

Tuesday, January 16, 2024

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER
810 Court Street, Board of Supervisors Chambers
Jackson, California 95642**

AGENDA

-- 10:30 AM--

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2. Public hearing items will commence no sooner than the times listed on the agenda.

Anyone who wishes to address the Board must speak clearly, stating first and last name.

If you are participating via telephone or online and want to speak, you will need to “raise your hand” (hand emoji). Zoom how-to features, such as “unmute” or “raising your hand” can be found at the link below: https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687

TO PARTICIPATE VIA ZOOM USE THE FOLLOWING NUMBER: +1-669-900-6833

10:30 AM Regular Scheduled Meeting

+1 669 900 6833 US

Meeting ID or Access: 873-9642-1251#

Passcode: 364525

You may also view and participate in the meeting using this link:

<https://us02web.zoom.us/j/87396421251?pwd=YjZQWmJweUxjem5WYXVucUgveHhqQT09>

REGULAR MEETING AGENDA

DATE: January 16, 2024
TIME: 10:30 AM
LOCATION: County Administration Center
Board Chambers
810 Court Street
Jackson, CA 95642

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Fire Protection District Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

PRESENTATION:

1. **PRESENTATION OF BADGE PINNING:** Discussion and presentation of badge pinning, of Public Information Officer, Kayla Dale.

ADMINISTRATIVE MATTERS:

2. **CHIEF UPDATE:** Discussion relative to subject matter.
 - A. **AMADOR COUNTY FIRE CHIEFS ASSOCIATION MEETING**
 - B. **PUBLIC INFORMATION OFFICER**
 - C. **FIRE PREVENTION**
3. **MID YEAR BUDGET:** Discussion relative to subject matter.
4. **ADOPTING AMENDMENTS TO THE CONFLICT OF INTEREST POLICY INCLUDING APPENDIX OF DESIGNATED PERSONNEL AND DISCLOSURE CATEGORIES:** Discussion and possible action relative to subject matter.
5. **DISTRICT MONTHLY REPORT:** Discussion relative to subject matter for items A-C.
 - A. **CALL / INCIDENT**
 - B. **TRAINING**
 - C. **VEHICLE MAINTENANCE**

MISCELLANEOUS MATTERS:

6. **MINUTES:** Discussion and possible action. Review and approval of the regular minutes from December 6, 2023.

CLOSED SESSION may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

7. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Amador Fire Protection District (AFPD) Negotiators: Robert Withrow, Fire Chief
Property: Portions of APN: 030-740-022-000
Negotiating Parties: Del Rapini Construction Inc.

/ Rapini Delbert E Sp. Trust. - Terms and Conditions to Consider Negotiation. Suggested Action: Discussion and possible action.

ADJOURNMENT: Request to cancel February's regular scheduled Board meeting and meet again at the regular scheduled meeting March 19th, 2024.

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01/16/2024

From: Robert Withrow
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>01/16/2024</u>	

Department Head Signature _____

Agenda Title: BADGE PINNING PRESENTATION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Presentation, badge pinning of Public Information Officer, Kayla Dale.

Recommendation/Requested Action: Public Presentation	
Fiscal Impacts (attach budget transfer form if appropriate)	Staffing Impacts
Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Review? Name _____ N/A <input checked="" type="checkbox"/>	Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Recommendation: _____	Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
	Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes: _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.
Completed by _____	Department _____	
	For meeting of _____	
		ATTEST: _____ AFPD Board Clerk

AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
01/16/2024	

To: Amador Fire Protection Board of Directors

Date: 01/16/2024

From: Robert Withrow
(Department Head - please type)

Phone Ext. 391

Department Head Signature _____

Agenda Title: CHIEF UPDATE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion relative to subject matter:
 A) Amador County Fire Chiefs Association Monthly Meeting
 B) Public Information Officer
 C) Fire Prevention Officer

Recommendation/Requested Action: _____

Fiscal Impacts (attach budget transfer form if appropriate) _____
 Staffing Impacts _____

Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Comments: _____
Committee Review? Name _____ N/A <input checked="" type="checkbox"/> Committee Recommendation: _____	

Request Reviewed by:

Chairman _____ Counsel _____
 Auditor _____ GSA Director _____
 CAO _____ Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District. ATTEST: _____ AFPD Board Clerk
Completed by _____	Department _____	
	For meeting of _____	

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01/16/2024

From: Robert Withrow
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>01/16/2024</u>	

Department Head Signature _____

Agenda Title: MID YEAR BUDGET SUMMARY

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion relative to subject matter.

Recommendation/Requested Action:

Report Only

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts

n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments:

Committee Review?

N/A

Name _____

Committee Recommendation:

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

Auditor

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by _____

Department
For meeting
of _____

ATTEST: _____

AFPD Board Clerk



**AMADOR FIRE PROTECTION DISTRICT
MID YEAR BUDGET SUMMARY (JULY - DECEMBER)
FY 2023-24**

8588 - MEASURE M FUND

Department Number 8588
Fund Number 85800

	<u>APPROVED BUDGET</u>	<u>RECEIVED (REVENUES)</u>	<u>SPENT (EXPENDITURES)</u>
	\$ 4,037,296	\$ 2,125,803 53%	\$ 2,226,534 49%
CARRY FORWARD	\$ 497,371		
	<u>\$ 4,534,667</u>		

8550 - GENERAL FUND

Department Number 8550
Fund Number 45500

	<u>APPROVED BUDGET</u>	<u>RECEIVED (REVENUES)</u>	<u>SPENT (EXPENDITURES)</u>
	\$ 1,688,287	\$ 1,070,073 63%	\$ 933,788 50%
CARRY FORWARD	\$ 190,771		
	<u>\$ 1,879,058</u>		

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01/16/2024

From: Robert Withrow
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>Robert Withrow</u>	

Department Head Signature _____

Agenda Title: ADOPTING AMENDMENTS TO THE CONFLICT OF INTEREST POLICY

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to the approval by resolution of the adoption of the amendments to the Conflict of Interest Policy including appendix of designated personnel and disclosure categories. Then the Conflict of Interest policy will then be presented to the Board of Supervisors (as the policy approving body for all Special Districts in the County).

Recommendation/Requested Action:
Approve by Resolution and forward to Board of Supervisors Clerk for their next meeting.

Fiscal Impacts (attach budget transfer form if appropriate) None Staffing Impacts n/a

Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Review? N/A <input checked="" type="checkbox"/>	Resolution Attached: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
Name _____	Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Recommendation: _____	Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:
n/a

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes: _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District. ATTEST: _____ AFPD Board Clerk
Completed by _____		

**BEFORE THE BOARD OF THE AMADOR FIRE PROTECTION DISTRICT
OF THE COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION ADOPTING AMENDMENTS TO) RESOLUTION NO. _____
THE CONFLICT OF INTEREST POLICY INCLUDING)
APPENDIX OF DESIGNATED PERSONNEL AND)
DISCLOSURE CATEGORIES)

WHEREAS, the Political Reform Act of 1974 (Government Code sections 81000, *et seq.*) requires every state or local government agency to adopt and promulgate a Conflict of Interest Code or Policy; and

WHEREAS, the Board of Directors (the "Board") adopted a Conflict of Interest Policy for the Amador Fire Protection District (the "District") and

WHEREAS, the District's Conflict of Interest Policy includes a list of positions that are subject to mandatory disclosure of financial information, entitled "APPENDIX II – Amador Fire Protection District Designated Employees and Disclosure Categories"; and

WHEREAS, the District periodically reevaluates and amends its Conflict of Interest Code to conform to updates in the law and to ensure the list of positions is current; and

WHEREAS, the District has concluded that it is necessary to amend and readopt its Conflict of Interest Code, attached hereto as Exhibit "A"; and

WHEREAS, notice of the proposed revisions to the conflict code of the District has been given as required.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the _____ day of _____, by the following vote:

AYES:

NOES:

ABSENT:

Chair of the Board

ATTEST:

NICOLE COOK, Clerk of the Board of
the Amador Fire Protection District

Clerk of the Board

AMADOR FIRE PROTECTION DISTRICT

CONFLICT OF INTEREST POLICY

The Political Reform Act (Government Code §81000 *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a standard conflict of interest code, contained in 2 California Code of Regulations §18730, that can be incorporated by reference in an agency's code. The Fair Political Practices Commission, after public notice and hearing, may amend section 18730 to conform to amendments in the Political Reform Act.

The terms of 2 California Code of Regulations section 18730, incorporated herein by reference, and any amendments to that regulation duly adopted by the Fair Political Practices, together with the attached Appendices I and II, in which officials and employees (together referred to as "designated employees") are designated and disclosure categories are set forth, constitute the Conflict of Interest Code for the District.

Employees holding designated positions shall file their statements of economic interest with the District. All statements will be retained by the District and will be made available for public inspection and reproduction. (Government Code section 81008). The positions listed in Appendix II are the designated employees and are required to file statements at such times required by regulation, 2 California Code of Regulations section 18730, which includes upon appointment, annually, and upon termination.

The disclosure categories set forth in Appendix I specify which kinds of economic interests shall be reported. All designated employees shall disclose those economic interests described in the disclosure category to which they are assigned. It has been determined that the economic interests set forth in each designated position are the kinds of economic interests which it is foreseeable the employees could materially affect through their conduct of their departments.

The District's Administrative Officer, or their designee, shall provide the proper forms to designated employees of the District. All designated employees shall file statements of economic interest with the County Elections Official, or his or her designee.

APPENDIX I

AMADOR FIRE PROTECTION DISTRICT Conflict of Interest Code Disclosure Category Definitions

DISCLOSURE CATEGORIES (Adopted in accordance with Government Code sections 87300, *et seq.*, and California Code of Regulations Title 2, sections 18730, *et seq.*)

Category 1:

All sources of income, interests in real property, and investments and financial interests in business entities located or doing business in Amador County.

Category 2:

All sources of income, and investments and financial interests in business entities located or doing business in Amador County.

Category 3: Employees with broad and general purchasing or contracting duties.

Investments in, sources of income from, and financial interests in business entities located or doing business in Amador County which are of the type the County would contract with for services, supplies, books, machinery, or equipment.

Category 4: Employees who contract or purchase on behalf of their department for a limited type of goods.

Investments in, sources of income from, and financial interests in business entities located or doing business in Amador County that are of the type the designated employee's department would contract with for services, supplies, books, machinery, or equipment.

Category 5:

Investments in, sources of income from, and financial interests in business entities located or doing business in Amador County that provide agricultural business-related services, supplies, materials, machinery, or equipment; and interests in agricultural real property located within the County.

Category 6:

Investments in, sources of income from, and financial interests in business entities located or doing business in Amador County which provide services, supplies, materials, machinery or equipment of the type utilized by or doing business with or at the County Airport; interests in services provided by or property leased from the airport; and real property located adjacent to or that may be materially affected by its proximity to airport facilities.

Category 7:

Investments in, sources of income from, and financial interests in business entities located or doing business in Amador County that provide solid waste disposal or recycling services, supplies, materials, machinery, or equipment; and interests in real property that may be materially affected by its proximity to any County transfer station located within the County.

Category 8:

Investments in, sources of income from, and financial interests in business entities located or doing business in Amador County that provide goods or services related to health and human services, and all interests in real property in which any such services are provided or which may be materially affected by decisions made by the designated employee, or his or her department, or a governing counsel.

* All disclosure required by the category, unless disclosure is limited to specific subject areas.

Definitions

Applicable Income: The designated employee's gross income (including loans) and the employee's community property interest in his or her spouse's gross income aggregating \$500 or more received from any source located in or doing business in the jurisdiction. (loans reported on a separate schedule)

Applicable Investments and Financial Interests: Investments held by the designated employee, spouse and dependant children with an aggregate value of \$2,000 or more located or doing business in the jurisdiction. Includes investments held by a business entity or trust in which the designated employee, spouse and dependent children have an aggregate interest of 10% or greater.

Applicable Interest in Real Property: Interests located in the jurisdiction in which the employee, spouse, or dependent children have direct, indirect, or beneficial interest aggregating \$2,000 or more any time during the reporting period. The employee is not required to report a residence used exclusively as a personal residence.

Applicable Business Positions: Positions in which the designated employee is a director, officer, partner, trustee, employee or has held a position of management during the period covered by the report even if the employee received no income from the entity during the reported period.

Applicable Gift: Anything of value for which the designated employee has not provided equal or greater consideration to the donor. A gift is reportable if its fair market value is \$390 or more. In addition, multiple gifts aggregating \$390 or more received during the reporting period from a single source must be reported. Unless otherwise limited in the Disclosure Categories, gifts are reportable regardless of where the donor is located.

APPENDIX II
Amador Fire Protection District
Designated Employees and Disclosure Categories

AGENCY/DEPARTMENT	Applicable Disclosure Category
FIRE CHIEF	
	1
BATTALION CHIEF	
Battalion Chief (3)	1

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01/16/2024

From: Robert Withrow
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>01/16/2024</u>	

Department Head Signature _____

Agenda Title: DISTRICT MONTHLY REPORTS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion relative to subject matter:

- A) Call/Incident
- B) Training
- C) Vehicle Maintenance

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts None

None

Is a 4/5ths vote required?

Yes

No

Contract Attached: Yes No N/A

Resolution Attached: Yes No N/A

Ordinance Attached: Yes No N/A

Committee Review?

N/A

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____ Completed by _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District. ATTEST: _____ AAFP Board Clerk
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**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
DECEMBER 2023**

INCIDENT TYPE	2023	2022	2021
STATION 111 - 26517 Meadow Dr, Pioneer			
100 - Fire, other	0	1	0
111 - Building fire	0	0	2
130 - Mobile property (vehicle) fire, other	1	0	1
131 - Passenger vehicle fire	0	0	1
150 - Outside rubbish fire, other	0	0	1
311 - Medical assist, assist EMS crew	0	1	1
321 - EMS call, excluding vehicle accident with injury	43	47	47
322 - Motor vehicle accident with injuries	2	1	3
324 - Motor vehicle accident with no injuries.	1	1	1
331 - Lock-in (if lock out , use 511)	0	0	1
400 - Hazardous condition, other	0	0	1
412 - Gas leak (natural gas or LPG)	1	0	1
424 - Carbon monoxide incident	0	0	4
440 - Electrical wiring/equipment problem, other	0	0	1
444 - Power line down	0	0	12
500 - Service Call, other	0	0	1
510 - Person in distress, other	0	2	0
511 - Lock-out	1	0	1
551 - Assist police or other governmental agency	0	0	1
553 - Public service	0	1	7
554 - Assist invalid	6	9	4
561 - Unauthorized burning	0	0	1
611 - Dispatched & cancelled en route	3	3	16
622 - No incident found on arrival at dispatch address	2	0	0
700 - False alarm or false call, other	1	3	3
733 - Smoke detector activation due to malfunction	0	0	1
736 - CO detector activation due to malfunction	0	0	1
746 - Carbon monoxide detector activation, no CO	1	0	0
812 - Flood assessment	0	6	0
Total	62	75	113

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
DECEMBER 2023**

INCIDENT TYPE	2023	2022	2021
STATION 114 - 19840 Highway 88, Pine Grove			
114 - Chimney or flue fire, confined to chimney or flue	0	1	2
131 - Passenger vehicle fire	0	1	1
137 - Camper or recreational vehicle (RV) fire	0	0	1
140 - Natural vegetation fire, other	0	1	1
162 - Outside equipment fire	0	0	1
320 - Emergency medical service, other	0	0	1
321 - EMS call, excluding vehicle accident with injury	42	52	52
322 - Motor vehicle accident with injuries	0	0	1
324 - Motor vehicle accident with no injuries.	6	0	1
412 - Gas leak (natural gas or LPG)	0	2	2
424 - Carbon monoxide incident	0	1	0
444 - Power line down	0	1	2
445 - Arcing, shorted electrical equipment	0	0	1
511 - Lock-out	0	0	1
521 - Water evacuation	0	1	0
550 - Public service assistance, other	0	0	2
551 - Assist police or other governmental agency	1	1	0
553 - Public service	0	1	3
554 - Assist invalid	6	8	13
611 - Dispatched & cancelled en route	5	9	6
622 - No incident found on arrival at dispatch address	0	1	0
651 - Smoke scare, odor of smoke	0	0	1
700 - False alarm or false call, other	4	2	0
735 - Alarm system sounded due to malfunction	0	1	0
736 - CO detector activation due to malfunction	1	1	0
740 - Unintentional transmission of alarm, other	1	0	0
745 - Alarm system activation, no fire - unintentional	0	1	0
812 - Flood assessment	0	1	0
Total	66	86	92

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
DECEMBER 2023**

INCIDENT TYPE	2023	2022	2021
STATION 116 - 15601 Dusty Ln, Jackson			
113 - Cooking fire, confined to container	0	1	0
137 - Camper or recreational vehicle (RV) fire	0	1	0
170 - Cultivated vegetation, crop fire, other	0	1	0
300 - Rescue, EMS incident, other	0	1	0
311 - Medical assist, assist EMS crew	2	0	1
321 - EMS call, excluding vehicle accident with injury	25	40	27
322 - Motor vehicle accident with injuries	1	3	1
324 - Motor vehicle accident with no injuries.	1	2	1
400 - Hazardous condition, other	0	0	1
411 - Gasoline or other flammable liquid spill	0	0	1
412 - Gas leak (natural gas or LPG)	0	1	0
424 - Carbon monoxide incident	0	1	1
444 - Power line down	1	0	5
510 - Person in distress, other	0	2	0
511 - Lock-out	2	0	0
520 - Water problem, other	0	2	0
550 - Public service assistance, other	1	1	7
551 - Assist police or other governmental agency	0	1	0
553 - Public service	0	0	3
554 - Assist invalid	4	5	11
611 - Dispatched & cancelled en route	8	8	23
622 - No incident found on arrival at dispatch address	0	0	1
651 - Smoke scare, odor of smoke	1	0	1
700 - False alarm or false call, other	0	1	0
736 - CO detector activation due to malfunction	1	0	0
740 - Unintentional transmission of alarm, other	0	1	0
744 - Detector activation, no fire - unintentional	0	0	1
745 - Alarm system activation, no fire - unintentional	0	1	0
800 - Severe weather or natural disaster, other	0	6	0
813 - Wind storm, tornado/hurricane assessment	0	0	1
Total	47	79	86

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
DECEMBER 2023**

INCIDENT TYPE	2023	2022	2021
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STATION 122 - 18534 Sherwood St, Plymouth

111 - Building fire	0	1	0
112 - Fires in structure other than in a building	0	1	0
114 - Chimney or flue fire, confined to chimney or flue	0	0	1
131 - Passenger vehicle fire	0	1	0
140 - Natural vegetation fire, other	0	0	1
151 - Outside rubbish, trash or waste fire	0	0	1
161 - Outside storage fire	1	0	0
311 - Medical assist, assist EMS crew	0	1	0
321 - EMS call, excluding vehicle accident with injury	21	22	19
322 - Motor vehicle accident with injuries	1	1	2
324 - Motor vehicle accident with no injuries.	3	2	5
360 - Water & ice-related rescue, other	0	2	0
444 - Power line down	1	2	0
520 - Water problem, other	0	1	0
542 - Animal rescue	0	0	1
550 - Public service assistance, other	0	0	2
554 - Assist invalid	3	2	5
561 - Unauthorized burning	0	0	1
611 - Dispatched & cancelled en route	2	5	13
622 - No incident found on arrival at dispatch address	1	0	0
631 - Authorized controlled burning	0	0	1
651 - Smoke scare, odor of smoke	0	1	0
700 - False alarm or false call, other	1	2	0
735 - Alarm system sounded due to malfunction	0	0	1
740 - Unintentional transmission of alarm, other	1	0	0
Total	35	44	53

GRAND TOTAL 210 284 344



Amador Fire Protection District

Monthly Training Schedule-December 2023



Daily Schedule

Date	Topic	Skill Sheet/Reference	Code
12/01/2023	EMS-Medical Assessment	NREMT Skills Sheet	CHD
12/02/2023	EMS-Airway Adjuncts	NREMT Skills Sheet	CHD
12/03/2023	EMS-Medical Assessment	NREMT Skills Sheet	CHD
12/04/2023	EMS-Airway Adjuncts	NREMT Skills Sheet	CHD
12/05/2023	EMS-Trauma Assessment	NREMT Skills Sheet	CHD
12/06/2023	EMS-Bleeding Control/Shock	NREMT Skills Sheet	CHD
12/07/2023	EMS-Trauma Assessment	NREMT Skills Sheet	CHD
12/08/2023	EMS-Bleeding Control/Shock	NREMT Skills Sheet	CHD
12/09/2023	EMS-Trauma Assessment	NREMT Skills Sheet	CHD
12/10/2023	EMS-Bleeding Control/Shock	NREMT Skills Sheet	CHD
12/11/2023	EMS-CPR/AED	NREMT Skill Sheet	CHD
12/12/2023	EMS-Expanded Scope Medications	MVEMSA Policies	CHD
12/13/2023	EMS-CPR/AED	NREMT Skill Sheet	CHD
12/14/2023	EMS-Expanded Scope Medications	MVEMSA Policies	CHD
12/15/2023	EMS-CPR/AED	NREMT Skill Sheet	CHD
12/16/2023	EMS-Expanded Scope Medications	MVEMSA Policies	CHD
12/17/2023	Extrication/Stabilization Tools	Amador Fire Evolutions 11, 16 and 17	DAD
12/18/2023	Helispot Coordination	Amador Fire Helispot MAP	LND
12/19/2023	Extrication/Stabilization Tools	Amador Fire Evolutions 11, 16 and 17	DAD
12/20/2023	Helispot Coordination	Amador Fire Helispot MAP	LND
12/21/2023	Extrication/Stabilization Tools	Amador Fire Evolutions 11, 16 and 17	DAD
12/22/2023	Helispot Coordination	Amador Fire Helispot MAP	LND
12/23/2023	Officer's Choice		
12/24/2023	Officer's Choice		
12/25/2023	Officer's Choice		
12/26/2023	Officer's Choice		
12/27/2023	Officer's Choice		
12/28/2023	Officer's Choice		
12/29/2023	ICS for Structure Fire	FIRESCOPE ICS 500 Manual	LFB
12/30/2023	Structure Fire Strategy and Tactics	AFPD Structure Fire SOG	LFB
12/31/2023	ICS for Structure Fire	FIRESCOPE ICS 500 Manual	LFB

Monthly Target Solutions Assignments

Fleet Program Adjusting to Changing Conditions for Emergency Vehicle Operators	EMS Geriatric Hip Injuries
Anti-Harassment Training for All Employees - California (SB1343)	NFPA 1001 Ground Ladders

Notes: Hazardous Materials Incident Commander 12/5/23-12/4/23 Stations 122



Amador Fire Protection District Lockwood Fire Protection District 4th Quarter Training Schedule



	READING ASSIGNMENT	DATE Wed./Thru.	DRILL TOPIC	AFPD SHIFT / TIME
October	Read: MVEMSA Protocols	10/4-5/23	EMS: Medical Assessment	C-Shift / 1830-2030
		10/11-12/23	EMS: Skills (O2 and Airway, Stroke, Cardiac)	C-Shift / 1830-2030
		10/18-19/23	EMS: Trauma Assessment	A-Shift / 1830-2030
		10/25-26/23	EMS: Skills (C-Spine, Bleeding Control, Shock)	A-Shift / 1830-2030
November	Read: Handouts Provided by Instructor	11/8-9/23	Inclement Weather Driving – Tire Chains	B-Shift / 1830-2030
		11/15-16/23	Hazardous Materials: Response/Identification	C-Shift / 1830-2030
		11/29-30/23	Hazardous Materials: CO, LPG Response	A-Shift / 1830-2030
December	Review: Chapters 11 & 32 FF Manual	12/6-7/23	Ground Ladders	A-Shift / 1830-2030
		12/13-14/23	Chimney Fires	A-Shift / 1830-2030

Please Note: Amador Fire Volunteer drill nights are on Wednesday nights at 114 and 122. Lockwood drill nights are on Thursday nights at 151. Some weeks are short due to the upcoming Thanksgiving and Christmas Holidays. Topics and locations are always subject to change based on the training needs of you, our members.

<u>Month</u>	<u>Emergency Reporting (live)</u>	<u>Target Solutions (online)</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
July	614:30:00	165:15:00	779:45:00	286:00:00
August	817:40:00	142	959:40:00	264:30:00
September	555:35:00	144	699:35:00	172:00:00
October	632:15:00	130:30:00	762:45:00	210:30:00
November	594:20:00	108:30:00	702:50:00	167:45:00
December	536:55:00	168:30:00	705:25:00	177:00:00
January				
February				
March				
April				
May				
June				
Total YTD			4610:00:00	1277:45:00

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	23/24 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	DECEMBER Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5100 (Withdraw) 2015 Ford F150 4x4 (Fire Chief)	1FTEX1EP3FKES1353 {E} 1503445	45,757	47,920		10/24/23 10/24/23 11/27/23	Jackson Express - Oil Change and basic auto check (\$150.47) Highway Products (Cal Card) - Truck build up for portable incident command (\$3,600) North State Autobody - Tailgate repair (paint, incl. labor) (\$380.82)	-	\$4,131.29
C-5102 (Watkins) 2016 Ford F250 4x4 (Battalion)	1FT7X2B60GEA66410 {E} 1485648	19,611	139,309		7/9/23 9/6/23 9/27/23	ABC Auto Glass dba Glass Doctor - Repair crack (\$100) Riebes/Napa Parts - wiper blade (\$61.40) Sterling Auto - A service (\$138.06)	-	\$17,835.33
C-5103 (Ebling) 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 {E} 1306800	92,337	166,815		8/28/23	Jackson Tire - 4 new tires (\$1,069.63)	-	\$24,407.81
C-5104 (Yelinek)-2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 {E} 1294991	65,530	131,378		7/24/23 7/26/23	Sterling Auto - Steering gear, alignment, parts & labor (\$1,041.32) Jackson Tire - 4 new tires (\$1,149.99)	-	\$30,557.36
C-5108 (Stanton) 2012 Ford Expedition 4x4 (Prevention) *prev 5105	1FMJU1G5XCEF67187 {E} 1401123	67,531	108,907		8/9/23 11/7/23 11/14/23 12/4/23	Sterling Auto - air conditioning service (\$225.96) Sterling Auto - Minor service (\$96.09) Jackson Tire - 4 new Cooper tires (\$1,117.04) US Bank - Mirror power heated puddle lighted RH R Pass. (\$129.25)	\$129.25	\$10,421.13
C-5106 (Dale) 2015 Ford Explorer AWD (PIO) Prev 5100	1FM5K8AR7FGB25939 {E} 1460509	19,530	94,049		11/16/23	Sterling Auto - Minor Service (\$98.24)	-	\$5,894.83
C-5107 (Anaya) - 2010 Ford Expedition XLT 4x4 (Prevention) (previously 5101,5108)	1FMJU1G59AEA43199 {E} 1305976	162,270	260,317		8/10/23 10/24/23 11/9/23 11/27/23	Glass Doctor - repair crack in windshield (\$643.52) O'Reilly - light / capsule headlight (\$68.52) Sterling Auto - Minor service and diagnose suspension noise (\$124.03) Cal Card - O'Reilly - Air filter, wiper blades (\$63.01)	-	\$33,261.93

E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	-	OOS - Riverview International	11/04/23	Jackson Tire - 2 new FY front tires (\$1,306.48)	-	\$69,574.97
SQ-5115 2003 Ford F350 4X4 (previously SQ-145)	1FDWF37P23ED60337 {E}1159107	42,236	45,259		11/20/23	Dale Diesel Performance - Minor Service, transmission fluid, rplcd various belts, filters, radiator hose and clams, coolant flush, etc. (\$2,046.01)	-	\$14,961.48
WT-5116 2015 Kenworth	2NKHHJ8X9FM437394 {E}1410351	2,230	-	LFPD	7/25/23	US Bank - Darley Misc. Parts to Door Compartment (\$99.08)	-	\$7,811.34
OES - 4309 2020 ITL/BME MODEL34	3HAEETAR7ML185478	-	21,287		9/6/23	Napa / Riebes - lightbulbs (\$59.25)	-	\$59.25
E-5123 2001 International Westmark	1HTSEADR71H370327 {1034294}	99,018	107,107		7/25/23 8/7/23	Riverview Int'l Trk - Gasket, misc. parts (\$298.65) Napa Auto Parts - hose and fittings (\$32.41)	-	\$49,515.59
SQ-5125 2008 Ford F350 (Previously SQ-115)	1FDWX37RX8EC15309 {E}1281212	99,175	113,508		12/4/23 12/27/23 12/27/23	Dale Diesel Performance - Major Service (\$2,487.13) US Bank - front wheel covers (\$187.52) US Bank - Super duty seat covers, misc. (\$141.73)	\$2,816.38	\$12,125.18
WT-5126 2007 Kenworth	2NKMHZ8X67M199258 {E} 1212617	16,891	21,733		7/10/23	Riebes - 2 batteries (incl. core depoist, env. fee, etc.) (\$271.91)	-	\$25,839.23
E-5141 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E}1369499	0	52,227		9/19/23 10/19/23	Jackson Tire - 4 new rear tires (toyo) (\$3,113.19) Riverview Int'l - annual service, rebuild driveshafts, transfer case seal leak repaired, coolant leaks on motor repaired, pressure seal, drive gear, pump test, remove wheel opening trim, etc. <i>Labor \$18,3600 Parts \$6475.17</i> (\$26,054.60)	-	\$80,180.09
E-5146 1996 International	1HTSDADR7TH397632 {E} 035872	38,174	50,461		10/19/23	Charles Christenson Upholstery - Beach seat complete with foam repair (\$1200)	-	\$24,052.86
E-5148 2003 HME (reserve) (Previously E-5141)	44KFT42822WZ20024 {E}1159077	82,595	213,570		7/10/23 12/05/23	Burton's Fire - Power socket (\$38.80) Riverview Int'l Trk - major service (\$57,661.33)	\$57,661.33	\$138,886.09
E-5214 2008 Ford F550	1FDAX57R58EB35812 {E}1281210	28,278	33,360					\$9,969.44
WT-5216 2015 Kenworth	2NKHHJ8X7FM437393 {E}1410352	3,030	10,980					\$6,447.85

<p>E-5221 2003 HME</p>	<p>44KFT42842WZ20025 {E} 1159078</p>	<p>97,576</p>	<p>147,059</p>		<p>10/2/23 10/13/23 10/24/23 10/24/23 12/27/23 12/27/23 12/27/23</p>	<p>Jackson Tire - 2 new front tires (\$1,568.81) Riverview Int'l - Chassis batteries, repair leak in tank on chassis, leaking schraeder valve, repair AC compressor leak, misc. annual chassis service, engine service <i>Labor - \$17,525 Parts \$7485.20</i> (\$26,005.77) TAC (Cal Card) - various LED bulbs, backup lamp and upgrade (\$163.63) Amazon (Cal Card) - Rplc existing halgen lights with LED, add scene lights (\$340.15) US Bank - LED strip underbody light wires for motor, misc. (\$18.25) Select Tech - LED & halogen red lens (\$84.41) Akron Brass - valve kit for front bumper line & spare kit (\$305.78)</p>	<p>\$408.44</p>	<p>\$94,515.02</p>
<p>E-5223 1998 International</p>	<p>IHTSDADR6WH551543 {E} 993299</p>	<p>38,623</p>	<p>48,703</p>					<p>\$53,252.61</p>
<p>E-5228 2000 HME (122 First Out)</p>	<p>44KFT4287YWZ19055 {E} 959496</p>	<p>49,507</p>	<p>47,196</p>	<p>OOS</p>	<p>7/10/23 8/7/23 9/6/23 9/6/23</p>	<p>Riebes - Oil and antifreeze (\$63.53) Napa Auto Parts - Misc. parts (\$191.55) Jackson Tire - 2 new front tires (Goodyear) (\$1,973.71) Jackson Tire - 4 new rear tires (Goodyear) (\$2,603.83)</p>	<p>-</p>	<p>\$60,908.60</p>
<p>WT-5236 2007 Kenworth</p>	<p>2NKMHZ8X87M199259 {E} 1212616</p>	<p>9,833</p>	<p>12,564</p>		<p>10/24/23</p>	<p>Raney's Truck Parts (Cal Card) - 2-HVAC knob Kit (\$30.75)</p>	<p>-</p>	<p>\$12,617.89</p>
<p>U-5310 2008 F250 Ford (Utility)</p>	<p>1FTSW21R98EC31882 {E} 8V25580</p>	<p>30,500</p>	<p>41,160</p>		<p>9/11/23</p>	<p>Jackson Tire - 4 new tires (Cooper) (\$1,069.63)</p>	<p>-</p>	<p>\$3,631.13</p>
<p>E-5361 2016 Rosenbauer (116 First Out)</p>	<p>54F2CAS12GWM11580 {E} 1425867</p>	<p>8,502</p>	<p>59,750</p>		<p>7/31/23 8/31/23 9/6/23 9/26/23 9/30/23 10/31/23 11/30/23 12/31/23</p>	<p>JRCH Reimbursement - Jun (\$-766.27) JRCH Reimbursement - Jul (\$0.00) Napa / Riebes - Misc. parts (\$36.33) Burton's Fire - Gauge for pump/parts only (\$596.89) JRCH Reimbursement - Aug (\$-633.22) JRCH Reimbursement - Sept (\$0.00) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00)</p>	<p>-</p>	<p>\$17,728.29</p>

<p>E-5364 2008 Ford F550 4x4</p>	<p>1FDAW57R38EC53893 {E} 1356272</p>	<p>32,581</p>	<p>45,850</p>		<p>7/1/23 Lynch's Auto - Repair power wire that was grounded out and melted at rear engine and install protection from happening again (\$631.93) 7/17/23 Burton's Fire - Vernier throttle and gauge (\$222.01) 7/20/23 Jackson Tire - 6 new tires (\$2,535.91) 7/26/23 Burton's Fire - Guage (\$89.95) 7/31/23 JRCH Reimbursement - Jun (\$0.00) 8/31/23 JRCH Reimbursement - Jul (\$-3479.80) 9/30/23 JRCH Reimbursement - Aug (\$0.00) 10/31/23 JRCH Reimbursement - Sept (\$0.00) 11/30/23 JRCH Reimbursement - Oct (\$0.00) 12/31/23 JRCH Reimbursement - Nov (\$0.00)</p>	<p>-</p>	<p>\$13,568.13</p>
<p>E-5368 2007 E-ONE</p>	<p>4ENGAAA8371002458 {E} 1356273</p>	<p>62,266</p>	<p>124,393</p>		<p>7/31/23 JRCH Reimbursement - Jun (\$0.00) 8/7/23 Riebes - Air filter (\$323.24) 8/29/23 Lynch's Auto - Rplcd injectors and harnesses, fuel supply tubes in cylinder head, adj. valves. (\$7,554.57) 8/31/23 JRCH Reimbursement - Jul (\$0.00) 9/30/23 JRCH Reimbursement - Aug (\$0.00) 10/31/23 JRCH Reimbursement - Sep (\$0.00) 11/30/23 JRCH Reimbursement - Oct (\$0.00) 12/31/23 JRCH Reimbursement - Nov (\$0.00)</p>	<p>-</p>	<p>\$46,427.27</p>
<p style="text-align: right;">\$61,015.40</p>							<p>\$868,581.99</p>

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01/16/2024

From: Robert Withrow
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>01/16/2024</u>	

Department Head Signature _____

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular meeting minutes of December 6, 2023.

Recommendation/Requested Action:
Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate) <u>n/a</u>	Staffing Impacts <u>n/a</u>
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Is a 4/5ths vote required? Yes No

Committee Review? <u>N/A</u> <input checked="" type="checkbox"/> Name _____ Committee Recommendation: _____	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Comments: _____
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Request Reviewed by:

Chairman _____	Counsel _____
Auditor _____	GSA Director _____
CAO _____	Risk Management _____

Distribution Instructions:
n/a

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
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Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____ Completed by _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District. ATTEST: _____ AAFP Board Clerk
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**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California
Wednesday, December 6, 2023
10:34 AM

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Jeff Brown, Chair
Pat Crew, Director
Frank Axe, Director
Richard Forster, Director

Absent:

Brian Oneto, Vice Chair

Staff:

Robert Withrow, Fire Chief
Nicole Cook, Board Clerk

AGENDA

MOTION: It was moved by Director Crew and seconded by Director Forster and carried 4-0-1, to approve the agenda, Director Oneto absent.

PUBLIC MATTERS NOT ON THE AGENDA:

Cindy Grandbois, a member of the public addressed the Board by asking if the Firefighter turnover has slowed down. Chief Withrow responded with yes.

ADMINISTRATIVE MATTERS

Presentation of Certificate of Recognition: Presentation ensued relative to subject matter. Chair Brown presented the certificate of recognition to Cal Tran's employees Paul Brager and Mike Quinones for their quick response to calling 911 and assisting as needed to an incident that occurred August 23, 2023.

Fire Chief Update:

Amador County Fire Chief's Meeting: Discussion ensued relative to subject matter, specifically dispatching which includes two parts with Cal Fire, the first being the response plan and the response area (jurisdictional). What the current pattern has been is that Cal Fire is replacing local resources when it should be "in addition to". Also, during that meeting, everyone agreed that during code 2 calls, Cal Fire would not respond.

Personnel: Chief updated the Board of an incident that warrants recognition, he stated how proud he was of the first arriving engine and the other crews; specifically Engineer Toft, Captain Gonsalves, Firefighter Montesanti, and Firefighter Merlin for their outstanding performance, there was water flowing within two minutes of arriving on scene. Chief also updated the Board of the newly hired firefighter Tom Tomlinson. Chief reported and congratulated Kayla Dale, PIO for her invitation to be a speaker at the Social Media Strategies Summit First Responders in April. There was also a surprise drill that was held the Sunday after Thanksgiving.

PIO: Kayla Dale presented. Discussion ensued relative to subject matter. No action was taken. AFD presence and participation included the following:

1. River Pines Smoke Alarm Day – free install, partnered with American Red Cross. There were sixty four installed this year, four years prior were forty three.
2. Recruitment in City of Plymouth and Willow Creek Area.
3. AFD decorated the Fiddletown Community Center Christmas Tree in preparation for their winter concerts.
4. Plymouth Christmas Market, AFD provided the Santa Claus and assisted with the collection of toys.
5. Plymouth “Santa Cruise” was successful.
6. Upcoming events include:
 - a. Red Corral – Sierra Yard Supply this upcoming Saturday from twelve to three.
 - b. Sutter Creek Parade of Lights on 12/9
 - c. Plymouth – Santa Cruise, 2nd night on 12/15
 - d. Fiddletown – Carols & Cookies on 12/16
 - e. Mace Meadows – Light Parade and Santa Cruise 12/16

Fire Prevention: Prevention Officer, Ashley Anaya addressed the Board; since the last meeting there have been eighteen inspections and of the eighteen, five of them were residential inspections. Required inspections will continue in the New Year including schools, churches and hotels. Nothing else to report at this time. Director Forster asked if there will be education regarding heater safety.

Annual Meeting Schedule: Discussion ensued relative to subject matter. Direction to Staff is to approve as presented.

District Monthly Reports: Discussion ensued relative to subject matter. Chief Withrow presented.

Call Report: No action taken, report only.

Training Report: No action taken, report only

Vehicle Maintenance Report: No action taken, report only. Chief reminded the Board again that the vehicle fleet needs attention and these major services are needed for the longevity of the apparatus. This last month’s major service was done for E-5148. Another engine going in for major service is E-5111.

MISCELLANEOUS MATTERS:

Minutes for Meeting from November 8, 2023: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Forster and seconded by Director Axe, and carried 4-0-1 to approve the November 8th regular meeting minutes with minor corrections.

CLOSED SESSION: At 11:06 am, the Board recessed into closed session. This portion of the meeting was not recorded.

REGULAR SESSION: At 11:28 a.m., the Board reconvened into regular session. The following matters were reviewed during closed session:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Amador Fire Protection District (AFPD) Negotiators: Robert Withrow, Fire Chief
Property: Portions of APN: 030-740-022-000
Negotiating Parties: Del Rapini Construction Inc./ Rapini Delbert E Sp. Trust. - Terms and Conditions to Consider Negotiation. Suggested Action: Discussion and possible action.

No action was taken, discussion only.

ADJOURNMENT: At 11:29 am. Chair Brown adjourned the meeting until Tuesday, January 16, 2024.

Chair, Amador Fire Protection District

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01/16/2024

From: Robert Withrow
(Department Head - please type)

Phone Ext. 391

- Regular Agenda
- Consent Agenda
- Blue Slip

Closed Session
Meeting Date Requested:

01/16/2024

Department Head Signature _____

Agenda Title: CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Amador Fire Protection District (AFPD) Negotiators: Robert Withrow, Fire Chief
Property: Portions of APN: 030-740-022-000
Negotiating Parties: Del Rapini Construction Inc./ Rapini Delbert E Sp. Trust. -
Terms and Conditions to Consider Negotiation.
Suggested Action: Discussion and possible action.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts None

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A
Resolution Attached: Yes No N/A
Ordinance Attached: Yes No N/A

Committee Review? Name _____ N/A

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____
Completed by _____
of _____

A new ATF is required from _____
Department _____
For meeting _____
of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.
ATTEST: _____
AFPD Board Clerk