skill 1-10, 1-11	LDD
08/04/2024	Ground Ladders	Amador Fire Skill 1-16	LCD
08/05/2024	Crosslay Deployment	Amador Fire Skill 1-10, 1-11	LDD
08/06/2024	Ground Ladders	Amador Fire Skill 1-16	LCD
08/07/2024	EMS Medical Assessment	NREMT Skill Sheet	CHD
08/08/2024	EMS Airway Adjuncts	NREMT Skill Sheet	CHD
08/09/2024	EMS Medical Assessment	NREMT Skill Sheet	CHD
08/10/2024	EMS Airway Adjuncts	NREMT Skill Sheet	CHD
08/11/2024	EMS Medical Assessment	NREMT Skill Sheet	CHD
08/12/2024	EMS Airway Adjuncts	NREMT Skill Sheet	CHD
08/13/2024	Vehicle Cone Course	IFSTA Driver Operator	HBD
08/14/2024	Pump Theory/Hydraulics	IFSTA Driver Operator	HDD
08/15/2024	Vehicle Cone Course	IFSTA Driver Operator	HBD
08/16/2024	Pump Theory/Hydraulics	IFSTA Driver Operator	HDD
08/17/2024	Vehicle Cone Course	IFSTA Driver Operator	HBD
08/18/2024	Pump Theory/Hydraulics	IFSTA Driver Operator	HDD
08/19/2024	WUI Operations	WUI Operating Principles	LHA
08/20/2024	Mobile Attack	Amador Fire Skill 2-3	LED
08/21/2024	WUI Operations	WUI Operating Principles	LHA
08/22/2024	Mobile Attack	Amador Fire Skill 2-3	LED
08/23/2024	WUI Operations	WUI Operating Principles	LHA
08/24/2024	Mobile Attack	Amador Fire Skill 2-3	LED
08/25/2024	Forcible Entry	IFSTA Essentials	IJD
08/26/2024	Loss Control	IFSTA Essentials	LKD
08/27/2024	Forcible Entry	IFSTA Essentials	IJD
08/28/2024	Loss Control	IFSTA Essentials	LKD
08/29/2024	Forcible Entry	IFSTA Essentials	IJD
08/30/2024	Loss Control	IFSTA Essentials	LKD
08/31/2024	Fire Suppression Systems	IFSTA Essentials	NCA

### Monthly Target Solutions Assignments

Fleet Program Seat Belt & Airbag Safety for Emergency Vehicle Operators	EMS Patient Refusal
Back injury Prevention	NFPA 1001 Fire Hose

Notes:



Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	23/24 FY Odometer Reading	Repair Hours / Comments <small>(out of service, Misc., etc. if applicable)</small>	Dates	Maintenance Performed (description)	AUGUST Total Cost this Month	Total Cost of Vehicle starting July 2016 <small>(Implementation of report)</small>
<b>C-5100</b> 2015 Ford F150 4x4 (Fire Chief)	1FTEX1EP3FKE51353 {E} 1503445	-	538,933					\$9,405.36
<b>C-5102</b> 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 {E} 1485648	19,611	152,047		7/1/24 7/8/24 8/7/24	Jackson Tire - 4 new tires (\$1,269.27) Napa - lightbulb (\$5.38) Napa - headlight bulb (\$30.70)	\$30.70	\$24,510.79
<b>C-5103</b> 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 {E} 1306800	92,337	174,841		7/16/24	Lynch's Auto - air bag light on; drive air bag open, prgm steering control module (\$603.65)		\$26,714.82
<b>C-5104</b> 2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 {E} 1294991	65,530	-	OOS	8/7/24 8/7/24	Napa - 2 of Center rear body mount (\$217.87) Napa - oil and filter (\$65.54)	\$283.41	\$31,274.28
<b>C-5106</b> 2012 Ford Expedition 4x4 (PIO)	1FMJU1G5XCEF67187 {E} 1401123	67,531	11,448		8/15/24	Gilly's Super Signs - renumbering (Parts \$468.68/Labor \$2897.50)	\$3,366.18	\$15,498.28
<b>C-5107</b> 2015 Ford Explorer AWD (Prevention)	1FM5K8AR7FGB25939 {E} 1460509	19,530	99,050		7/18/24 8/7/24	Jackson Tire - front brake service, turn brake disc rotors, 2 brake pads (\$247.70) Gilly's Super Signs - renumbering (Parts \$417.34/Labor 3,172.34)	\$3,172.34	\$12,483.78
<b>E-5111</b> 2015 Rosenbauer (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	80,693		7/1/24 7/8/24 7/22/24 8/7/8	Burton's Fire - door latches (\$185.11) Napa - final charge antifreeze (\$55.25) Merzlak Signs - emblem (\$72.13) Napa - final charge, valve, suspension, trans fluid (\$183.87)	\$183.87	\$167,556.60
<b>SQ-5115</b> 2003 Ford F350 4X4	1FDWF37P23ED60337 {E}1159107	42,236	45,747					\$15,275.33
<b>WT-5116</b> 2015 Kenworth	2NKHJ8X9FM437394 {E}1410351	2,230	-	LFPD	7/8/24	Napa - Anti freeze (\$35.86)		\$9,109.92
<b>OES - 4309</b> 2020 ITL/BME MODEL34	3HAEETAR7ML185478	-	29,843		8/13/24	Reimb - Misc. Parts (strike team) (\$20.53)	\$20.53	\$4,793.03

24-25 Vehicle Maintenance

Aug

<b>E-5123</b> 2001 International Westmark	1HTSEADR71H370327 {E}1034294	99,018	109,279		7/12/24	Tire Service - 2 new front tires (while deployed) (\$1,479.49)		\$50,995.08
<b>SQ-5125</b> 2008 Ford F350	1FDWX37RX8EC15309 {E}1281212	99,175	114,199					\$12,125.18
<b>WT-5126</b> 2007 Kenworth	2NKMHZ8X67M199258 {E} 1212617	16,891	22,204					\$27,635.26
<b>E-5141</b> 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E}1369499	-	60,344		7/1/24	Jackson Tire - 2 new tires (\$1,337.26)		\$82,987.25
<b>E-5146</b> 1996 International	1HTSDADR7TH397632 {E} 035872	38,174	50,774					\$24,463.19
<b>E-5214</b> 2008 Ford F550	1FDAX57R58EB35812 {E}1281210	28,278	34,264					\$9,969.44
<b>WT-5216</b> 2015 Kenworth	2NKHHJ8X7FM437393 {E}1410352	3,030	12,261					\$6,447.85
<b>E-5221</b> 2003 HME	44KFT42842WZ20025 {E} 1159078	97,576	153,607		8/19/24	Mach One Towing - tow (\$1,820)	\$1,820.00	\$97,658.28
<b>E-5222</b> 2003 HME	44KFT42822WZ20024 {E}1159077	82,595	214,282	Odometer reading is not accurate				\$139,890.43
<b>E-5223</b> 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	49,032		8/5/24	Burtens Fire - PM control (\$1,188.38)	\$1,188.38	\$54,440.99
<b>E-5228</b> 2000 HME (122 First Out)	44KFT4287YWZ19055 {E} 959496	-	47,771					\$61,805.77
<b>WT-5236</b> 2007 Kenworth	2NKMHZ8X87M199259 {E} 1212616	9,833	13,306					\$15,897.68
<b>U-5310</b> 2008 F250 Ford	1FTSW21R98EC31882 {E} 8V25580	30,500	44,629					\$3,667.32

24-25 Vehicle Maintenance

Aug

<p><b>E-5361</b> 2016 Rosenbauer (116 First Out)</p>	<p>54F2CA512GWM11580 {E} 1425867</p>	<p>8,502</p>	<p>-</p>	<p>Odometer OOS, reading 400K, Apr months mileage reading: 62,697</p>	<p>6/17/24 6/30/24 7/1/24 7/1/24 7/8/24 7/8/24 7/31/24 8/7/24 8/31/24</p>	<p>H.O. Bostrom Co., Inc. - Kit FCR Fx STD Cable (\$160.83) JRCH Reimbursement - May (\$0.00) Jackson Tire - 2 front tires (\$1,337.26) Hi-Tech EVS - repair mechanical siren (\$1,242.03) Napa - AC Recharge hose, crank filter, misc. (\$153.56) Napa - air brake system/dryer part (\$770.90) JRCH Reimbursement - Jun (\$-160.83) <b>Napa - Oil and misc. parts (\$221.37)</b> <b>JRCH Reimbursement - Jul (\$-3503.75)</b></p>	<p>-</p> <p><b>-\$3,282.38</b></p>	<p>\$17,949.66</p>
<p><b>E-5364</b> 2008 Ford F550 4x4</p>	<p>1FDAW57R38EC53893 {E} 1356272</p>	<p>32,581</p>	<p>46,720</p>		<p>6/12/24 6/30/24 7/31/24 8/31/24</p>	<p>Lynch's Auto - Minor Service (\$693.56) JRCH Reimbursement - May (\$0.00) JRCH Reimbursement - Jun (\$-693.56) <b>JRCH Reimbursement - Jul (\$0.00)</b></p>		<p>\$13,568.13</p>
<p><b>E-5368</b> 2007 E-ONE</p>	<p>4ENGAAA8371002458 {E} 1356273</p>	<p>62,266</p>	<p>130,595</p>		<p>6/30/24 7/22/24 7/30/24  7/31/24 8/06/24 8/31/24</p>	<p>JRCH Reimbursement - May (\$0.00) Merzlak signs - Door emblems (\$612.08) Lynch's Auto - Minor service, includes dx inop AC and repairing, fixing oil leaks (\$2,710.41) JRCH Reimbursement - Jun (\$0.00) <b>Performance Trk Rpr - plate switch, start/stop (\$167.22)</b> <b>JRCH Reimbursement - Jul (\$-3,322.49)</b></p>	<p>-</p> <p><b>-\$3,155.27</b></p>	<p>\$46,514.75</p>
<b>\$3,627.76</b>								<b>\$982,638.45</b>

Amador Fire Protection District

<u>Station</u>	<u>Veg Fires</u>	<u>Structure Fire</u>	<u>Other Fires</u>	<u>Medical</u>	<u>Hazard/FMS</u>	<u>Others</u>	<u>Total</u>
111	6	1	6	50	1	8	72
112	2	0	0	0	0	0	2
114	5	2	12	67	3	24	113
116	10	4	20	89	10	20	153
122	5	2	3	35	4	19	68
121	0	0	0	0	0	0	0
123	3	0	0	2	0	0	5

Total 413

# AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
09-17-2024	

To: Amador Fire Protection Board of Directors

Date: 09-17-2024

From: Robert Withrow Phone Ext. x391  
 (Department Head - please type)

Department Head Signature \_\_\_\_\_

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular meeting minutes of August 20, 2024.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts n/a

n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments: \_\_\_\_\_

Committee Review?

N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by \_\_\_\_\_

Department \_\_\_\_\_

ATTEST: \_\_\_\_\_

For meeting \_\_\_\_\_

AFPD Board Clerk

of \_\_\_\_\_

**AMADOR FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California  
Tuesday, August 20, 2024  
10:35 AM

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Present:**

Brian Oneto, Chair  
Pat Crew, Vice Chair  
Frank Axe, Director  
Richard Forster, Director  
Jeff Brown, Director

**Absent:**

**Staff:**

Robert Withrow, Fire Chief  
Nicole Cook, Board Clerk

**AGENDA**

**MOTION:** It was moved by Director Forster and seconded by Director Crew and carried 5-0-0 to approve the agenda as presented.

**PUBLIC MATTERS NOT ON THE AGENDA:** None

**ADMINISTRATIVE MATTERS:**

**Fire Chief Update:** The following discussion ensued relative to subject matter, no action was taken.

**Operations:** On Saturday, August 17<sup>th</sup> Battalion Chief Yelinek and Ebling were involved in a single-vehicle, non injury traffic accident. This happened while they were assigned as Strike Team Leader and Leader Trainee on the Boise Incident. They had completed a thirty hour shift on the fire line and returning to town to re-supply when the accident occurred. Events like this is a reminder how our best plans can change and thankful no one got hurt.

Introductions were made of the newest member of the team, Charlene Clark. Charlene will be managing the Districts finances. Welcome.

Congratulations were given on the birth of Volunteer FF Brian Caudill and wife Morgan's new baby daughter and Volunteer FF Taylor Stefani and his wife Samantha's new baby daughter. Welcome.

Gratitude was expressed to Local 5181 for organizing Guns-N-Hoses Annual Softball Tournament. Thank you to Jim Guidi of KVGC's and his son Joey. They brought a level of professionalism emceeding the event. Joey filled in as a player at the last minute for one of the teams.

Years of Service Pins - recognition was given to Battalion Chief Yelinek for 10 years as a paid career firefighter with the District, Captain Martinez for 10 years, and Engineer Flores for 5 years, and Engineer Quesada for 5 years, and Engineer Hawkins for 5 years and PIO Dale for 5 years.

AFPD staffed a side-by-side with two firefighter's everyday at Fair for EMS and Fire Suppression related incidents. Especially pleased with the cooperators that included but not limited to Amador Sheriffs Office, Cal Fire, CHP, Fire Safe Council, and American Legion Ambulance.

The District has had various strike team deployments this season already.

There could potentially be a mutual aid agreement between AFPD and El Dorado County/Diamond Springs brought before the Board to consider. Currently the District is responding to their calls. Logistically there is a lot of move up and cover that takes place during the time station 122 is out of quarters and this costs the District.

September 16<sup>th</sup> will be the start of a 7 week firefighter academy hosted at station 122.

There have been 8 illegal burning incidents since June. There is an agreement with Cal Fire to issue citations at a local level when the incidents are blatant. FPO Anaya is working with the DA and Sheriffs Officer regarding the citation process. If the incident should be vicarious or safety is in question, the Sheriffs Office will be brought in.

**Fire Prevention:** Ashley Anaya, Fire Prevention Officer gave an update on the following; currently working on investigation reports, new projects, scheduling school inspections which will also include pre-fire planning. There was also pre-fire planning completed for Fair.

**Public Information Officer:** K. Dale, PIO reported the following participation:

Fair – a special thank you given to all the volunteers and career staff that helped with staffing the booth. AFPD partnered with Amador Fire Safe Council and gave out evacuation bag packs and an emergency preparedness packet. Fair Board meetings were attended each morning. AFPD won the Tug-of-War Competition. Thank you to Rich Hoffman for the well organized event and invitation, this will be an annual event at Fair. Special thank you to the members of the Tug-of-War team, Derby Driver and Pit Crew team.

Guns-N-Hoses softball tournament winner was Mule Creek. There was \$3,500 raised and they chose to donate the winnings to Fallen Families. Thank you to the Jackson Rotary, Lava Dog, Lone Little League, Boy Scout Troop 63 and Gabrielle Brownlie.

River Pines CAP meetings are attended by the Fire Chief and PIO monthly. This is a great time to answer questions, discuss and further educate on fire preparedness.

Upcoming events include: Argonaut FFA Back to School BBQ on 8/29, Amador Pines Evac Drill on 9/7, Firewise Presentation on 9/14, Fiddlers Jam on 9/21, Rib Cook-Off on 9/21 and also partnering with CHP and Public Health for the Bike Rodeo Health Fair.

**Volunteer Program:** Welcomed new volunteer Adam Cuayani in the Pine Grove area.

**Memorandum of Agreement between the Amador Fire Protection District and the Lone Band of Miwok Indians:**

Director Oneto recused himself from the discussion because of potential conflict of interest at 11:13 AM. County Counsel presented. Discussion ensued relative to the subject matter.  
No public comment.

**MOTION:** It was moved by Director Forster and seconded by Director Axe and carried 4-0-1 to approve the Memorandum of Agreement between AFPD and Lone Band of Miwok Indians as presented. Director Oneto recused himself from the discussion and vote.

**RESOLUTION NO. AFPD 24-10**

Resolution Approving the Memorandum Agreement between Amador Fire Protection District and the Lone Band of of Miwok Indians

Director Oneto returned to his seat at 11:19 AM.

**Change of Organization to AFPD:** Discussion ensued relative to the Local Agency Formation Commission (LAFCO) initiating the proceedings for a change of organization to AFPD and the dissolution of the Lockwood Fire Protection District. There was no action taken.  
No public comment.

**New Fire Station:** Discussion ensued relative to subject matter, update only, no action taken. The Fire Chief expressed his eagerness again to move forward but the process is pending by seeking the most cost effective and clear process. Fire Chief Moreno of Sutter Creek addressed the Board by stating the process to build a new station could be exhausting, the Laws have changed to make the process more complicated.

**Surplus Equipment:** Discussion ensued relative to subject matter.

**MOTION:** It was moved by Director Brown and seconded by Director Crew, and carried 5-0-0 to approve the surplus of the Ford Expedition, license 1401123 for training purposes.

**District Monthly Reports:** Discussion ensued relative to subject matters. The Fire Chief presented.

**Training Report:** No action taken, report only.

**Vehicle Maintenance Report:** No action taken, report only.

**Call Report:** No action taken, report only. Total of 335 calls during reporting period.

**MISCELLANEOUS MATTERS:**

**Minutes for Meeting from July 16, 2024:** Discussion ensued relative to subject matter.

**MOTION:** It was moved by Director Axe and seconded by Director Forster, and carried 5-0-0 to approve the July 16th regular meeting minutes as presented.

**ADJOURNMENT:** At 11:38 AM. Brian Oneto, Chair adjourned the meeting until Tuesday, September 17, 2024.

\_\_\_\_\_  
Chair, Amador Fire Protection District