

**AMADOR FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California  
Tuesday, March 19, 2024  
10:30 AM

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Present:**

Brian Oneto, Chair  
Pat Crew, Vice Chair  
Frank Axe, Director  
Richard Forster, Director  
Jeff Brown, Director

**Absent:**

**Staff:**

Robert Withrow, Fire Chief  
Nicole Cook, Board Clerk

**AGENDA**

**MOTION:** It was moved by Director Crew and seconded by Director Forster and carried unanimously to approve the agenda as presented.

**PUBLIC MATTERS NOT ON THE AGENDA:** None

**ADMINISTRATIVE MATTERS:**

**Fire Chief Update:** The following discussion ensued relative to subject matter, no action was taken.

**Operations:** Employee acknowledgments of Eng. Famularo and Firefighter (FF) Merlin for going above and beyond on a medical aid recently.

Volunteer FF Hill and Apprentice FF Darrow have been nominated for the Mason First Responder Award. FF Hill is active in community events and FF Darrow volunteers out of station 121 on Demartini Road over and above his apprenticeship. There are 8 new active volunteers, 24 total volunteers. Former volunteer FF Seth Harlan was hired as a full time paid FF behind vacancy.

The Jr. Firefighter Program orientation night is April 4th. Special acknowledgment was given to FF Hansen who is the Coordinator, she started out as a Jr. FF in her early career.

The Captains Meeting have been moved monthly to quarterly. The first quarter meeting agenda includes 1). Leadership Primer 2). Division of Labor 3.) Collective Vision Moving Forward "Mission Driven Culture" and 4). Live Fire Training analysis report courtesy of Rick Clark.

EMS program – Medical Director, Dr. Sloane, Battalion Chief (BC) Ebling working together on “CQI”, Continuous Quality Improvement. This committee will evaluate past medical incidents and show where improvements can be made, etc. Special acknowledgement to BC Ebling and Cpt. Jukes for the training of administering epinephrine (training of asthma and allergenic reactions).

**Fire Prevention:** The Fire Chief acknowledged Ashley Anaya for her dedication to training all while working full time and being a mother. A. Anaya presented the report. Discussion ensued relative to subject matter. No action was taken.

**Public Information Officer:** K. Dale, PIO presented report. Discussion ensued relative to subject matter. No action was taken. AFPD’s participation in the community included the following:

- Mock evacuation table top exercise drill for Surrey Junction on 3/23/24 and other community mock evacuation drills are being planned. Amador Fire is partnering with the Sheriffs Office.
- Fill the Boot event planned for 4/6/24, all donations will go to the Burn Institute.
- Fire season town hall meetings are being scheduled. They include Vintners Association, Senior Center, Master Gardner and Chamber of Commerce.

The Board was updated on an Amador Fire Protection District 2023 year in review displayed by a YouTube video. K. Dale reported that the year included significant training and work to better not just the communities but the life and safety of the community members living in Amador. A handful of the success showcased in the video is a reflection of Chief Withrow’s leadership. The link is below:

<https://www.youtube.com/watch?v=dpJY18yJrY>

**Volunteer Program:** Refer to “Operations”.

Cindy Grandbois, a member of the public addressed the Board by saying she appreciated the increase of communication and education with the public.

**Fire Marshal Services Agreement:** Fire Chief presented. Discussion ensued relative to subject matter.

Cindy Grandbois, a member of the public addressed the Board. When the agreement was initiated there was a commitment to train, was there any training? The Fire Chief confirmed that the former Fire Marshal Patrick Chew provided and offered training to City of Jackson staff.

**MOTION:** It was moved by Director Axe and seconded by Director Brown, and carried unanimously, 5-0-0 to approve the cancellation of providing Fire Marshal Services agreement for the City of Jackson and authorizing the Fire Chiefs signature on letter.

**District Monthly Reports:** Discussion ensued relative to subject matters. The Fire Chief presented.

**Call Report:** No action taken, report only. Update included Willow Creek residential fire, which was an attic fire, there were challenges but personnel was on task and communicated well and the Pioneer Creek residential fire which is still under investigation. Discussion ensued relative to dispatching, call report and the specific incidents mentioned.

**Training Report:** No action taken, report only. The Fire Chief acknowledged Battalion Chief Justin Yelinek for driver operator classes that included paid personnel and volunteers. Acknowledgements were also given to Battalion Chief Ebling for the training of opioid fentanyl awareness and the administering Narcan. The Fire Chief is currently working on General Peer Support training which is crucial for personnel who experience tragic events from the death of children, acquaintances to physical fitness.

Cindy Grandbois, a member of the public addressed the Board by saying she is happy to hear about the wellness program and that the additional support is needed. The second most causes of death for first responders is suicide.

**Vehicle Maintenance Report:** No action taken, report only. The preventative maintenance expenses will be over budget until they reach a maintainable status. Station 122 will need a newer engine in the near future.

### **MISCELLANEOUS MATTERS:**

**Minutes for Meeting from February 13, 2024:** Discussion ensued relative to subject matter.

**MOTION:** It was moved by Director Forster and seconded by Director Axe, and carried unanimously, 5-0-0 to approve the February 13th regular meeting minutes with minor corrections.

**CLOSED SESSION:** At 11:31 a.m., the Board recessed into closed session. This portion of the meeting was not recorded.

Director Oneto recused himself from the Conference with Real Property Negotiators item because of potential conflict of interest with property owner.

**REGULAR SESSION:** At 11:38 a.m., the Board reconvened into regular session. The following matters were reviewed during closed session:

**Closed Session Minutes:** Discussion ensued relative to subject matter.

**MOTION:** It was moved by Director Axe and seconded by Director Crew and carried unanimously, 5-0-0, to approve confidential minutes of February 13th with no corrections.

**Conference with Real Property Negotiators:** Amador Fire Protection District (AFPD) Negotiators: Robert Withrow, Fire Chief, Property: Portions of APN: 030-740-022-000 Negotiating Parties: Del Rapini Construction Inc./ Rapini Delbert E Sp. Trust. - Terms and Conditions to Consider Negotiation.

Suggested Action: Discussion and possible action.

**No action was taken, discussion only.**

**ADJOURNMENT:** At 11:38 am. Pat Crew, Vice Chair adjourned the meeting until Tuesday, April 16<sup>th</sup>, 2024.

  
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Chair, Amador Fire Protection District

