

Tuesday, March 19, 2024

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER
810 Court Street, Board of Supervisors Chambers
Jackson, California 95642**

**AGENDA
-- 10:30 AM--**

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2. Public hearing items will commence no sooner than the times listed on the agenda.

Anyone who wishes to address the Board must speak clearly, stating first and last name.

If you are participating via telephone or online and want to speak, you will need to “raise your hand” (hand emoji). Zoom how-to features, such as “unmute” or “raising your hand” can be found at the link below: https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687

TO PARTICIPATE VIA ZOOM USE THE FOLLOWING NUMBER: +1-669-900-6833

10:30 AM Regular Scheduled Meeting

+1 669 900 6833 US

Meeting ID or Access: 863-8100-0778#

Passcode: 804044

You may also view and participate in the meeting using this link:

<https://us02web.zoom.us/j/86381000778?pwd=dzRnRi85b3hDb1pZd01admE2bVY5UT09>

REGULAR MEETING AGENDA

DATE: March 19, 2024
TIME: 10:30 AM
LOCATION: County Administration Center
Board Chambers
810 Court Street
Jackson, CA 95642

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Fire Protection District Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per person.**

ADMINISTRATIVE MATTERS:

1. **FIRE CHIEF'S UPDATE:** Discussion relative to subject matter.
 - A. OPERATIONS
 - B. FIRE PREVENTION
 - C. PUBLIC INFORMATION OFFICER
 - D. VOLUNTEER PROGRAM
2. **FIRE MARSHAL SERVICES AGREEMENT:** Discussion and possible action.
3. **DISTRICT MONTHLY REPORT:** Discussion relative to subject matter for items A-C.
 - A. CALL / INCIDENT
 - B. TRAINING
 - C. VEHICLE MAINTENANCE

MISCELLANEOUS MATTERS:

4. **MINUTES:** Discussion and possible action. Review and approval of the regular minutes from February 13, 2024.

CLOSED SESSION may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

5. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Amador Fire Protection District (AFPD) Negotiators: Robert Withrow, Fire Chief
Property: Portions of APN: 030-740-022-000
Negotiating Parties: Del Rapini Construction Inc.
/ Rapini Delbert E Sp. Trust. - Terms and Conditions to Consider Negotiation. Suggested Action: Discussion and possible action.
6. **CLOSED MINUTES:** Review and the approval of the confidential minutes of the Board of Directors meeting of February 13, 2024.
Action: Discussion and possible action.

ADJOURNMENT: Tuesday, April 16, 2024.

AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
03-19-24	

To: Amador Fire Protection Board of Directors

Date: 03-19-24

From: Robert Withrow
(Department Head - please type)

Phone Ext. 391

Department Head Signature _____

Agenda Title: FIRE CHIEF'S UPDATE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
Discussion relative to subject matter:

- A) Operations
- B) Fire Prevention Officer
- C) Public Information Officer
- D) Volunteer Program

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A
 Resolution Attached: Yes No N/A
 Ordinance Attached: Yes No N/A

Committee Review? Name _____ N/A

Comments: _____

Committee Recommendation: _____

Request Reviewed by:

Chairman _____ Counsel _____
 Auditor _____ GSA Director _____
 CAO _____ Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by _____

Department _____
 For meeting _____
 of _____

ATTEST: _____
 AFPD Board Clerk

AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
03-19-24	

To: Amador Fire Protection Board of Directors

Date: 03-19-24

From: Robert Withrow Phone Ext. x391
(Department Head - please type)

Department Head Signature _____

Agenda Title: FIRE MARSHAL SERVICES AGREEMENT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action to cancel Fire Marshal services between the City of Jackson, CA and the Amador Fire Protection District.

Attachment: Draft Letter

Attachment: Existing Agreement

Recommendation/Requested Action:
Approve canceling service agreement

Fiscal Impacts (attach budget transfer form if appropriate) n/a Staffing Impacts n/a

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A

Resolution Attached: Yes No N/A

Ordinance Attached: Yes No N/A

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____ Completed by _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District. ATTEST: _____ AFPD Board Clerk
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AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



March 20, 2024

Carl Simpson, City Manager
City of Jackson
33 Broadway
Jackson, CA 95642

RE: Termination of Agreement for Fire Marshal Services

The Amador Fire Protection District has experienced a significant increase to our Fire Prevention Officer's workload. As a result, we feel that we are no longer able to responsibly continue with the current Fire Marshal agreement between our two agencies, due to the fact we are not able to provide the attention or level of service the city of Jackson requires or deserves.

The Amador Fire Protection District Board of Directors met on March 19th, 2024 and approved the cancelation of agreement for Fire Marshal services between the City of Jackson, CA and the Amador Fire Protection District. The term is set to expire on August 16th, 2024 however with the 90-day notice requirement stated in section VIII, the official termination date is June 20, 2024.

Please feel free to reach out to me directly with any questions or concerns.

Respectfully,

Robert Withrow
Fire Chief

Cc: AFD Board of Directors

**AN AGREEMENT FOR FIRE MARSHAL SERVICES BETWEEN
THE CITY OF JACKSON, CA AND
THE AMADOR FIRE PROTECTION DISTRICT**

THIS AGREEMENT is made and entered into as of August 16, 2022, by and between the City of Jackson, hereinafter referred to as "the City," and the Amador Fire Protection District, hereinafter referred to as "the District." The City and the District are sometimes individually referred to herein as "Party" and collectively as "Parties."

RECITALS

WHEREAS, the Jackson Fire Department, acting through the City, wishes to address staffing concerns by contracting with the District for fire marshal services; and

WHEREAS, the District is agreeable to rendering such fire marshal services on the terms and conditions hereinafter set forth; and

WHEREAS, this Agreement is authorized under Government Code Sections 54981 and 55632.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter stated, the respective parties hereto agree as follows:

I. TERM

The initial term of the services provided under this Agreement shall be from 12:01 a.m. on August 16, 2022 through 12:00 midnight on August 16 2024. The parties may extend the term of this Agreement through mutual written agreement.

II. SCOPE AND LEVEL OF SERVICE

A. The District shall provide fire marshal services. Examples of services include assuming full duties of Fire Marshal for the City of Jackson under direction of the Fire Chief, the City Manager and the City Council; performing fire investigation, fire inspections; and providing possible training to Jackson personnel.

B. The City may request that the District provide additional services not covered under this Agreement ("Additional Services"). The City shall request such Additional Services in writing from the District with as much advance notice as possible. The District will confirm in writing whether it is able or unable to provide the Additional Services within ten business days of receiving a written request from the City.

III. AGREEMENT COSTS

A. Cost for the fire marshal services provided by the District shall be based upon the District's actual cost of rendering such services, which rate sheet is attached as Exhibit A (AFPD

Ordinance # 007) and incorporated by this reference. Additional Services, if any, shall be reimbursed at an hour rate under Exhibit A.

B. All terms and conditions of this Agreement are subject to the continued appropriations and availability of funds for each party for the performance of the services stated herein.

C. District shall invoice City monthly for the services performed. Within 30 days from date of invoice, City shall pay District for all undisputed costs for the services provided under this Agreement.

IV. AGREEMENT ADMINISTRATION

A. District shall furnish and supply all necessary fire marshal services, equipment, communications, and supplies necessary to maintain the level of service to be rendered hereunder.

B. District is, and shall at all times be deemed to be, an independent contractor. Nothing herein contained shall be construed as creating the relationship of employer and employee, or principal and agent, between the City and the District or any of the District's agents or employees. District shall retain all authority for rendition of services, standards of performance, control of personnel, and other matters incident to the performance of the services pursuant to this Agreement. District and its agents and employees shall not be entitled to any rights or privileges of City employees, and shall not be considered in any manner to be City employees.

V. INSURANCE

Without limiting District's indemnification of City, District shall provide and maintain a program of liability insurance consisting of general liability, auto liability, workers' compensation and employer's liability coverage sufficient to protect City for fire marshal services rendered by District under this Agreement. The District's insurance obligations under this Agreement are more particularly set forth in Exhibit B, attached hereto and made a part hereof by this reference.

VI. INDEMNIFICATION

A. All personnel provided by District in the performance of the services and functions of this Agreement for City shall be District officers and employees. City shall have no liability for any direct payment of salaries, wages, or other compensation to any District employees engaged in such performance. City shall not be liable for compensation or indemnity to any District employee for expenses or damages incurred from injury or sickness rising out of employment.

B. District hereby agrees to defend, indemnify and hold harmless City and its agents, officers, volunteers, and employees (hereafter collectively referred to in this paragraph as "City") from any claim, action, or proceeding against City, arising out of the acts or omissions of District or its agents, employees, officers, volunteers, or representatives in the performance of this Agreement. City shall notify District promptly of any such claim, action, or proceeding and cooperate fully with District in defense of such claim.

C. City hereby agrees to defend, indemnify, and hold harmless District and its agents, officers, volunteers, and employees (hereinafter collectively referred to in this paragraph as "District"), from any claim, action, or proceeding against District, arising out of the acts or omissions of City or its agents, employees, officers, volunteers, or representatives in the performance of this Agreement. District shall notify City promptly of any such claim, action, or proceeding and cooperate fully with City in defense of such claim.

D. As to any activities occurring during, or being carried out as a result of, performance of this Agreement and during the term of this Agreement, the indemnity obligations created by this section VI. shall survive termination of this Agreement.

VII. AMENDMENTS OR MODIFICATIONS

Either party may propose amendments or modifications to this Agreement. Any increase or decrease in the level and/or scope of service which is mutually agreed upon by and between the parties shall only be effective upon written notice between the parties and shall be incorporated into this Agreement.

VIII. TERMINATION FOR CONVENIENCE

Either party may terminate this Agreement by giving three (3) months' advance written notice of its intent to terminate.

IX. ADDITIONAL TERMS

A. Entire Agreement. This writing embodies the whole of the Agreement and supersedes any oral or other agreements on this subject between the parties other than those expressed herein.

B. Modification. No addition or variation of the terms of this Agreement shall be valid unless made in writing and signed by both parties.

C. Notices. All notices authorized or required by this Agreement shall be effective when written and deposited in the United States mail, first class postage prepaid and addressed as follows or to such other place as either party may designate by subsequent written notice to the other party:

To City:

City of Jackson
Attn: City Manager
33 Broadway
Jackson, California 95642

To District:

Amador Fire Protection District
Attn: Fire Chief
810 Court Street

Jackson, California 95642

D. Execution of Agreement. This Agreement may be executed in any number of identical counterparts, each of which shall be deemed to be an original, and all of which together shall be deemed to be one and the same instrument when each party has signed one such counterpart. The Parties further agree that a facsimile copy of the executed counterparts shall have the same force and effect as an original.

E. Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Amador County.

F. No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the parties.

G. Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

H. Authority to Enter Agreement. Each party certifies that it has all requisite power and authority to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective party.

I. Coordination of Services. Each party agrees to work closely with the other party's staff in the performance of services and shall be available to the other party's staff as necessary.

IN WITNESS WHEREOF, the parties have executed this Agreement for Fire Marshal Services as of the date first written above.

CITY OF JACKSON

BY: [Signature]

ITS: City Manager 8.26.2022

ATTEST: [Signature]
City Clerk

APPROVED AS TO FORM:

[Signature]
Joshua Nelson, City Attorney

AMADOR FIRE PROTECTION DISTRICT

BY: [Signature]

ITS: Chair

ATTEST: [Signature]
Board Clerk

APPROVED AS TO FORM:

[Signature]
Greg Gillott, County Counsel

EXHIBIT A

Scope of Services

EXHIBIT B

Insurance Requirements

District shall not commence work for the City until it has provided evidence satisfactory to the City that it has secured all insurance required under this section.

a. Commercial General Liability

(i) The District shall take out and maintain, during the performance of all work under this Agreement, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to the City.

(ii) Coverage for Commercial General Liability insurance shall be at least as broad as the following:

(1) Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 00 01) or exact equivalent.

(iii) Commercial General Liability Insurance must include coverage for the following:

- (1) Bodily Injury and Property Damage
- (2) Personal Injury/Advertising Injury
- (3) Premises/Operations Liability
- (4) Products/Completed Operations Liability
- (5) Aggregate Limits that Apply per Project
- (6) Explosion, Collapse and Underground (UCX) exclusion deleted
- (7) Contractual Liability with respect to this Agreement
- (8) Property Damage
- (9) Independent Consultants Coverage

(iv) The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; (3) products/completed operations liability; or (4) contain any other exclusion contrary to the Agreement.

(v) The policy shall give City and its officials, officers, employees, agents and City-designated volunteers additional insured status using ISO endorsement forms CG 20 10 10 01 and 20 37 10 01, or endorsements providing the exact same coverage.

(vi) The general liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the City, and provided that such deductibles shall not apply to the City as an additional insured.

b. Automobile Liability

(i) At all times during the performance of the work under this Agreement, the District shall maintain Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, in a form and with insurance companies acceptable to the City.

(ii) Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 00 01 covering automobile liability (Coverage Symbol 1, any auto).

(iii) The policy shall give City and its officials, officers, employees, agents and City-designated volunteers additional insured status.

(iv) Subject to written approval by the City, the automobile liability program may utilize deductibles, provided that such deductibles shall not apply to the City as an additional insured, but not a self-insured retention.

c. Workers' Compensation/Employer's Liability

(i) District certifies that it is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and that it will comply with such provisions before commencing work under this Agreement.

(ii) To the extent District has employees at any time during the term of this Agreement, at all times during the performance of the work under this Agreement, the District shall maintain full compensation insurance for all persons employed directly by it to carry out the work contemplated under this Agreement, all in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof, and Employer's Liability Coverage in amounts indicated herein.

d. Minimum Policy Limits Required

(i) The following insurance limits are required for the Agreement:

	<u>Combined Single Limit</u>
Commercial General Liability	\$1,000,000 per occurrence/ \$2,000,000 aggregate for bodily injury, personal injury, and property damage
Automobile Liability	\$1,000,000 combined single limit
Employer's Liability	\$1,000,000 per accident or disease

(ii) Defense costs shall be payable in addition to the limits.

(iii) Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as Additional Insured pursuant to this Agreement.

e. Evidence Required

Prior to execution of the Agreement, the District shall file with the City evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required

herein. Such evidence shall include original copies of the ISO CG 00 01 (or insurer's equivalent) signed by the insurer's representative and Certificate of Insurance (Acord Form 25-S or equivalent), together with required endorsements. All evidence of insurance shall be signed by a properly authorized officer, agent, or qualified representative of the insurer and shall certify the names of the insured, any additional insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

g. Policy Provisions Required

(i) District shall provide the City at least thirty (30) days' prior written notice of cancellation of any policy required by this Agreement, except that the District shall provide at least ten (10) days' prior written notice of cancellation of any such policy due to non-payment of the premium. If any of the required coverage is cancelled or expires during the term of this Agreement, the District shall deliver renewal certificate(s) including the General Liability Additional Insured Endorsement to the City at least ten (10) days prior to the effective date of cancellation or expiration.

(ii) The Commercial General Liability Policy and Automobile Policy shall each contain a provision stating that the District's policy is primary insurance and that any insurance, self-insurance or other coverage maintained by the City or any named insureds shall not be called upon to contribute to any loss.

(iii) The retroactive date (if any) of each policy is to be no later than the effective date of this Agreement. District shall maintain such coverage continuously for a period of at least three years after the completion of the work under this Agreement. District shall purchase a one (1) year extended reporting period: (A) if the retroactive date is advanced past the effective date of this Agreement; (B) if the policy is cancelled or not renewed; or (C) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement.

(iv) All required insurance coverages shall contain or be endorsed to provide a waiver of subrogation in favor of the City, its officials, officers, employees, agents, and volunteers or shall specifically allow District or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. District hereby waives its own right of recovery against City.

(v) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the District from liability in excess of such coverage, nor shall it limit the District's indemnification obligations to the City and shall not preclude the City from taking such other actions available to the City under other provisions of the Agreement or law.

h. Qualifying Insurers

(i) All policies required shall be issued by acceptable insurance companies, as determined by the City, which satisfy the following minimum requirements:

(1) Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and admitted to transact in the business of

insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

i. Additional Insurance Provisions

(i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by District, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the District pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(ii) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by District or City will withhold amounts sufficient to pay premium from District payments. In the alternative, City may cancel this Agreement.

(iii) The City may require the District to provide complete copies of all insurance policies in effect for the duration of the Project.

(iv) Neither the City nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 03-19-24

From: Robert Withrow Phone Ext. 391
 (Department Head - please type)

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>03-19-24</u>	

Department Head Signature _____

Agenda Title: DISTRICT MONTHLY REPORTS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion relative to subject matter:

- A) Call/Incident
- B) Training
- C) Vehicle Maintenance

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts None

None

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A
 Resolution Attached: Yes No N/A
 Ordinance Attached: Yes No N/A

Committee Review? N/A

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____
 Completed by _____
 of _____
 Department _____
 For meeting _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____
 AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
FEBRUARY 2024**

INCIDENT TYPE	2024	2023	2022
STATION 111 - 26517 Meadow Dr, Pioneer			
111 - Building fire	0	3	0
114 - Chimney or flue fire, confined to chimney or flue	1	0	0
131 - Passenger vehicle fire	0	1	0
132 - Road freight or transport vehicle fire	1	0	0
141 - Forest, woods or wildland fire	0	1	0
150 - Outside rubbish fire, other	1	0	0
170 - Cultivated vegetation, crop fire, other	0	0	1
321 - EMS call, excluding vehicle accident with injury	28	35	31
322 - Motor vehicle accident with injuries	0	2	2
324 - Motor vehicle accident with no injuries.	3	6	2
350 - Extrication, rescue, other	0	1	0
400 - Hazardous condition, other	0	1	0
412 - Gas leak (natural gas or LPG)	0	1	0
442 - Overheated motor	1	0	0
480 - Attempted burning, illegal action, other	0	0	1
500 - Service Call, other	1	0	0
531 - Smoke or odor removal	0	1	0
550 - Public service assistance, other	0	0	1
551 - Assist police or other governmental agency	1	0	0
554 - Assist invalid	4	7	4
561 - Unauthorized burning	0	0	2
600 - Good intent call, other	0	1	0
611 - Dispatched & cancelled en route	3	4	3
622 - No incident found on arrival at dispatch address	0	1	0
651 - Smoke scare, odor of smoke	1	0	0
700 - False alarm or false call, other	2	0	2
911 - Citizen complaint	0	0	1
Total	47	65	50

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
FEBRUARY 2024**

INCIDENT TYPE	2024	2023	2022
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STATION 114 - 19840 Highway 88, Pine Grove

100 - Fire, other	1	0	1
111 - Building fire	1	3	0
112 - Fires in structure other than in a building	1	0	0
114 - Chimney or flue fire, confined to chimney or flue	0	1	0
122 - Fire in motor home, camper, recreational vehicle	0	1	0
140 - Natural vegetation fire, other	0	1	3
141 - Forest, woods or wildland fire	0	1	0
320 - Emergency medical service, other	0	0	2
321 - EMS call, excluding vehicle accident with injury	35	43	36
322 - Motor vehicle accident with injuries	1	3	0
324 - Motor vehicle accident with no injuries.	3	7	0
350 - Extrication, rescue, other	0	1	0
412 - Gas leak (natural gas or LPG)	1	1	0
424 - Carbon monoxide incident	1	0	0
440 - Electrical wiring/equipment problem, other	0	0	1
444 - Power line down	1	2	0
510 - Person in distress, other	0	1	0
550 - Public service assistance, other	0	3	0
551 - Assist police or other governmental agency	1	0	0
554 - Assist invalid	7	9	11
611 - Dispatched & cancelled en route	2	5	2
622 - No incident found on arrival at dispatch address	0	0	1
631 - Authorized controlled burning	0	1	0
700 - False alarm or false call, other	0	1	1
733 - Smoke detector activation due to malfunction	0	0	1
736 - CO detector activation due to malfunction	0	0	1
Total	55	84	60

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
FEBRUARY 2024**

INCIDENT TYPE	2024	2023	2022
STATION 116 - 15601 Dusty Ln, Jackson			
111 - Building fire	2	1	1
118 - Trash or rubbish fire, contained	1	0	0
122 - Fire in motor home, camper, recreational vehicle	0	0	1
131 - Passenger vehicle fire	0	1	0
154 - Dumpster or other outside trash receptacle fire	1	0	0
321 - EMS call, excluding vehicle accident with injury	37	29	30
322 - Motor vehicle accident with injuries	2	1	2
324 - Motor vehicle accident with no injuries.	2	2	1
412 - Gas leak (natural gas or LPG)	1	0	1
444 - Power line down	0	1	0
510 - Person in distress, other	1	2	0
550 - Public service assistance, other	1	2	1
553 - Public service	1	5	0
554 - Assist invalid	8	8	7
561 - Unauthorized burning	0	0	2
611 - Dispatched & cancelled en route	13	8	11
622 - No incident found on arrival at dispatch address	0	1	0
631 - Authorized controlled burning	0	1	0
700 - False alarm or false call, other	2	0	0
711 - Municipal alarm system, malicious false alarm	0	1	0
735 - Alarm system sounded due to malfunction	0	0	1
741 - Sprinkler activation, no fire - unintentional	0	2	0
743 - Smoke detector activation, no fire - unintentional	0	1	0
745 - Alarm system activation, no fire - unintentional	1	0	0
Total	73	66	58

**AMADOR FIRE PROTECTION DISTRICT
MONTHLY INCIDENT REPORT
FEBRUARY 2024**

INCIDENT TYPE	2024	2023	2022
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STATION 122 - 18534 Sherwood St, Plymouth

111 - Building fire	1	2	0
114 - Chimney or flue fire, confined to chimney or flue	0	1	0
118 - Trash or rubbish fire, contained	0	1	0
321 - EMS call, excluding vehicle accident with injury	18	18	25
322 - Motor vehicle accident with injuries	2	3	1
324 - Motor vehicle accident with no injuries.	3	4	1
413 - Oil or other combustible liquid spill	0	0	1
444 - Power line down	0	1	0
510 - Person in distress, other	1	0	0
511 - Lock-out	3	0	1
551 - Assist police or other governmental agency	1	1	1
553 - Public service	0	1	0
554 - Assist invalid	2	2	5
561 - Unauthorized burning	0	0	1
611 - Dispatched & cancelled en route	6	8	2
622 - No incident found on arrival at dispatch address	0	1	1
631 - Authorized controlled burning	0	0	4
700 - False alarm or false call, other	0	3	0
713 - Telephone, malicious false alarm	1	0	0
Total	38	46	43

GRAND TOTAL	213	261	211
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<u>Month</u>	<u>Emergency Reporting (live)</u>	<u>Target Solutions (online)</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
July	614:30:00	165:15:00	779:45:00	286:00:00
August	817:40:00	142	959:40:00	264:30:00
September	555:35:00	144	699:35:00	172:00:00
October	632:15:00	130:30:00	762:45:00	210:30:00
November	594:20:00	108:30:00	702:50:00	167:45:00
December	536:55:00	168:30:00	705:25:00	177:00:00
January	947:30:00	170:00:00	1117:30:00	220:30:00
February	443:05:00	180:00:00	623:05:00	135:00:00
March				
April				
May				
June				
Total YTD			6350:35:00	1633:15:00



Amador Fire Protection District

Monthly Training Schedule-February 2024



Daily Schedule

Date	Topic	Skill Sheet/Reference/Instructor	Code
02/01/2024	CSRT Rigging	Amador Fire CSRT Evolution #3	DBD
02/02/2024	CSRT Respiratory Protection	Amador Fire CSRT Evolution #2	DBD
02/03/2024	Draft from a Low Pressure Hydrant	IFSTA Driver/Operator	HED
02/04/2024	Draft from a Static Source	IFSTA Driver/Operator	HED
02/05/2024	Draft from a Low Pressure Hydrant	IFSTA Driver/Operator	HED
02/06/2024	Draft from a Static Source	IFSTA Driver/Operator	HED
02/07/2024	Draft from a Low Pressure Hydrant	IFSTA Driver/Operator	HED
02/08/2024	Draft from a Static Source	IFSTA Driver/Operator	HED
02/09/2024	Lithium Ion-Battery Fires	District PowerPoint	LAA
02/10/2024	EMS Trauma Assessment	NREMT Skills Sheet/MVEMSA	CHD
02/11/2024	Lithium Ion-Battery Fires	District PowerPoint	LAA
02/12/2024	EMS Trauma Assessment	NREMT Skills Sheet/MVEMSA	CHD
02/13/2024	Lithium Ion-Battery Fires	District PowerPoint	LAA
02/14/2024	EMS Trauma Assessment	NREMT Skills Sheet/MVEMSA	CHD
02/15/2024	Crosslay Deployment	Amador Fire Skill 11-1	LDD
02/16/2024	Wyed Attack Lines	Amador Fire Evolution #7	LDD
02/17/2024	Crosslay Deployment	Amador Fire Skill 11-1	LDD
02/18/2024	Wyed Attack Lines	Amador Fire Evolution #7	LDD
02/19/2024	Crosslay Deployment	Amador Fire Skill 11-1	LDD
02/20/2024	Wyed Attack Lines	Amador Fire Evolution #7	LDD
02/21/2024	Swiftwater Rescue Awareness Refresher	District PowerPoint	DBA
02/22/2024	CSRT Atmospheric Monitoring	District Confined Space Permit	DBD
02/23/2024	Command and Control/Unified Command	Chief Withrow	LSA
02/24/2024	Swiftwater Rescue Awareness Refresher	District PowerPoint	DBA
02/25/2024	Swiftwater Rescue Awareness Refresher	District PowerPoint	DBA
02/26/2024	Command and Control/Unified Command	Chief Withrow	LSA
02/27/2024	Water Supply-Driveway Lays	IFSTA Driver Operator	LDD
02/28/2024	Command and Control/Unified Command	Chief Withrow	LSA
02/29/2024	CSRT Atmospheric Monitoring	District Confined Space Permit	DBD
Monthly Target Solutions Assignments			
NFPA 1021 Professional Ethics		EMS Gunshot Wounds	
Lock-Out/Tag-Out		NFPA 1001 Self Contained Breathing apparatus	

Notes: ICS 300 2/5-7/2024 Station 122, Volunteer Academy Starts 2/3/2024 Sexual Harrassment & EEO 2/19

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	23/24 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	FEBRUARY Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5100 2015 Ford F150 4x4 (Fire Chief)	1FTEX1EP3FKE51353 (E) 1503445	45,757	49,260		10/24/23 10/24/23 11/27/23 1/10/24 1/23/24 2/6/24 2/6/24	Jackson Express - Oil Change and basic auto check (\$150.47) Highway Products (Cal Card) - Truck build up for portable incident command 1of2 payment (\$3,600) North State Autobody - Tailgate repair (paint, incl. labor) (\$380.82) Jackson Tire - Ride rite air bags & install (\$823.88) Highway Products - custom build up for portable incident command 2of2 payment (\$4,230.29) Napa - Battery (\$197.87) Napa - Wire conduit, 60 ft. electric (\$22.03)	\$219.90	\$9,405.36
C-5102 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 (E) 1485648	19,611	141,380		7/9/23 9/6/23 9/27/23 1/4/24	ABC Auto Glass dba Glass Doctor - Repair crack (\$100) Riebes/Napa Parts - wiper blade (\$61.40) Sterling Auto - A service (\$138.06) Napa - windshield blade (\$61.40)	-	\$17,896.73
C-5103 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 (E) 1306800	92,337	168,585		8/28/23 2/20/24	Jackson Tire - 4 new tires (\$1,069.63) Lynch's Automotive - Minor service to include labor (\$455) & parts (\$101.18) \$564.02	\$564.02	\$24,971.83
C-5104 2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 (E) 1294991	65,530	133,353		7/24/23 7/26/23 2/6/24 2/6/24	Sterling Auto - Steering gear, alignment, parts & labor (\$1,041.32) Jackson Tire - 4 new tires (\$1,149.99) Napa - Oil filter, oil, stabilizer, etc. (\$132.22) Napa - sway bar, misc. (\$103.42)	\$235.64	\$30,793.00
C-5106 2015 Ford Explorer AWD (PIO)	1FM5K8AR7FGB25939 (E) 1460509	19,530	94,545		11/16/23	Sterling Auto - Minor Service (\$98.24)	-	\$5,894.83
C-5108 2010 Ford Expedition XLT 4x4 (Prevention)	1FMJU1G59AEA43199 (E) 1305976	162,270	263,107		8/10/23 10/24/23 11/9/23 11/27/23 1/4/24	Glass Doctor - repair crack in windshield (\$643.52) O'Reilly - light / capsule headlight (\$68.52) Sterling Auto - Minor service and diagnose suspension noise (\$124.03) Cal Card - O'Reilly - Air filter, wiper blades (\$63.01) Napa - alternator, misc. (\$228.63)	-	\$33,490.56
C-5107 2012 Ford Expedition 4x4 (Prevention)	1FMJU1G5XCEF67187 (E) 1401123	67,531	112,172		8/9/23 11/7/23 11/14/23 12/4/23	Sterling Auto - air conditioning service (\$225.96) Sterling Auto - Minor service (\$96.09) Jackson Tire - 4 new Cooper tires (\$1,117.04) US Bank - Mirror power heated puddle lighted RH R Pass. (\$129.25)	-	\$10,421.13

E-5111 2015 Rosenbauer (111 First Out)	54F2CB417FWM11449 {E}1488122	19,474	-	OOS - Riverview International	11/04/23	Jackson Tire - 2 new FY front tires (\$1,306.48)	-	\$69,574.97
SQ-5115 2003 Ford F350 4X4	1FDWF37P23ED60337 {E}1159107	42,236	45,421		11/20/23	Dale Diesel Performance - Minor Service, transmission fluid, rplcd various belts, filters, radiator hose and clams, coolant flush, etc. (\$2,046.01)	-	\$14,961.48
WT-5116 2015 Kenworth	2NKHHJ8X9FM437394 {E}1410351	2,230	-	LFPD	7/25/23 1/4/24	US Bank - Darley Misc. Parts to Door Compartment (\$99.08) Lynch's Auto - Minor service incl. main pump bracket bolts missing and pump insecured and resecured compartment doors (\$1,262.72)	-	\$9,074.06
OES - 4309 2020 ITL/BME MODEL34	3HAEETAR7ML185478	-	22,908		9/6/23 1/29/24 2/6/24 2/6/24	Napa / Riebes - lightbulbs (\$59.25) Jackson Tire - 6 new tires (\$3905.74) Napa - LED headlight (\$38.77) Napa - Thermal headlight, misc. (\$38.76)	\$77.53	\$4,042.52
E-5123 2001 International Westmark	1HTSEADR71H370327 {1034294}	99,018	107,222		7/25/23 8/7/23	Riverview Int'l Trk - Gasket, misc. parts (\$298.65) Napa Auto Parts - hose and fittings (\$32.41)	-	\$49,515.59
SQ-5125 2008 Ford F350	1FDWX37RX8EC15309 {E}1281212	99,175	113,730		12/4/23 12/27/23 12/27/23 1/4/24	Dale Diesel Performance - Major Service (\$2,487.13) US Bank - front wheel covers (\$187.52) US Bank - Super duty seat covers, misc. (\$141.73) Napa - LED marker (\$15.93)	-	\$12,125.18
WT-5126 2007 Kenworth	2NKMZH8X67M199258 {E}1212617	16,891	21,820		7/10/23 1/2/24 2/6/24	Riebes - 2 batteries (incl. core depoist, env. fee, etc.) (\$271.91) Lynch's Auto - minor service (\$1725.84) Napa - Guage, misc. parts (\$70.19)	\$70.19	\$27,635.26
E-5141 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E}1369499	0	53,998		9/19/23 10/19/23 1/4/24 2/20/24 2/27/24	Jackson Tire - 4 new rear tires (toyo) (\$3,113.19) Riverview Int'l - annual service, rebuild driveshafts, transfer case seal leak repaired, coolant leaks on motor repaired, pressure seal, drive gear, pump test, remove wheel opening trim, etc. Labor \$18,3600 Parts \$6475.17 (\$26,054.60) Riebes - oil and final charge (\$75.39) Burtons Fire - slide out step (\$410.27) Burton's Fire - corner casting (\$183.91)	\$594.18	\$80,849.66
E-5146 1996 International	1HTSDADR7TH397632 {E}035872	38,174	50,574		10/19/23	Charles Christenson Upholstery - Beach seat complete with foam repair (\$1200)	-	\$24,052.86
E-5214 2008 Ford F550	1FDAX57R58EB35812 {E}1281210	28,278	33,485					\$9,969.44
WT-5216 2015 Kenworth	2NKHHJ8X7FM437393 {E}1410352	3,030	11,027					\$6,447.85

<p>E-5221 2003 HME</p>	<p>44KFT42842WZ20025 {E} 1159078</p>	<p>97,576</p>	<p>148,695</p>		<p>10/2/23 10/13/23 10/24/23 10/24/23 12/27/23 12/27/23 12/27/23 1/4/24 1/8/24 1/23/24 2/6/24 2/20/24</p>	<p>Jackson Tire - 2 new front tires (\$1,568.81) Riverview Int'l - Chassis batteries, repair leak in tank on chassis, leaking schraeder valve, repair AC compressor leak, misc. annual chassis service, engine service Labor - \$17,525 Parts \$7485.20 (\$26,005.77) TAC (Cal Card) - various LED bulbs, backup lamp and upgrade (\$163.63) Amazon (Cal Card) - Rplc existing halgen lights with LED, add scene lights (\$340.15) US Bank - LED strip underbody light wires for motor, misc. (\$18.25) US Bank Select Tech - LED & halogen red lens (\$84.41) US Bank Akron Brass - valve kit for front bumper line & spare kit (\$305.78) Napa - Misc. parts (\$30.15) Any & All - Welding of aluminum front bumper filler and bracket (\$782.35) US Bank - Engine box light LED upgrade replacement (\$191.84) Napa - Coupling, misc. (\$25.94) Amador Steel - 10 7/8 x 29 1/4 sheet custom (\$48.70)</p>	<p>\$74.64</p>	<p>\$95,594.00</p>
<p>E-5222 2003 HME</p>	<p>44KFT42822WZ20024 {E}1159077</p>	<p>82,595</p>	<p>213,879</p>		<p>7/10/23 12/05/23</p>	<p>Burton's Fire - Power socket (\$38.80) Riverview Int'l Trk - major service, water tank repair, rplc air conditioner, rpr cab lift cylinders leaking, repair engine leaks, repair cab seats, remove * rplc. tailboard cover, pump test, primer valve repair, repair pump info center. (\$57,661.33)</p>	<p>-</p>	<p>\$139,890.43</p>
<p>E-5223 1998 International</p>	<p>1HTSDADR6WH551543 {E} 993299</p>	<p>38,623</p>	<p>48,733</p>					<p>\$53,252.61</p>
<p>E-5228 2000 HME (122 First Out)</p>	<p>44KFT4287YWZ19055 {E} 959496</p>	<p>49,507</p>	<p>47,680</p>		<p>7/10/23 8/7/23 9/6/23 9/6/23</p>	<p>Riebes - Oil and antifreeze (\$63.53) Napa Auto Parts - Misc. parts (\$191.55) Jackson Tire - 2 new front tires (Goodyear) (\$1,973.71) Jackson Tire - 4 new rear tires (Goodyear) (\$2,603.83)</p>	<p>-</p>	<p>\$60,908.60</p>
<p>WT-5236 2007 Kenworth</p>	<p>2NKMHZ8X87M199259 {E} 1212616</p>	<p>9,833</p>	<p>12,625</p>		<p>10/24/23</p>	<p>Raney's Truck Parts (Cal Card) - 2-HVAC knob Kit (\$30.75)</p>	<p>-</p>	<p>\$12,617.89</p>
<p>U-5310 2008 F250 Ford</p>	<p>1FTSW21R98EC31882 {E} 8V25580</p>	<p>30,500</p>	<p>41,896</p>		<p>9/11/23 1/23/24</p>	<p>Jackson Tire - 4 new tires (Cooper) (\$1,069.63) US Bank - Tailgate cover molding top protector cap (\$36.19)</p>	<p>-</p>	<p>\$3,667.32</p>

23-24 Vehicle Maintenance

Feb

<p>E-5361 2016 Rosenbauer (116 First Out)</p>	<p>54F2CA512GWM11580 (E) 1425867</p>	<p>8,502</p>	<p>61,572</p>		<p>7/31/23 8/31/23 9/6/23 9/26/23 9/30/23 10/31/23 11/30/23 12/31/23 1/2/24 1/4/24 1/31/24 2/29/24 2/29/24</p>	<p>JRCH Reimbursement - Jun (\$-766.27) JRCH Reimbursment - Jul (\$0.00) Napa / Riebes - Misc. parts (\$36.33) Burton's Fire - Gauge for pump/parts only (\$596.89) JRCH Reimbursement - Aug (\$-633.22) JRCH Reimbursement - Sept (\$0.00) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) Burtions Fire - drain valve (\$518.41) Napa Parts - Oil, misc. adapters, etc. (\$66.64) JRCH Reimbursement - Dec (\$0.00) Jackson Tires - 4 new tires (\$2,645.85) JRCH Reimbursment - Jan (\$-585.05)</p>	<p>\$2,060.80</p>	<p>\$20,374.14</p>
<p>E-5364 2008 Ford F550 4x4</p>	<p>1FDAW57R38EC53893 (E) 1356272</p>	<p>32,581</p>	<p>45,960</p>		<p>7/1/23 7/17/23 7/20/23 7/26/23 7/31/23 8/31/23 9/30/23 10/31/23 11/30/23 12/31/23 1/31/24 2/29/24</p>	<p>Lynch's Auto - Repair power wire that was grounded out and melted at rear engine and install protection from happening again (\$631.93) Burton's Fire - Vernier throttle and gauge (\$222.01) Jackson Tire - 6 new tires (\$2,535.91) Burton's Fire - Guage (\$89.95) JRCH Reimbursement - Jun (\$0.00) JRCH Reimbursement - Jul (\$-3479.80) JRCH Reimbursement - Aug (\$0.00) JRCH Reimbursement - Sept (\$0.00) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) JRCH Reimbursement - Dec (\$0.00) JRCH Reimbursement - Jan (\$0.00)</p>	<p>-</p>	<p>\$13,568.13</p>
<p>E-5368 2007 E-ONE</p>	<p>4ENGAAA8371002458 (E) 1356273</p>	<p>62,266</p>	<p>126,123</p>		<p>7/31/23 8/7/23 8/29/23 8/31/23 9/30/23 10/31/23 11/30/23 12/31/23 1/23/24 1/31/24 2/29/24</p>	<p>JRCH Reimbursement - Jun (\$0.00) Riebes - Air filter (\$323.24) Lynch's Auto - Rplcd injectors and harnesses, fuel supply tubes in cylinder head, adj. valves. (\$7,554.57) JRCH Reimbursement - Jul (\$0.00) JRCH Reimbursement - Aug (\$0.00) JRCH Reimbursement - Sep (\$0.00) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00) US Bank - Round LED Trailer Tail lights red LED (\$79.74) JRCH Reimbursement - Dec (\$0.00) JRCH Reimbursement - Jan (\$-79.74)</p>	<p>-\$79.74</p>	<p>\$46,347.53</p>
<p>\$3,817.16</p>								<p>\$887,342.96</p>

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 03-19-24

From: Robert Withrow
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>03-19-24</u>	

Department Head Signature _____

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular meeting minutes of February 13, 2024.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments: _____

Committee Review?

N/A

Name _____

Committee Recommendation: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by _____

Department _____

ATTEST: _____

For meeting _____

AFPD Board Clerk

of _____

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California
Tuesday, February 13, 2024
10:30 AM

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Brian Oneto, Chair
Pat Crew, Vice Director
Frank Axe, Director
Richard Forster, Director
Jeff Brown, Director

Absent:

Staff:

Robert Withrow, Fire Chief
Nicole Cook, Board Clerk

AGENDA

MOTION: It was moved by Director Crew and seconded by Director Brown and carried unanimously to approve the agenda as presented.

PUBLIC MATTERS NOT ON THE AGENDA: None

ADMINISTRATIVE MATTERS:

Chief Update:

Amador County Fire Chief's Meeting (ACFCA): Discussion ensued relative to subject matter of resource allocation regarding dispatching. Chief Withrow presented and informed the Board that J. Yelinek, Battalion Chief is meeting with Camino Dispatch where they will perform practice runs, none of the changes we are requesting have adverse impacts, etc. Discussion continued relative to other projects within the ACFCA including lithium batteries; how does the county handle collectively maybe develop a county wide standard regarding suppression, etc. and standardizing bleeding control on mass casualty incidents; acute care, etc.

Director Brown asked to clarify the different kinds of lithium batteries. Chief responded with lithium ion batteries in electric vehicles and auxiliary power supplies.

Cindy Grandbois, a member of the public addressed by asking the Board a series of questions: does the Sheriff's dispatch work with the Cal Fires radios, is everyone on the same system? *Chief responded that they are not on the same system but they do communicate with the Sheriff's office back and forth, for example when the AT&T phone lines were down.*

So, this won't limit Cal Fire from responding or having problems with incidents on larger fires? *No, but to be clear, that is not what I am discussing today, I think what you are talking about or asking is if we were to move our dispatching services to Amador Dispatch, will they still be able to communicate with Cal Fire and the answer is yes. So, Cal Fire will still be responding whenever they are closest resource? Yes. And they will be still responding even if they are the second closest resources? Yes. There is Computer-Aided Dispatching (CAD) program that has a mechanism within that communicates between the two.*

Operations: Chief reported and congratulated that Captain Martinez finalized Officer Training. Firefighter Hussey is moving on. He accepted a job offer with the City Hayward. The District backfilled the position in anticipation of his exit. There is no firefighter academy this year with the goal to have one next spring. Station 122, in Plymouth is in the pre-bid planning stages of remodeling the station. Working with the City Manager, Margaret Roberts has been a pleasure. Lastly, the District is bringing on 8 new volunteers which seems to continue to grow. The District is hosting a Volunteer Firefighter Academy March 2nd and will go through the middle of May.

Fire Prevention: K. Dale presented report in A. Anaya's absence. Discussion ensued relative to subject matter. No action was taken. There was one structure fire and the other was a travel trailer in January. Mandatory inspections are outlined and will be started soon. Chief Withrow stated that the pre-planning of schools within the City of Jackson limits and unincorporated areas has started and it includes partnering with the Sheriffs Office.

Public Information Officer: K. Dale presented report. Discussion ensued relative to subject matter. No action was taken. AFD participation included the following:

- Pine Grove Mobile Home Park Smoke Alarm, 87 installed
- Continued partnership with Red Cross and installed 7 smoke alarms
- Courtesy of Director Brown, customer complaint addressed regarding Live Burn.
- Currently pre planning mock evacuation drill for the Quartz Mountain and Surrey Junction areas which are Fire Wise communities.
- New Fire Wise communities are being developed in the Pioneer, Fiddletown and Pine Grove areas.
- Lunch will be served at the Senior Center on Valentine's Day.
- Fiddletown Bingo Night

Director Oneto thanked personnel for answering a hospice patient request to enjoy being outside.

District Monthly Reports: Discussion ensued relative to subject matter. Chief Withrow presented.

Call Report: No action taken, report only. Volunteer response and participation has been outstanding.

Training Report: No action taken. The highlight was the live fire scenarios which included having an instructor, Rick Clark who is also developing a plan action review.

Vehicle Maintenance Report: No action taken. The maintenance expenses will be over budget until they reach a maintainable status.

MISCELLANEOUS MATTERS:

Minutes for Meeting from January 16, 2024: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Forster and seconded by Director Brown, and carried unanimously to approve the January 16th regular meeting minutes with minor corrections.

CLOSED SESSION: At 11:03 a.m., the Board recessed into closed session. This portion of the meeting was not recorded.

Director Oneto recused himself from the Conference with Real Property Negotiators items because of potential conflict of interest with property owner.

Greg Gillott, County Counsel and Kayla Dale, Public Information Officer was present for the Anticipated Litigation item only.

REGULAR SESSION: At 11:23 a.m., the Board reconvened into regular session. The following matters were reviewed during closed session:

Anticipated Litigation: Significant exposure to litigation- Section 54956.9(d)(2): **Claim of Sherry Ray, Application to Present Late Claim**
Suggested action: Discussion and possible action

MOTION: It was moved by Director Axe, seconded by Director Crew, and unanimously carried to accept the late filing of claim and deny the letter by Claimant.

Closed Session Minutes: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Forster and seconded by Director Brown and carried unanimously, to approve confidential minutes of January 16th with no corrections.

Conference with Real Property Negotiators: Amador Fire Protection District (AFPD) Negotiators: Robert Withrow, Fire Chief, Property: Portions of APN: 030-740-022-000 Negotiating Parties: Del Rapini Construction Inc./ Rapini Delbert E Sp. Trust. - Terms and Conditions to Consider Negotiation:

Suggested Action: Discussion and possible action.

No action was taken, discussion only.

ADJOURNMENT: At 11:25 am. Pat Crew, Vice Chair adjourned the meeting until Tuesday, March 19, 2024.

Chair, Amador Fire Protection District

