

Tuesday, February 13, 2024

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER
810 Court Street, Board of Supervisors Chambers
Jackson, California 95642**

AGENDA

-- 10:30 AM--

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2. Public hearing items will commence no sooner than the times listed on the agenda.

Anyone who wishes to address the Board must speak clearly, stating first and last name.

If you are participating via telephone or online and want to speak, you will need to “raise your hand” (hand emoji). Zoom how-to features, such as “unmute” or “raising your hand” can be found at the link below: https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687

TO PARTICIPATE VIA ZOOM USE THE FOLLOWING NUMBER: +1-669-900-6833

10:30 AM Regular Scheduled Meeting

+1 669 900 6833 US

Meeting ID or Access: 820-5412-7214#

Passcode: 672980

You may also view and participate in the meeting using this link:

<https://us02web.zoom.us/j/82054127214?pwd=d1Vrd1FnMjRnb1FZNETHQXRvQnFtdz09>

REGULAR MEETING AGENDA

DATE: February 13, 2024
TIME: 10:30 AM
LOCATION: County Administration Center
Board Chambers
810 Court Street
Jackson, CA 95642

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Fire Protection District Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per person.**

ADMINISTRATIVE MATTERS:

1. **CHIEF UPDATE:** Discussion relative to subject matter.
 - A. **AMADOR COUNTY FIRE CHIEFS ASSOCIATION MEETING**
 - B. **FIRE PREVENTION**
 - C. **PUBLIC INFORMATION OFFICER**
 - D. **VOLUNTEER PROGRAM**
4. **DISTRICT MONTHLY REPORT:** Discussion relative to subject matter for items A-C.
 - A. **CALL / INCIDENT**
 - B. **TRAINING**
 - C. **VEHICLE MAINTENANCE**

MISCELLANEOUS MATTERS:

5. **MINUTES:** Discussion and possible action. Review and approval of the regular minutes from January 16, 2024.

CLOSED SESSION may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

6. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Amador Fire Protection District (AFPD) Negotiators: Robert Withrow, Fire Chief
Property: Portions of APN: 030-740-022-000
Negotiating Parties: Del Rapini Construction Inc.
/ Rapini Delbert E Sp. Trust. - Terms and Conditions to Consider Negotiation. Suggested Action: Discussion and possible action.
7. **ANTICIPATED LITIGATION** Significant exposure to litigation- Section 54956.9(d)(2): **Claim of Sherry Ray, Application to Present Late Claim**
Action: Discussion and possible action.
8. **CLOSED MINUTES:** Review and the approval of the confidential minutes of the Board of Directors meeting of January 16, 2024.
Action: Discussion and possible action.

ADJOURNMENT: Tuesday, March 19th, 2024.

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 02/13/2024

From: Robert Withrow
(Department Head - please type)

Phone Ext. 391

- Regular Agenda
- Consent Agenda
- Blue Slip
- Closed Session

Meeting Date Requested:

02/13/2024

Department Head Signature _____

Agenda Title: CHIEF UPDATE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion relative to subject matter:

- A) Amador County Fire Chiefs Association Monthly Meeting
- B) Fire Prevention Officer
- C) Public Information Officer
- D) Volunteer Program

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments:

Committee Review?

N/A

Name _____

Committee Recommendation:

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by _____

Department
For meeting
of _____

ATTEST: _____

AFPD Board Clerk

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 02/13/2024

From: Robert Withrow
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>02/13/2024</u>	

Department Head Signature _____

Agenda Title: DISTRICT MONTHLY REPORTS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion relative to subject matter:

A) Call/Incident
B) Training
C) Vehicle Maintenance

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate) None Staffing Impacts None

Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Review? N/A <input checked="" type="checkbox"/>	Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Name _____	Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Recommendation: _____	Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes: _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District. ATTEST: _____ AFPD Board Clerk
Completed by _____		

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
JANUARY 2024**

INCIDENT TYPE	2024	2023	2022
STATION 111 - 26517 Meadow Dr, Pioneer			
100 - Fire, other	0	0	2
111 - Building fire	1	0	0
114 - Chimney or flue fire, confined to chimney or flue	0	0	1
321 - EMS call, excluding vehicle accident with injury	37	32	47
322 - Motor vehicle accident with injuries	1	1	1
324 - Motor vehicle accident with no injuries.	1	3	1
410 - Combustible/flammable gas/liquid condition, other	0	1	0
412 - Gas leak (natural gas or LPG)	0	0	2
424 - Carbon monoxide incident	0	1	0
444 - Power line down	0	5	0
511 - Lock-out	0	1	0
522 - Water or steam leak	0	0	1
553 - Public service	0	3	0
554 - Assist invalid	12	10	11
600 - Good intent call, other	0	0	1
611 - Dispatched & cancelled en route	11	9	7
622 - No incident found on arrival at dispatch address	0	1	0
651 - Smoke scare, odor of smoke	1	0	1
700 - False alarm or false call, other	1	0	1
730 - System malfunction, other	0	1	0
736 - CO detector activation due to malfunction	0	1	0
744 - Detector activation, no fire - unintentional	0	2	0
Total	65	71	76

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
JANUARY 2024**

INCIDENT TYPE	2024	2023	2022
STATION 114 - 19840 Highway 88, Pine Grove			
100 - Fire, other	0	1	0
111 - Building fire	0	0	1
114 - Chimney or flue fire, confined to chimney or flue	2	0	0
141 - Forest, woods or wildland fire	0	0	1
321 - EMS call, excluding vehicle accident with injury	47	54	45
322 - Motor vehicle accident with injuries	1	0	2
324 - Motor vehicle accident with no injuries.	0	3	3
400 - Hazardous condition, other	0	0	1
412 - Gas leak (natural gas or LPG)	0	1	1
413 - Oil or other combustible liquid spill	0	0	1
424 - Carbon monoxide incident	0	1	0
440 - Electrical wiring/equipment problem, other	0	1	0
444 - Power line down	0	6	1
445 - Arcing, shorted electrical equipment	0	1	0
511 - Lock-out	1	0	1
520 - Water problem, other	2	2	0
550 - Public service assistance, other	1	1	0
551 - Assist police or other governmental agency	0	1	0
553 - Public service	0	3	1
554 - Assist invalid	9	12	8
611 - Dispatched & cancelled en route	3	3	2
622 - No incident found on arrival at dispatch address	0	1	0
700 - False alarm or false call, other	1	1	1
736 - CO detector activation due to malfunction	0	0	1
812 - Flood assessment	0	1	0
Total	67	93	70

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
JANUARY 2024**

INCIDENT TYPE	2024	2023	2022
STATION 116 - 15601 Dusty Ln, Jackson			
114 - Chimney or flue fire, confined to chimney or flue	1	1	0
122 - Fire in motor home, camper, recreational vehicle	1	0	0
132 - Road freight or transport vehicle fire	0	0	1
321 - EMS call, excluding vehicle accident with injury	46	21	22
322 - Motor vehicle accident with injuries	0	3	1
324 - Motor vehicle accident with no injuries.	3	1	1
412 - Gas leak (natural gas or LPG)	0	0	2
440 - Electrical wiring/equipment problem, other	0	1	0
444 - Power line down	0	3	0
510 - Person in distress, other	0	2	0
541 - Animal problem	1	0	0
550 - Public service assistance, other	1	1	3
551 - Assist police or other governmental agency	0	1	0
553 - Public service	0	4	0
554 - Assist invalid	6	6	7
561 - Unauthorized burning	0	0	1
611 - Dispatched & cancelled en route	10	16	5
631 - Authorized controlled burning	1	0	1
651 - Smoke scare, odor of smoke	1	0	0
700 - False alarm or false call, other	2	0	0
Total	73	60	44

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
JANUARY 2024**

INCIDENT TYPE	2024	2023	2022
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STATION 122 - 18534 Sherwood St, Plymouth

111 - Building fire	1	0	2
114 - Chimney or flue fire, confined to chimney or flue	0	1	1
140 - Natural vegetation fire, other	0	0	2
321 - EMS call, excluding vehicle accident with injury	21	24	31
322 - Motor vehicle accident with injuries	2	3	3
324 - Motor vehicle accident with no injuries.	4	4	4
360 - Water & ice-related rescue, other	0	1	0
444 - Power line down	0	3	0
445 - Arcing, shorted electrical equipment	1	3	1
511 - Lock-out	0	1	1
541 - Animal problem	1	0	0
550 - Public service assistance, other	0	6	0
551 - Assist police or other governmental agency	0	2	2
553 - Public service	0	2	0
554 - Assist invalid	4	5	6
611 - Dispatched & cancelled en route	2	8	0
631 - Authorized controlled burning	0	0	2
700 - False alarm or false call, other	1	2	0
711 - Municipal alarm system, malicious false alarm	0	1	0
715 - Local alarm system, malicious false alarm	0	2	0
735 - Alarm system sounded due to malfunction	0	1	0
736 - CO detector activation due to malfunction	0	1	0
745 - Alarm system activation, no fire - unintentional	0	1	0
746 - Carbon monoxide detector activation, no CO	1	0	0
Total	38	71	55

GRAND TOTAL	243	295	245
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<u>Month</u>	<u>Emergency Reporting (live)</u>	<u>Target Solutions (online)</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
July	614:30:00	165:15:00	779:45:00	286:00:00
August	817:40:00	142	959:40:00	264:30:00
September	555:35:00	144	699:35:00	172:00:00
October	632:15:00	130:30:00	762:45:00	210:30:00
November	594:20:00	108:30:00	702:50:00	167:45:00
December	536:55:00	168:30:00	705:25:00	177:00:00
January	947:30:00	170:00:00	1117:30:00	220:30:00
February				
March				
April				
May				
June				
Total YTD			5727:30:00	1498:15:00



Amador Fire Protection District Monthly Training Schedule-January 2024



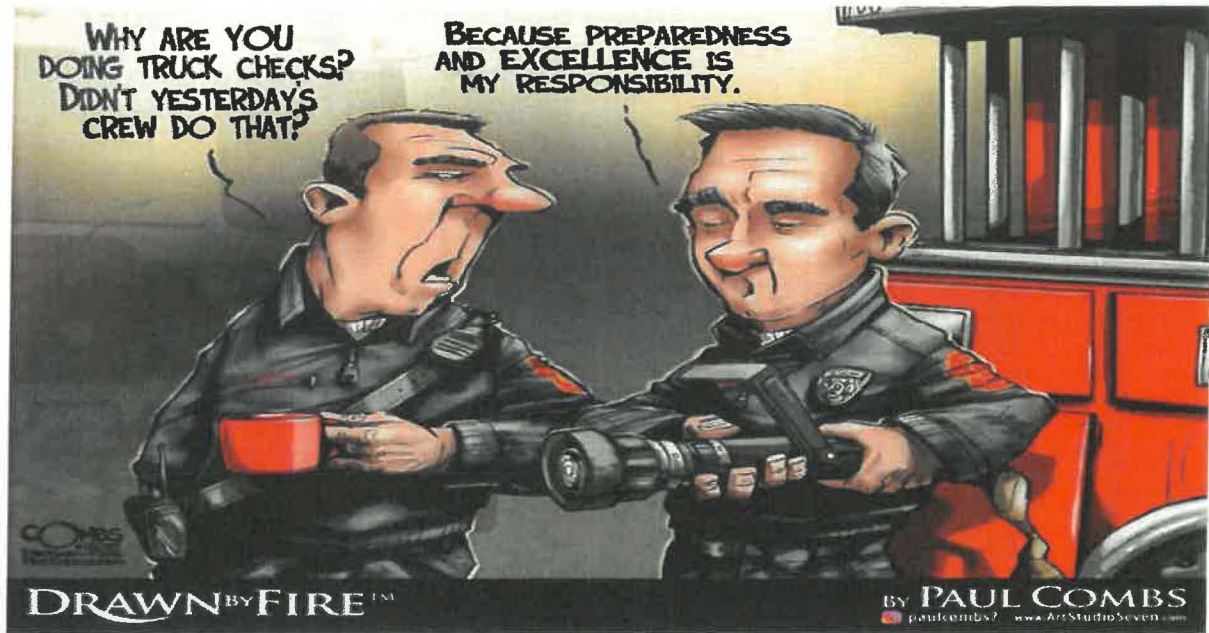
Daily Schedule

Date	Topic	Skill Sheet/Reference/Instructor	Code
01/01/2024	Structure Fire Strategy and Tactics	AFPD Structure Fire SOG	LFB
01/02/2024	ICS for Structure Fires	FIRESCOPE ICS 500 Manual	LFB
01/03/2024	Structure Fire Strategy and Tactics	AFPD Structure Fire SOG	LFB
01/04/2024	24' Ladder	AFPD Structure Fire SOG	LCD
01/05/2024	Vent Enter Isolate Search	AFPD Structure Fire SOG	DBD
01/06/2024	24' Ladder	AFPD Structure Fire SOG	LCD
01/07/2024	Vent Enter Isolate Search	AFPD Structure Fire SOG	DBD
01/08/2024	24' Ladder	AFPD Structure Fire SOG	LCD
01/09/2024	Vent Enter Isolate Search	AFPD Structure Fire SOG	DBD
01/10/2024	Rural Water Supply/Water Tender Ops	IFSTA Driver Operator	HED
01/11/2024	Relay Pumping	IFSTA Driver Operator	HED
01/12/2024	Rural Water Supply/Water Tender Ops	IFSTA Driver Operator	HED
01/13/2024	Relay Pumping	IFSTA Driver Operator	HED
01/14/2024	Rural Water Supply/Water Tender Ops	IFSTA Driver Operator	HED
01/15/2024	Relay Pumping	IFSTA Driver Operator	HED
01/16/2024	Fire Service Organization and Governance	IFSTA Essentials	JCA
01/17/2024	Live Fire Training/Acquired Structure	IFSTA Essentials	LRD
01/18/2024	Fire Service Organization and Governance	IFSTA Essentials	JCA
01/19/2024	Live Fire Training/Acquired Structure	IFSTA Essentials	LRD
01/20/2024	Fire Service Organization and Governance	IFSTA Essentials	JCA
01/21/2024	Live Fire Training/Acquired Structure	IFSTA Essentials	LRD
01/22/2024	Area Familiarization Map Test	District Map Test	JKA
01/23/2024	EMS Medical Assessment/Cardiac	NREMT Skill Sheet/MVEMSA	CHD
01/24/2024	Area Familiarization Map Test	District Map Test	JKA
01/25/2024	EMS Medical Assessment/Cardiac	NREMT Skill Sheet/MVEMSA	CHD
01/26/2024	Area Familiarization Map Test	District Map Test	JKA
01/27/2024	EMS Medical Assessment/Cardiac	NREMT Skill Sheet/MVEMSA	CHD
01/28/2024	CSRT Rigging	Amador Fire CSRT Evolution #3	DBD
01/29/2024	CSRT Respiratory Protection	Amador Fire CSRT Evolution #2	DBD
01/30/2024	CSRT Rigging	Amador Fire CSRT Evolution #3	DBD
01/31/2024	CSRT Respiratory Protection	Amador Fire CSRT Evolution #2	DBD
Monthly Target Solutions Assignments			
Fleet Program Accidents and Emergencies for Emergency Vehicle Operators		EMS Communication and Documentation	
NFPA 1851 Cancer Related Risks of Firefighting		NFPA 1001 Fire Control	



Amador Fire Protection District

1st Quarter Volunteer Training Schedule



	READING ASSIGNMENT	DATE	DRILL TOPIC	SHIFT / TIME
January	Structure Fire SOG	1/10/24	Fire Protection Equipment & Systems: Sprinklers, Water Tanks, & Drafting Sites	A-Shift / 1830-2030
		1/17/24	Tour Local Wineries / Target Hazards	A-Shift / 1830-2030
		1/21/24	Multi Company Drill - Live Structure Fire Scenarios	27064 Oakleaf Ct. Pioneer 95666
		1/31/24	Emergency Medical – Medic Unit Orientation	B-Shift / 1830-2030
February	ICS Student Manual	2/7/24	Incident Command System 200 (Part 1)	C-Shift / 1830-2030
		2/14/24	Incident Command System 200 (Part 2)	C-Shift / 1830-2030
		2/21/24	Incident Command System 200 (Part 3)	A-Shift / 1830-2030
		2/28/24	Incident Command System 200 (Part 4)	A-Shift / 1830-2030
March	CPR/AED Student Info Sheets	3/6/24	CPR/AED Refresher	B Shift / 1830-2030
		3/13/24	CPR/AED Refresher	B Shift / 1830-2030
		3/20/24	Water Supply Operations: Water Tender & Relay Pumping Operations	C Shift / 1830-2030
		3/27/24	Low Angle Rope Rescue Skills & SOG Review	C-Shift / 1830-2030

23-24 Vehicle Maintenance

Jan

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	23/24 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	JANUARY Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5100 2015 Ford F150 4x4 (Fire Chief)	1FTEX1EP3FKE51353 (E) 1503445	45,757	48,686		10/24/23 10/24/23 11/27/23 1/10/24 1/23/24	Jackson Express - Oil Change and basic auto check (\$150.47) Highway Products (Cal Card) - Truck build up for portable incident command 1of2 payment (\$3,600) North State Autobody - Tailgate repair (paint, incl. labor) (\$380.82) Jackson Tire - Ride rite air bags & install (\$823.88) Highway Products - custom build up for portable incident command 2of2 payment (\$4,230.29)	\$5,054.17	\$9,185.46
C-5102 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 (E) 1485648	19,611	140,556		7/9/23 9/6/23 9/27/23 1/4/24	ABC Auto Glass dba Glass Doctor - Repair crack (\$100) Riebes/Napa Parts - wiper blade (\$61.40) Sterling Auto - A service (\$138.06) Napa - windshield blade (\$61.40)	\$61.40	\$17,896.73
C-5103 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 (E) 1306800	92,337	41,716		8/28/23	Jackson Tire - 4 new tires (\$1,069.63)	-	\$24,407.81
C-5104 2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 (E) 1294991	65,530	132,570		7/24/23 7/26/23	Sterling Auto - Steering gear, alignment, parts & labor (\$1,041.32) Jackson Tire - 4 new tires (\$1,149.99)	-	\$30,557.36
C-5106 2015 Ford Explorer AWD (PIO)	1FM5K8AR7FGB25939 (E) 1460509	19,530			11/16/23	Sterling Auto - Minor Service (\$98.24)	-	\$5,894.83
C-5107 2010 Ford Expedition XLT 4x4 (Prevention)	1FMJU1G59AEA43199 (E) 1305976	162,270	261,607		8/10/23 10/24/23 11/9/23 11/27/23 1/4/24	Glass Doctor - repair crack in windshield (\$643.52) O'Reilly - light / capsule headlight (\$68.52) Sterling Auto - Minor service and diagnose suspension noise (\$124.03) Cal Card - O'Reilly - Air filter, wiper blades (\$63.01) Napa - alternator, misc. (\$228.63)	\$228.63	\$33,490.56
C-5108 2012 Ford Expedition 4x4 (Prevention)	1FMJU1G5XCEF67187 (E) 1401123	67,531	111,036		8/9/23 11/7/23 11/14/23 12/4/23	Sterling Auto - air conditioning service (\$225.96) Sterling Auto - Minor service (\$96.09) Jackson Tire - 4 new Cooper tires (\$1,117.04) US Bank - Mirror power heated puddle lighted RH R Pass. (\$129.25)	-	\$10,421.13

E-5111 2015 Rosenbauer (111 First Out)	54F2CB417FWM11449 {E}1488122	19,474	-	OOS - Riverview International	11/04/23	Jackson Tire - 2 new FY front tires (\$1,306.48)	-	\$69,574.97
SQ-5115 2003 Ford F350 4X4	1FDWF37P23ED60337 {E}1159107	42,236	45,328		11/20/23	Dale Diesel Performance - Minor Service, transmission fluid, rplcd various belts, filters, radiator hose and clams, coolant flush, etc. (\$2,046.01)	-	\$14,961.48
WT-5116 2015 Kenworth	2NKHHJ8X9FM437394 {E}1410351	2,230	-	LFPD	7/25/23 1/4/24	US Bank - Darley Misc. Parts to Door Compartment (\$99.08) Lynch's Auto - Minor service incl. main pump bracket bolts missing and pump insecured and resecured compartment doors (\$1,262.72)	\$1,262.72	\$9,074.06
OES - 4309 2020 ITL/BME MODEL34	3HAEETAR7ML185478	-	21,983		9/6/23 1/29/24	Napa / Riebes - lightbulbs (\$59.25) Jackson Tire - 6 new tires (\$3905.74)	\$3,905.74	\$3,964.99
E-5123 2001 International Westmark	1HTSEADR71H370327 {1034294}	99,018	107,196		7/25/23 8/7/23	Riverview Int'l Trk - Gasket, missc. parts (\$298.65) Napa Auto Parts - hose and fittings (\$32.41)	-	\$49,515.59
SQ-5125 2008 Ford F350	1FDWX37RX8EC15309 {E}1281212	99,175	11,633		12/4/23 12/27/23 12/27/23 1/4/24	Dale Diesel Performance - Major Service (\$2,487.13) US Bank - front wheel covers (\$187.52) US Bank - Super duty seat covers, misc. (\$141.73) Napa - LED marker (\$15.93)	-	\$12,125.18
WT-5126 2007 Kenworth	2NKMHZ8X67M199258 {E}1212617	16,891	21,796		7/10/23 1/2/24	Riebes - 2 batteries (incl. core depoist, env. fee, etc.) (\$271.91) Lynch's Auto - minor service (\$1725.84)	\$1,725.84	\$27,565.07
E-5141 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E}1369499	0	53,273		9/19/23 10/19/23 1/4/24	Jackson Tire - 4 new rear tires (toyo) (\$3,113.19) Riverview Int'l - annual service, rebuild driveshafts, transfer case seal leak repaired, coolant leaks on motor repaired, pressure seal, drive gear, pump test, remove wheel opening trim, etc. <i>Labor \$18,3600 Parts \$6475.17 (\$26,054.60)</i> Riebes - oil and final charge (\$75.39)	\$75.39	\$80,255.48
E-5146 1996 International	1HTSDADR7TH397632 {E}035872	38,174	50,535		10/19/23	Charles Christenson Upholstery - Beach seat complete with foam repair (\$1200)	-	\$24,052.86
E-5148 2003 HME	44KFT42822WZ20024 {E}1159077	82,595	213,570		7/10/23 12/05/23	Burton's Fire - Power socket (\$38.80) Riverview Int'l Trk - major service, water tank repair, rplc air conditioner, rpr cab lift cylinders leaking, repair engine leaks, repair cab seats, remove * rplc. tailboard cover, pump test, primer valve repair, repair pump info center. (\$57,661.33)	-	\$138,886.09
E-5214 2008 Ford F550	1FDAX57R58EB35812 {E}1281210	28,278	33,420					\$9,969.44

WT-5216 2015 Kenworth	2NKHHJ8X7FM437393 {E}1410352	3,030	11,005					\$6,447.85
E-5221 2003 HME	44KFT42842WZ20025 {E} 1159078	97,576	147,900		10/2/23 10/13/23 10/24/23 10/24/23 12/27/23 12/27/23 12/27/23 1/4/24 1/8/24 1/23/24	Jackson Tire - 2 new front tires (\$1,568.81) Riverview Int'l - Chassis batteries, repair leak in tank on chassis, leaking schraeder valve, repair AC compressor leak, misc. annual chassis service, engine service Labor - \$17,525 Parts \$7485.20 (\$26,005.77) TAC (Cal Card) - various LED bulbs, backup lamp and upgrade (\$163.63) Amazon (Cal Card) - Rplc existing halgen lights with LED, add scene lights (\$340.15) US Bank - LED strip underbody light wires for motor, misc. (\$18.25) US Bank Select Tech - LED & halogen red lens (\$84.41) US Bank Akron Brass - valve kit for front bumper line & spare kit (\$305.78) Napa - Misc. parts (\$30.15) Any & All - Welding of aluminum front bumper filler and bracket (\$782.35) US Bank - Engine box light LED upgrade replacement (\$191.84)	\$1,004.34	\$95,519.36
E-5222 2003 HME	44KFT42822WZ20024 {E}1159077	82,595	213,849		7/10/23 12/05/23	Burton's Fire - Power socket (\$38.80) Riverview Int'l Trk - major service (\$57,661.33)	-	\$139,890.43
E-5223 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	48,723					\$53,252.61
E-5228 2000 HME (122 First Out)	44KFT4287YWZ19055 {E} 959496	49,507	47,643		7/10/23 8/7/23 9/6/23 9/6/23	Riebes - Oil and antifreeze (\$63.53) Napa Auto Parts - Misc. parts (\$191.55) Jackson Tire - 2 new front tires (Goodyear) (\$1,973.71) Jackson Tire - 4 new rear tires (Goodyear) (\$2,603.83)	-	\$60,908.60
WT-5236 2007 Kenworth	2NKMHZ8X87M199259 {E} 1212616	9,833	12,611		10/24/23	Raney's Truck Parts (Cal Card) - 2-HVAC knob Kit (\$30.75)	-	\$12,617.89
U-5310 2008 F250 Ford	1FTSW21R98EC31882 {E} 8V25580	30,500	167,640		9/11/23 1/23/24	Jackson Tire - 4 new tires (Cooper) (\$1,069.63) US Bank - Tailgate cover molding top protector cap (\$36.19)	\$36.19	\$3,667.32

<p>E-5361 2016 Rosenbauer (116 First Out)</p>	<p>54F2CA512GWM11580 {E} 1425867</p>	<p>8,502</p>	<p>60,929</p>		<p>7/31/23 8/31/23 9/6/23 9/26/23 9/30/23 10/31/23 11/30/23 12/31/23 1/2/24 1/4/24 1/31/24</p>	<p>JRCH Reimbursement - Jun (\$-766.27) JRCH Reimbursement - Jul (\$0.00) Napa / Riebes - Misc. parts (\$36.33) Burton's Fire - Gauge for pump/parts only (\$596.89) JRCH Reimbursement - Aug (\$-633.22) JRCH Reimbursement - Sept (\$0.00) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) Burtons Fire - drain valve (\$518.41) Napa Parts - Oil, misc. adapters, etc. (\$66.64) JRCH Reimbursement - Dec (\$0.00)</p>	<p>\$585.05</p>	<p>\$18,313.34</p>	
<p>E-5364 2008 Ford F550 4x4</p>	<p>1FDAW57R38EC53893 {E} 1356272</p>	<p>32,581</p>	<p>45,851</p>		<p>7/1/23 7/17/23 7/20/23 7/26/23 7/31/23 8/31/23 9/30/23 10/31/23 11/30/23 12/31/23 1/31/24</p>	<p>Lynch's Auto - Repair power wire that was grounded out and melted at rear engine and install protection from happening again (\$631.93) Burton's Fire - Vernier throttle and gauge (\$222.01) Jackson Tire - 6 new tires (\$2,535.91) Burton's Fire - Guage (\$89.95) JRCH Reimbursement - Jun (\$0.00) JRCH Reimbursement - Jul (\$-3479.80) JRCH Reimbursement - Aug (\$0.00) JRCH Reimbursement - Sept (\$0.00) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) JRCH Reimbursement - Dec (\$0.00)</p>	<p>\$0.00</p>	<p>\$13,568.13</p>	
<p>E-5368 2007 E-ONE</p>	<p>4ENGAAA8371002458 {E} 1356273</p>	<p>62,266</p>	<p>125,391</p>		<p>7/31/23 8/7/23 8/29/23 8/31/23 9/30/23 10/31/23 11/30/23 12/31/23 1/23/24 1/31/24</p>	<p>JRCH Reimbursement - Jun (\$0.00) Riebes - Air filter (\$323.24) Lynch's Auto - Rplcd injectors and harnesses, fuel supply tubes in cylinder head, adj. valves. (\$7,554.57) JRCH Reimbursement - Jul (\$0.00) JRCH Reimbursement - Aug (\$0.00) JRCH Reimbursement - Sep (\$0.00) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) US Bank - Round LED Trailer Tail lights red LED (\$79.74) JRCH Reimbursement - Dec (\$0.00)</p>	<p>\$79.74</p>	<p>\$46,427.27</p>	
								<p>\$14,019.21</p>	<p>\$1,022,411.89</p>

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 02/13/2024

From: Robert Withrow
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>02/13/2024</u>	

Department Head Signature _____

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular meeting minutes of January 16, 2024.

Recommendation/Requested Action:
Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts n/a

n/a

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A

Resolution Attached: Yes No N/A

Ordinance Attached: Yes No N/A

Committee Review? N/A

Name _____

Comments: _____

Committee Recommendation: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes: _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____
Department _____
For meeting _____
of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

Completed by _____

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California
Tuesday, January 16, 2024
10:30 AM

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Brian Oneto, Chair
Pat Crew, Vice Director
Richard Forster, Director
Jeff Brown, Director

Absent:

Frank Axe, Director

Staff:

Robert Withrow, Fire Chief
Nicole Cook, Board Clerk

AGENDA

MOTION: It was moved by Director Crew and seconded by Director Brown and carried 4-0-1, to approve the agenda, Director Axe absent.

PUBLIC MATTERS NOT ON THE AGENDA: None

PRESENTATION: Chief Withrow acknowledged and commended Kayla Dale for her dedication and efforts as Public Information Officer (PIO) and for the fire wise communities. He stated that a PIO is often providing the community transparency through community engagements, press releases and even reaching out to community members on an individual basis. He thanked her spouse Chad Dale for his continued support. The Chief swore in Kayla Dale and after the oath, her husband pinned her badge.

The Chair announced a ten minute recess at 10:38 AM

Reconvened the meeting at 10:48 AM

Director Oneto, the Chair of the Board congratulated PIO Dale.

ADMINISTRATIVE MATTERS:

Fire Chief Update:

Amador County Fire Chief's Meeting (ACFCA): Discussion ensued relative to subject matter of dispatching. Chief Withrow welcomed Chief Moreno, Fire Chief of Sutter Creek Fire District and as the president of the ACFCA. Chief Withrow explained that dispatching costs are increasing and Amador County is a little unique as the

District still rely heavily on volunteers responding to emergency calls, where as much of El Dorado County has moved away from volunteer firefighters. Due to increased cost along with other operational challenges, the local Fire Chiefs as a group, wanted to explore the option of possibly utilizing the Sheriff's Office for dispatching. The current dispatch process is a little "clunky" as 911 calls go to the Amador County Sheriff's first, then call taker has to ask what the emergency is. If it is as an emergency medical call for example, the dispatcher then has to provide the EMD, dispatch the Ambulance and then they forward the caller to Camino Cal Fire so Camino can dispatch the local fire resources. This process is becoming cumbersome as both Amador County and El Dorado County have gotten busier with emergency calls.

Chief Moreno also addressed the Board by stating that each fire department has its own unique challenges such as terrain, etc. During storms there were lose of land lines, issues with AT&T, there are issues with communication. There can be benefits to having a local dispatch center as they know the area better than those that are out of the County.

Amador County is able to backfill the fire station when that particular station is dispatched to a call when other counties may not.

Director Oneto stated that he appreciates the Fire Chiefs collaboration.

Public Information Officer: Kayla Dale presented. Discussion ensued relative to subject matter. No action was taken. AFPD presence and participation included the following:

- a. Working with three Fire Wise Communities to plan mock evacuation drills like the District performed with Burke Ranch in addition to attending the annual spring Fire Wise preparedness meetings. The communities include:
 - i. Amador Pines
 - ii. Surrey Junction
 - iii. Sunset Heights
- b. There are 4 Town Hall meetings planned for the Spring
 - i. Fiddletown – Community Center
 - ii. Willow Creek – Fire Station 121
 - iii. Pine Grove – Community Center
 - iv. Pioneer – Veterans Hall
- c. Chief Withrow has been invited to speak to the Upcountry Rotary in April.
- d. Chief Withrow is in collaborations with the Amador County Vintners Association.
- e. Red Cross and the District is partnering for the upcoming weekend to hand out free smoke alarms, specifically in Pine Grove area the Mobile Home Park.

Fire Prevention: Prevention Officer, Ashley Anaya addressed the Board; Decembers report includes the following: 11 property inspections, 16 mandatory and business inspections, and sent approximately five property letters for the benefit of our citizen's protection. Since the end of July 2023, there has been 26 property inspections, 68 business inspections, which includes re-inspections, approximately 10 reviewed plans for building or tenant improvements, 6 fire investigations, and 4 event inspections.

Mid Year Budget: Discussion ensued relative to subject matter. Chief advised the Board that the Measure M funding is down about 4% from last year. The apparatus maintenance program will exceed approved budget.

Adopting amendments to the Conflict of Interest Policy including appendix designated personnel and disclosure categories: Discussion ensued relative to subject matter. Chief Withrow presented.

MOTION: It was moved by Director Forster and seconded by Director Brown and carried 4-0-1 to approve resolution as presented, Director Axe absent.

RESOLUTION NO. AFD 24-01

Resolution approving the adoption of amendments to the Conflict of Interest Policy including appendix' designated personnel and disclosure categories.

District Monthly Reports: Discussion ensued relative to subject matter. Chief Withrow presented.

Call Report: No action taken, report only.

Training Report: No action taken. Chief stated that the focus will be the challenges related to Amador Fire such as the water systems, roads, infrastructure, etc. There will be live fire training on Oak Leaf Court which will highlight hose lay, water, techniques, etc. The existing Cal JAC hours will reimburse most of the training instructors and supplies.

Vehicle Maintenance Report: No action taken. Chief updated the Board that the former E-5222 and E-5113 have been sold. Chief stated that the HME's are the right size and perfect fit for the District and terrain. Direction given to staff to add more detail other than "major service" in the description of report.

MISCELLANEOUS MATTERS:

Minutes for Meeting from December 6, 2023: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Crew and seconded by Director Forster, and carried 4-0-1 to approve the December 6th regular meeting minutes with minor corrections. Director Axe was absent.

Director Oneto recused himself from the discussion of closed session items because of potential conflict of interest with property owner.

CLOSED SESSION: At 11:22 a.m., the Board recessed into closed session. This portion of the meeting was not recorded.

REGULAR SESSION: At 11:47 a.m., the Board reconvened into regular session. The following matters were reviewed during closed session:

Conference with Real Property Negotiators: Amador Fire Protection District (AFPD)
Negotiators: Robert Withrow, Fire Chief, Property: Portions of APN: 030-740-022-000
Negotiating Parties: Del Rapini Construction Inc./ Rapini Delbert E Sp. Trust. - Terms and
Conditions to Consider Negotiation. Suggested Action: Discussion and possible action.

No action was taken, discussion only.

Closed Session Minutes: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Forster and seconded by Director Brown and carried 4-0-1, to approve confidential minutes of December 6th with no corrections. Director Axe was absent.

ADJOURNMENT: At 11:48 am. Vice Chair, Pat Crew adjourned the meeting until Tuesday, February 13, 2024.

Chair, Amador Fire Protection District