

Tuesday, October 15, 2024

**BOARD OF DIRECTORS  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY ADMINISTRATION CENTER  
810 Court Street, Board of Supervisors Chambers  
Jackson, California 95642**

**AGENDA**

**-- 10:30 AM--**

**Please Note: All Board of Directors meetings are recorded.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2. Public hearing items will commence no sooner than the times listed on the agenda.

Anyone who wishes to address the Board must speak clearly, stating first and last name.

**If you are participating via telephone or online and want to speak, you will need to “raise your hand” (hand emoji). Zoom how-to features, such as “unmute” or “raising your hand” can be found at the link below: [https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h\\_e027935e-f7cf-4183-9870-64f177689687](https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687)**

**TO PARTICIPATE VIA ZOOM USE THE FOLLOWING NUMBER: +1-669-900-6833**

**10:30 AM Regular Scheduled Meeting**

+1 669 900 6833 US

**Meeting ID or Access: 822 0891 9014#**

**Passcode: 342093**

You may also view and participate in the meeting using this link:

<https://us02web.zoom.us/j/82208919014?pwd=rNIqNLysryJE3wDmEGRRaGdBfK8cbl.1>

**REGULAR MEETING AGENDA**

**DATE:** October 15, 2024  
**TIME:** 10:30 AM  
**LOCATION:** County Administration Center  
Board Chambers  
810 Court Street  
Jackson, CA 95642

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA:** Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Fire Protection District Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per person.**

**ADMINISTRATIVE MATTERS:**

**1. FIRE CHIEF'S UPDATE:** Discussion relative to subject matter.

**A. OPERATIONS**

**B. FIRE PREVENTION**

**C. PUBLIC INFORMATION OFFICER**

**D. VOLUNTEER PROGRAM**

**2. NEW FIRE STATION:** Discussion and possible action relative to subject matter.

**3. DISTRICT MONTHLY REPORT:** Discussion relative to subject matter for items A-C.

**A. TRAINING**

**B. VEHICLE MAINTENANCE**

**C. INCIDENT REPORT**

**MISCELLANEOUS MATTERS:**

**4. MINUTES:** Discussion and possible action. Review and approval of the regular minutes from September 17, 2024.

**5. MINUTES:** Discussion and possible action. Review and approval of the special minutes from October 8, 2024

**CLOSED SESSION** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

**6. MINUTES:** Discussion and possible action. Review and approval of the closed session minutes from September 17, 2024

**ADJOURNMENT:** Wednesday, November 13, 2024

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 10-15-24

From: Robert Withrow  
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>10-15-24</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: FIRE CHIEF'S UPDATE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)  
Discussion relative to subject matter:

- A) Operations
- B) Fire Prevention
- C) Public Information Officer
- D) Volunteer Program

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required? Yes  No

Contract Attached: Yes  No  N/A   
 Resolution Attached: Yes  No  N/A   
 Ordinance Attached: Yes  No  N/A

Committee Review? N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_  
 Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_  
 CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_ Time \_\_\_\_\_ Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_  
 Completed by \_\_\_\_\_  
 A new ATF is required from \_\_\_\_\_  
 Department \_\_\_\_\_  
 For meeting \_\_\_\_\_  
 of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  
 ATTEST: \_\_\_\_\_  
 AFPD Board Clerk

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 10-15-24

From: Robert Withrow Phone Ext. 391  
 (Department Head - please type)

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>10-15-24</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: NEW FIRE STATION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion, update and possible action relative to the new fire station in Pine Grove.

Recommendation/Requested Action: \_\_\_\_\_

Fiscal Impacts (attach budget transfer form if appropriate) \_\_\_\_\_ Staffing Impacts None

Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Review? Name _____ N/A <input checked="" type="checkbox"/>	Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Recommendation: _____	Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Comments: _____	

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____ Other: _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____ Comments: _____		

Distributed on _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
Completed by _____		

# AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
10-15-24	

To: Amador Fire Protection Board of Directors

Date: 10-15-24

From: Robert Withrow  
(Department Head - please type)

Phone Ext. 391

Department Head Signature \_\_\_\_\_

Agenda Title: DISTRICT MONTHLY REPORTS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion relative to subject matter:

- A) Training
- B) Vehicle Maintenance
- C) Incident

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts None

None

Is a 4/5ths vote required?

Yes  No

Contract Attached: Yes  No  N/A

Resolution Attached: Yes  No  N/A

Ordinance Attached: Yes  No  N/A

Committee Review? N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
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Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on _____	A new ATF is required from _____
Completed by _____	Department _____
	For meeting _____
	of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk

<u>Month</u>	<u>Emergency Reporting (live)</u>	<u>Target Solutions (online)</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
July	404:30:00	204:50:00	608:45:00	156:30:00
August	494:50:00	114:00:00	608:50:00	209:00:00
September	874:00:00	131:50:00	1005:50:00	411:50:00
October				
November				
December				
January				
February				
March				
April				
May				
June				
<b>Total YTD</b>			<b>2223:25:00</b>	<b>777:20:00</b>



# Amador Fire Protection District

## Monthly Training Schedule-September 2024



### Daily Schedule

Date	Topic	Skill Sheet/Reference	Code
09/01/2025	Water Supply Systems	IFSTA Essentials	HEA
09/02/2025	Fire Suppression Systems	IFSTA Essentials	NCA
09/03/2025	Water Supply Systems	IFSTA Essentials	HEA
09/04/2025	Fire Suppression Systems	IFSTA Essentials	NCA
09/05/2025	Water Supply Systems	IFSTA Essentials	HEA
09/06/2025	Auto Extrication	SFT Auto Ex Curriculum	DAD
09/07/2025	Helispot Coordination	<a href="https://firespotlight.com">Firespotlight.com</a> LZ training	LNA
09/08/2025	Auto Extrication	SFT Auto Ex Curriculum	DAD
09/09/2025	Helispot Coordination	Firespotlight.com LZ training	LNA
09/10/2025	Auto Extrication	SFT Auto Ex Curriculum	DAD
09/11/2025	Helispot Coordination	Firespotlight.com LZ training	LNA
09/12/2025	Basic Land Navigation	NWCG NFES 2865	JBA
09/13/2025	Report on Conditions	AEU Radio Operation Guide	JBA
09/14/2025	Basic Land Navigation	NWCG NFES 2865	JBA
09/15/2025	Report on Conditions	AEU Radio Operation Guide	JBA
09/16/2025	Basic Land Navigation	NWCG NFES 2865	JBA
09/17/2025	Report on Conditions	AEU Radio Operation Guide	JBA
09/18/2025	EMS Pediatric Assessment	MCEMS Protocol	CHD
09/19/2025	EMS Drowning Emergencies	MCEMS Protocol	CHD
09/20/2025	EMS Pediatric Assessment	MCEMS Protocol	CHD
09/21/2025	EMS Drowning Emergencies	MCEMS Protocol	CHD
09/22/2025	EMS Pediatric Assessment	MCEMS Protocol	CHD
09/23/2025	EMS Drowning Emergencies	MCEMS Protocol	CHD
09/24/2025	MSA 4 Gas Monitoring	AFPD Multi Gas Detector Policy	OBD
09/25/2025	Hazardous Materials Identification	HazMat FRO Curriculum	OAD
09/26/2025	MSA 4 Gas Monitoring	AFPD Multi Gas Detector Policy	OBD
09/27/2025	Hazardous Materials Identification	Hazmat FRO Curriculum	OAD
09/28/2025	MSA 4 Gas Monitoring	AFPD Multi Gas Detector Policy	OBD
09/29/2025	Hazardous Materials Identification	Hazmat FRO Curriculum	OAD
09/30/2025	Hazardous Materials EMS Response	MCEMS Protocol 570.40	OAD

### Monthly Target Solutions Assignments

Fleet Program Defensive Driving Strategies for Emergency Vehicle Operators	EMS Musculoskeletal Injuries Basic
Workplace Violence	1001 Self Contained Breathing Apparatus (SCBA)

Notes:

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	23/24 FY Odometer Reading	Repair Hours / Comments (out of service, Mlec., etc. if applicable)	Dates	Maintenance Performed (description)	SEPTEMBER Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
<b>C-5100</b> 2015 Ford F150 4x4 (Fire Chief)	1FTEX1EP3FKE51353 (E) 1503445	-	54,572		9/10/24 9/10/24	Napa - Battery (\$391.13) Napa - Battery core credit (\$-76.05)	\$467.18	\$9,872.54
<b>C-5102</b> 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 (E) 1485648	19,611	153,767		7/1/24 7/8/24 8/7/24	Jackson Tire - 4 new tires (\$1,269.27) Napa - lightbulb (\$5.38) Napa - headlight bulb (\$30.70)	-	\$24,510.79
<b>C-5103</b> 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 (E) 1306800	92,337	177,079		7/16/24 9/25/24	Lynch's Auto - air bag light on; drive air bag open, prgm steering control module (\$603.65) Jackson Tire - 2 new tires (\$718.49)	\$718.49	\$27,433.31
<b>C-5104</b> 2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 (E) 1294991	65,530		OOS	8/7/24 8/7/24	Napa - 2 of Center rear body mount (\$217.87) Napa - oil and filter (\$65.54)	-	\$31,274.28
<b>C-5106</b> 2012 Ford Expedition 4x4 (PIO)	1FMJU1G5XCEF67187 (E) 1401123	67,531	114,821		8/15/24	Gilly's Super Signs - renumbering (Parts \$468.68/Labor \$2897.50)	-	\$15,498.28
<b>C-5107</b> 2015 Ford Explorer AWD (Prevention)	1FM5K8AR7FGB25939 (E) 1460509	19,530	100,009		7/18/24 8/7/24	Jackson Tire - front brake service, turn brake disc rotors, 2 brake pads (\$247.70) Gilly's Super Signs - renumbering (Parts \$417.34/Labor 3,172.34)	-	\$12,483.78
<b>E-5111</b> 2015 Rosenbauer (111 First Out)	54F2CB417FWM11449 (E) 1488122	19,474	81,898		7/1/24 7/8/24 7/22/24 8/7/24 9/10/24 9/26/24 9/26/24	Burton's Fire - door latches (\$185.11) Napa - final charge antifreeze (\$55.25) Merzlak Signs - emblem (\$72.13) Napa - final charge, valve, suspension, trans fluid (\$183.87) Napa - Transmission fluid (74.82) Jackson Tire - 4 new rear tires (\$3,123.96) Burton's Fire - Headlight housing (\$175.47)	\$3,374.25	\$170,930.85
<b>SQ-5115</b> 2003 Ford F350 4X4	1FDWF37P23ED60337 (E)1159107	42,236	45,761					\$15,275.30
<b>WT-5116</b> 2015 Kenworth	2NKHJHJ8X9FM437394 (E)1410351	2,230	-	LFPD	7/8/24	Napa - Anti freeze (\$35.86)	-	\$9,109.90



<b>OES - 4309</b> 2020 ITL/BME MODEL34	3HAEETAR7ML185478	-	30,060		8/13/24	Reimb - Misc. Parts (strike team) (\$20.53)	-	\$4,793.03
<b>E-5123</b> 2001 International Westmark	1HTSEADR71H370327 {1034294}	99,018	109,351		7/12/24 9/10/24	Tire Service - 2 new front tires (while deployed) (\$1,479.49) Napa - Antifreeze(12) and heater hose(9) (\$407.00)	\$407.00	\$51,402.08
<b>SQ-5125</b> 2008 Ford F350	1FDWX37RX8EC15309 {E}1281212	99,175	114,291					\$12,125.18
<b>WT-5126</b> 2007 Kenworth	2NKMHZ8X67M199258 {E} 1212617	16,891	22,290					\$27,635.26
<b>E-5141</b> 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E}1369499	-	-	OOS - Lynch's Automotive for Major Service	7/1/24 9/10/24 9/4/24 9/25/24	Jackson Tire - 2 new tires (\$1,337.26) Napa - crankcase, oil filter, misc. (\$148.84) Burton's Fire - M6 LED Red (\$264.53) Burton's Fire - Updated Tank and Def Sender (\$1,609.40)	\$2,022.77	\$85,010.02
<b>E-5146</b> 1996 International	1HTSDADR7TH397632 {E} 035872	38,174	50,791					\$24,463.19
<b>E-5214</b> 2008 Ford F550	1FDAX57R58EB35812 {E}1281210	28,278	34,349					\$9,969.44
<b>WT-5216</b> 2015 Kenworth	2NKHJ8X7FM437393 {E}1410352	3,030	12,799		9/10/24	Napa - 3 batteries (\$547.02 + Core Credit of -\$81.00)	\$466.02	\$6,913.87
<b>E-5221</b> 2003 HME	44KFT42842WZ20025 {E} 1159078	97,576	154,590		8/19/24 9/10/24	Mach One Towing - tow (\$1,820) Napa - LED Signal and clearance light (\$59.86)	\$59.86	\$97,718.14
<b>E-5222</b> 2003 HME	44KFT42822WZ20024 {E}1159077	82,595	-	Odometer reading is not accurate	9/12/24	Hi-Tech EVS - Amber lens and guages (\$1,060.47)	\$1,060.47	\$140,950.90
<b>E-5223</b> 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	49,095		8/5/24	Burtions Fire - PM control (\$1,188.38)	-	\$54,440.99
<b>E-5228</b> 2000 HME (122 First Out)	44KFT4287YWZ19055 {E} 959496	-	47,771					\$61,805.77
<b>WT-5236</b> 2007 Kenworth	2NKMHZ8X87M199259 {E} 1212616	9,833	13,431					\$15,897.68
<b>U-5310</b> 2008 F250 Ford	1FTSW21R98EC31882 {E} 8V25580	30,500	44,629					\$3,667.32

24-25 Vehicle Maintenance

Sept

Range of Plt # 2017 - 2018	PLATE #							
<b>E-5361</b> 2016 Rosenbauer (116 First Out)	54F2CA512GWM11580 (E) 1425867	8,502	-	Odometer OOS, reading 400K, Apr months mileage reading: 62,697	6/17/24 6/30/24 7/1/24 7/1/24 7/8/24 7/8/24 7/31/24 8/7/24 8/31/24 9/10/24 9/30/24	H.O. Bostrom Co., Inc. - Kit FCR Fx STD Cable (\$160.83) JRCH Reimbursement - May (\$0.00) Jackson Tire - 2 front tires (\$1,337.26) Hi-Tech EVS - repair mechanical siren (\$1,242.03) Napa - AC Recharge hose, crank filter, misc. (\$153.56) Napa - air brake system/dryer part (\$770.90) JRCH Reimbursement - Jun (\$-160.83) Napa - Oil and misc. parts (\$221.37) JRCH Reimbursement - Jul (\$-3503.75) <b>Napa - Antifreeze, Misc. (\$39.08)</b> <b>JRCH Reimbursement - Aug (\$-221.37)</b>	-	\$17,767.37
<b>E-5364</b> 2008 Ford F550 4x4	1FDAW57R38EC53893 (E) 1356272	32,581	46,917		6/12/24 6/30/24 7/31/24 8/31/24 9/30/24	Lynch's Auto - Minor Service (\$693.56) JRCH Reimbursement - May (\$0.00) JRCH Reimbursement - Jun (\$-693.56) JRCH Reimbursement - Jul (\$0.00) <b>JRCH Reimbursement - Aug (\$0.00)</b>	-	\$13,568.13
<b>E-5368</b> 2007 E-ONE	4ENGAAA8371002458 (E) 1356273	62,266	131,959		6/30/24 7/22/24 7/30/24 7/31/24 8/06/24 8/31/24 9/10/24 9/10/24 9/30/24	JRCH Reimbursement - May (\$0.00) Merzlak signs - Door emblems (\$612.08) Lynch's Auto - Minor service, includes dx inop AC and repairing, fixing oil leaks (\$2,710.41) JRCH Reimbursement - Jun (\$0.00) Performance Trk Rpr - plate switch, start/stop (\$167.22) JRCH Reimbursement - Jul (\$-3,322.49) <b>Napa - air valve, air switch, mini lights (\$85.34)</b> <b>Napa - solenoid, inc. credit (\$64.67)</b> <b>JRCH Reimbursement - Aug (\$-167.22)</b>	-	\$46,497.54
							<b>\$8,376.54</b>	<b>\$991,014.99</b>

**Amador Fire Protection District**

<u>Station</u>	<u>Veg Fires</u>	<u>Structure Fire</u>	<u>Other Fires</u>	<u>Medical</u>	<u>Hazard/FMS</u>	<u>Others</u>	<u>Total</u>
111	4	0	7	46	3	15	75
112	2	0	2	0	0	0	4
114	5	1	10	63	0	24	103
116	7	2	22	83	7	36	157
122	3	1	5	28	2	23	62
121	0	0	0	0	0	0	0
123	4	0	0	1	0	4	9
<b>Total</b>	<b>25</b>	<b>4</b>	<b>46</b>	<b>221</b>	<b>12</b>	<b>102</b>	<b>410</b>

**TOTAL 410**

# AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
10-15-24	

To: Amador Fire Protection Board of Directors

Date: 10-15-24

From: Robert Withrow Phone Ext. x391  
 (Department Head - please type)

Department Head Signature \_\_\_\_\_

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular meeting minutes of September 17, 2024.

Recommendation/Requested Action:  
Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate) n/a      Staffing Impacts n/a

Is a 4/5ths vote required?      Yes       No

Committee Review?      N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Contract Attached:      Yes       No       N/A

Resolution Attached:      Yes       No       N/A

Ordinance Attached:      Yes       No       N/A

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:  
n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_ Time \_\_\_\_\_ Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_      Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on _____  Completed by _____	A new ATF is required from _____  Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
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**AMADOR FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California  
Tuesday, September 17, 2024  
10:31 AM

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Present:**

Brian Oneto, Chair  
Pat Crew, Vice Chair  
Richard Forster, Director  
Jeff Brown, Director

**Absent:**

Frank Axe, Director

**Staff:**

Robert Withrow, Fire Chief  
Nicole Cook, Board Clerk

**AGENDA**

**MOTION:** It was moved by Director Crew and seconded by Director Forster and carried 4-0-1 to approve the agenda as presented, Dir. Axe absent.

**PUBLIC MATTERS NOT ON THE AGENDA:** None

**PUBLIC HEARING**

**Final Budget:** Director Oneto opened the public hearing at 10:33 am. The Fire Chief reported 2024-2025 Fiscal Year Final Budget as presented to the Board. Discussion ensued relative to subject matter. Measure M tax is approximately down in revenue about 2.8%. Direction given to staff to include a third fiscal year for comparison value.

**MOTION:** It was moved by Director Forster, seconded by Director Crew and carried 4-0-1 to close the public hearing at 10:40 AM, Dir. Axe absent.

**MOTION:** It was moved by Director Forster, seconded by Director Crew, and carried 4-0-1 to approve the final budget as presented, Dir. Axe absent.

**RESOLUTION NO. AFPD 24-11**

Resolution Approving the Final Budget for Fiscal Year 2024-2025

## **ADMINISTRATIVE MATTERS:**

**Fire Chief Update:** The following discussion ensued relative to subject matter, no action was taken.

**Operations:** 24-1 Firefighter Academy started. Special thank you to Captain Paine who is the drill master again this year. The graduation will be on November 1<sup>st</sup>. The Captains meeting was productive; Dr. Sloane, the Districts Medical Director was present again, he continues to educate EMS standards. The Fire Chief and Battalion Chiefs continue to have the monthly Operations meeting. The Fire Chief sought approval to replace E-5368 with a new quint (ladder and fire engine) apparatus from the Jackson Band of Miwuk Indians, and the request was approved. This piece of apparatus will be a vital part of responding to the multi-level structures such as the casino and resort if needed but would also be available to respond to calls depending on the type of call. The District is assisting Cal Fire with developing a Wildfire Community Preparedness Plan. The District has provided an updated salary proposal for contract of services for Kirkwood Meadows Public Utility District. Kirkwood has also been invited and are always welcomed to training events. There will be a Jr. Firefighter Muster which the District plans to participate. There is an interest to reopen a fire station in River Pines next fiscal year along with possibly staffing Station 121 on Demartini Road, both with volunteers.

Cindy Grandbois, a member of the public addressed the Board by asking if is a way to identify the one-way in and the one-way out communities, Previtali Road should be included. The Fire Chief responded that the next year there will be mock evacuation drills to better prepare when a fire should occur and there are maps being created for the communities that only have one entrance/exit.

**Fire Prevention:** Ashley Anaya, Fire Prevention Officer (FPO) gave report. Inspections continue for residential property and commercial. There are a few new plan review/new projects which include mostly of cell towers and solar panels. Fire Investigation include illegal debris burning citations and actively working with the DA Office to develop a process for such citations. FPO Anaya also reported out that she continues to have active participation in El Dorado FPO, NorCal FPO and Sac-Sierra ATF. County pre-fire plans continue.

**Public Information Officer:** K. Dale, PIO gave report. On 9/7/24, there was a mock evacuation drill for the Amador Pines area which included surprise spot fires, mapping explanations, Smart 911/Early Alert System, etc. This is also an opportunity for training for the Districts personnel and other collaborators. A special thank you to Battalion Chief Watkins and Chief Long with Cal Fire who help with the coordination and operations with respect to these types of drills.

PIO attended a Communicators Lab training class.

Amador Fire event participation also included: Celebrate Pine Grove, Fire Preparedness Event (which had 30 participants) and topics included: Firewise, evacuations and more, etc. Upcoming events include the Fiddlers Jam in Fiddletown, Public Health Bike Rodeo, Upcountry Rib Cook-Off, and the Wings & Wheels at Westover.

**Amended and Restated Agreement for Automatic Aid Fire Protection Kirkwood Meadows Public Utility District:** Discussion ensued relative to subject matter. No public comment.

**MOTION:** It was moved by Director Brown and seconded by Director Crew and carried 4-0-1 to approve the amended agreement for automatic aid fire protection services Kirkwood Meadows Public Utility District. Dir. Axe absent.

**RESOLUTION NO. AFD 24-13**

Resolution Approving Amended and Restated Agreement for Automatic Aid Fire Service with the Kirkwood Meadows Public Utility District

**Amended and Restated Agreement Between AFD and Pine Grove Community Services District (PGCSD):** Discussion ensued relative to the subject matter. No public comment.

**MOTION:** It was moved by Director Crew and seconded by Director Brown and carried 4-0-1 to approve the amended and restated agreement between AFD and PGCSD with revisions to reflect a thirty day cancellation notice period, Dir. Axe absent.

**RESOLUTION NO. AFD 24-12**

Resolution Approving Amended and Restated Agreement of the Pine Grove Community Services District Building.

**Change of Organization to AFD:** Discussion ensued relative to subject matter to LAFCO initiating the proceedings for a change of organization to AFD and the dissolution of the Lockwood Fire Protection District. The LAFCO meeting is Thursday where the Board would either approve or deny. No action was taken on this item, discussion only.

**New Fire Station:** Discussion ensued relative to subject matter, update only, no action taken.

**District Monthly Reports:** Discussion ensued relative to subject matters. The Fire Chief presented.

**Training Report:** No action taken, report only.

**Vehicle Maintenance Report:** No action taken, report only.

**Call Report:** No action taken, report only.

**MISCELLANEOUS MATTERS:**

**Minutes for Meeting from August 20th:** Discussion ensued relative to subject matter.

**MOTION:** It was moved by Director Forster and seconded by Director Brown, and carried 4-0-1 to approve the August 20, 2024 regular meeting minutes with minor changes.

**Recess:** Dismissed for a short recess at 12:08 PM

**Reconvened:** 12:16 PM

**Closed Session:** At 12:17 PM, the Board recessed into closed session. This portion of the meeting was not recorded.

**Regular Session:** At 12:36 PM, the Board reconvened into regular session. The following matters were reviewed during closed session:

**Conference with Labor Negotiators:** [Pursuant to Government Code 54957.6]: Agency Designated Representative: Robert Withrow, Fire Chief. Employee Organization: The Amador County Professional Firefighters Local 5181 Agreement for Professional Services Memorandum of Understanding. Discussion and possible action relative to labor negotiations.

**No action was taken, discussion item only.**

**ADJOURNMENT:** At 12:37 PM. Brian Oneto, Chair adjourned the meeting until Tuesday, October 15, 2024.

~~Chair, Amador Fire Protection District~~

DRAFT



# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 10-15-24

From: Robert Withrow  
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>10-15-24</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors special minutes from October 8th, 2024 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts

n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Committee Review?

N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by \_\_\_\_\_

Department \_\_\_\_\_  
For meeting \_\_\_\_\_  
of \_\_\_\_\_

ATTEST: \_\_\_\_\_

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California  
Tuesday, October 10, 2024  
2:01 P.M.

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Present:**

Brian Oneto, Chair  
Pat Crew, Vice Chair  
Frank Axe, Director  
Richard Forster, Director  
Jeff Brown, Director

**Absent:**

**Staff:**

Robert Withrow, Fire Chief  
Nicole Cook, Clerk of the Board

**AGENDA**

**MOTION:** It was moved by Director Crew and seconded by Director Axe and carried 5-0-0 to approve the agenda as presented.

**PURCHASE OF A NEW FIRE APPARATUS:** Chief Withrow presented. Discussion ensued relative to subject matter. E-5368 will be replaced with a new quint apparatus. A Quint is a fire apparatus that combines the functions of a fire engine and a ladder truck.

Cindy Grandbois, a member of the community addressed the board by asking if the height would be an issue responding in residential areas and would a firefighter have to be "certified" to drive it. The Fire Chief responded that the height could possibly be in issue but would not be any different than what engine companies may already experience with the existing apparatus. There is no special certification however there will be training on how to operate the quint both in driving and ladder usage.

**MOTION:** It was moved by Director Axe, seconded by Director Forster and carried 5-0-0, to approve the acceptance of funds offered by the Jackson Band of Miwuk Indians in the amount of \$989,393.57, approve Burton's Fire estimate and authorize the District to spend the available funds in the amount of \$314,000 which has already been received from the Jackson Band of Miwuk Indians for equipment replacement.

**RESOLUTION NO. AFPD 24-14**

Approving the Resolution to purchase a new Rosenbauer Aerial Quint

**ADJOURNMENT:** At 2:19 P.M.

\_\_\_\_\_  
Chair, Amador Fire Protection District